

# RECORD OF PROCEEDINGS

Minutes of                      *Village of Williamsburg Regular Council Meeting*

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

*January 8, 2026*

*Held* \_\_\_\_\_

The regular meeting of the Williamsburg Village Council was held on Thursday January 8, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Brad Whitford from Central Baptist Church gave the Invocation and Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

**MEMBERS PRESENT: MAYOR:** Jim Weaver **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Mark Herren, Katie King, Clarence Klopstein, Jessica Wendel and Jacob Simpson. **POLICE:** Chief Herren **CLERK/TREASURER:** Lori Pegg; **PUBLIC WORKS SUPERVISOR:** Jeff Bachman, Kyle Cribbet **ADMINISTRATOR:** Andrew Gephardt.

**AUDIENCE:** Sherri Kissenger, Charlie Maklem and Brad Whitford

**AUDIENCE STATEMENTS:** There were no audience statements.

APPROVAL OF MINUTES

Mr. Wood made a motion to approve regular council minutes from the December 11, 2025 meeting, Mr. Herren seconded, Ms. Wendell and Mr. Klopstein abstained, and all others present voted "YEA."

MAYOR'S REPORT

Court Costs for December 2025 were \$2945, Computer Fund \$294, Revenue from fines was \$3386, Total to the Village was \$7245 and the total to the State was \$1080. Total Revenue minus Miscellaneous Fees was \$8367. Mr. Herren made a motion to accept the Mayors Court Report, seconded by Ms. King and all present voted "YEA."

The mayor passed out Committee listings for 2026 then asked for nominations for the office of Vice Mayor. Ms. King nominated Tim Wood, seconded by Mr. Herren. No other members were nominated. All members voted "YEA" and Mr. Wood was once again approved as Vice-Mayor.

SOLICITOR

Solicitor Moore was not present for the meeting.

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department for 2025. There were 3264 calls for service, there were 1344 offense reports, 30 criminal arrests, 398 traffic citations, 283 traffic warnings, 37 traffic accidents, 37 property damage reports and the k9 was deployed 50 times.

Chief Herren announced the appointment of Austin Cruvey and Nicco Gumino as full-time police officers and Elizabeth Keys as a part-time officer.

FIRE & EMS REPORT:

17 of their 46 fire runs and 31 of their 109 EMS runs for December were in the Village. Totals for 25 – 117 of their 546 fire runs were in the village and 479 of their 1188 EMS runs were in the Village.

PUBLIC WORKS:

The team reported no incidents for the for Christmas Walk, 1 snow event with two 12-hour shifts plowing and salting streets, 1 water leak repaired, 1 tree removed on Walnut Street and a few frozen pipe water shutoffs.

ADMINISTRATOR REPORT:

Mr. Gephardt reported the basketball court fence was damaged by a fallen tree due to high winds. Estimates for repairs are being collected and it will be turned into our liability insurance. He asked to centralize Committee meetings to the first Tuesday of the month with utilities at 6pm, Parks at 6:30 and planning at 7, subject to reschedule as necessary but all meetings would be posted as required.

COMMITTEE MEETINGS

Committee Meetings held in 2025: Facilities met 5 times, Finance met 2 times, Parks met 4 times, Personnel met 4 times, Planning met 9 times and Utilities met 7 times.

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PLANNING COMMITTEE Met regarding a request for a lot split on North 3rd St. 1 request for a residential lot to be rezoned commercial, however the lot is not currently in compliance and discussion centered around bringing the lot in compliance and remaining residential for a home business. The owner is looking into necessary steps for this. 1 lot plan approved for the DR Horton development

No other committee's met.

CLERK/TREASURER'S REPORT:

Ms. Pegg presented the financial reports for November 2025. Mr. Simpson made a motion to approve the reports, seconded by Mrs. King. All present voted "YEA".  
Ms. Pegg presented the Income Tax Report for Period 12. Ms. King made a motion to approve the report, seconded by Mr. Herren and all voted "YEA".

Mrs. Pegg read Resolution 992-26 regarding the resurfacing of Village Streets. Ms. King made a motion to suspend the rules and pass by emergency, seconded by Mr. Wood and all voted "YEA." Mr. Klopstein made a motion to approve Resolution 992-26, seconded by Mr. Simpson all voted "YEA."

Mr. Simpson made a motion to approve the payment of bills, seconded by Mr. Herren all voted "YEA."

OLD BUSINESS:

- Annexation "Taking a Toll On Us" - Timeline for annexation expected in January
- Council Meeting Streaming and Recording -awaiting comments from Solicitor Moore.
- Residents are required to pay minimum average bill to be paid until sewer adjustment is approved or denied, this is to be communicated as a sewer adjustment is being completed.

NEW BUSINESS

Councilman Klopstein requested the village set up a facebook page to announce village communications of various types – for example events happening, brown water issues, water-main breaks and others as pertinent. He is to work with the administrator on this and the administrator is to check with solicitor Moore regarding concerns, do's and don'ts.

Councilman Klopstein expressed a desire for better relations with the TWP Trustees and the school board and suggested perhaps quarterly or a couple joint meetings a year for open communications and Q&A on community activities. Trustee Maklem was in attendance and to speak to the trustees regarding this

Councilman Klopstein also presented a draft ordinance proposal to allow chickens within village limits. He presented this for council to review and discuss at the next meeting.  
Mayor Weaver commented that this was just voted on in November and failed at that point. He suggested that if visited again it should be placed on the ballot to truly let the people of the village decide this. It will be discussed at the February meeting to choose a direction to place on the ballot or form a committee to pursue a in-house decision.

6:30 PM Mrs. King made a motion to enter into executive session re 121.22 (G) (3) for the purpose pending litigations and 121.22(G)(8) for Economic Development, seconded by Vice-Mayor Wood and all voted "YEA."  
6:52 PM Mr. Herren made a motion to come out of executive session, seconded by Vice-Mayor Wood and all voted "YEA." No action taken.

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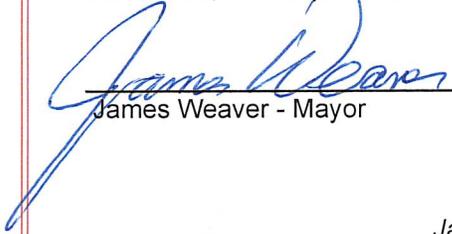
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ADJOURNMENT:

Vice-Mayor Wood made a motion to adjourn the meeting at 6:53 pm, seconded by Mr. Herren, and all present voted "YEA".

  
James Weaver - Mayor

  
Lori Pegg- Fiscal Officer

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