

RECORD OF PROCEEDINGS

Minutes of _____

Village of Williamsburg Regular Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

December 11, 2025

Held _____

The regular meeting of the Williamsburg Village Council was held on Thursday December 11, 2025, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mark Otten from Clear Mountain Community Church gave the Invocation and Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

MEMBERS PRESENT: **MAYOR:** Jim Weaver **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Katie King, Randy Mercer and Jacob Simpson, Mark Herren and John Pope. **POLICE:** Chief Herren **CLERK/TREASURER:** Lori Pegg; **PUBLIC WORKS SUPERVISOR:** Jeff Bachman. **ADMINISTRATOR:** Andrew Gephhardt. **SOLICITOR:** Chris Moore

AUDIENCE: Liz Betemps, Clarence Klopfstein, Jessica Wenzel, Sharon Chambers and Donna Mercer.

AUDIENCE STATEMENTS: Liz Betemps shared positive comments regarding the Mural Dedication and the Christmas Walk.

Sharon Chambers commented on how nice the main street trees looked lit up for the Holidays. She asked if there was a plan to replace them. The Mayor noted that the trees have been identified as an invasive species but future plans to trim or replace them have not been discussed. Council will look into it next year.

Clarence Klopfstein, Council-elect asked that the Village create a Facebook page to share events and other Village information. He also would like the Village to consider streaming and videotaping meetings. These will all be discussed further in the New Year. He also asked about the possibility of his Council salary being donated to charity. Mr. Moore noted that the Council compensation ordinance cannot be changed for current council members, the Ordinance can be changed by vote of Council and those changes would take effect for re-elected and future Council terms.

APPROVAL OF MINUTES

Mr. Herren made a motion to approve regular council minutes from the November 13, 2025, meeting, Mr. Simpson seconded, and all present voted "YEA."

MAYOR'S REPORT

Court Costs for November 2025 were \$2851, Computer Fund \$341, Revenue from fines was \$3460.16. Total to the Village was \$6692 and the total to the State was \$970.50. Total Revenue minus Miscellaneous Fees was \$8018.16. Mr. Wood made a motion to accept the Mayors Court Report, seconded by Mr. Mercer and all present voted "YEA."

The mayor committed on the success of the Christmas Walk and thanked Village staff for their assistance in making this event a success. The mayor also asked that Council consider making a monetary donation to the Christmas Walk next year.

The mayor noted that Police Officer, Mike Meyers has submitted his resignation for approval. Mr. Mercer made a motion to accept the resignation, seconded by Ms. King and all voted 'YEA.'

SOLICITOR

Solicitor Moore highlighted the recent passage House Bill 331, which gives County Commissioners the ability to take the dissolution of a Village to the ballot. Villages must meet at least 5 of these 10 service guidelines over 10 years to be considered viable: 1) police protection 2) firefighting services 3) trash collection 4) water service 5) sewer service 6) EMS 7) road maintenance 8) park/recreation services 9) human services 10) village operated library.

Villages must also meet an electoral participation guideline that requires at least one candidate on the ballot for every elected position in every election.

Our Village currently meets these requirements.

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 272 calls for service in November, there were 216 offense reports, 6 criminal arrests, 35 traffic citations, 7 traffic warnings, 7 traffic accidents, 7 property damage reports and the k9 was deployed 4 times.

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Chief Herren also noted that the department will be doing "shop with a cop" once again for Christmas. Three children will get to spend the day with the department, have breakfast, shop for gifts and return back to Los Compadres for lunch and gift wrapping. Kroger will also be supplying each family with a Christmas meal.

FIRE & EMS REPORT:

16 of their 39 fire runs and 49 of their 90 EMS runs for November were in the Village.

PUBLIC WORKS:

Mr. Bachman thanked Barry and Caroline Courts of All Star Storage for the donation of this years Christmas Tree.

Our salt truck is currently out of service and we thank Williamsburg Township for the use of one of theirs.

Jay Shaw and Kendal Young have completed their probation and have been recommended for full-time status. Danny Hamblin, our part-time worker will be retiring on December 31st.

ADMINISTRATOR REPORT:

Mr. Gephardt commented on the success of the Christmas Walk and noted that a few DORA cups were also spotted on the street.

The OPWC grant application for the 5th Street Water Main project has passed the County process and forwarded to the State for the next review. The disc golf grant at the State level has been delayed for the second time. Our Tree City application has been submitted for the 20th year. A tree fell on the fence to the basketball court, a claim will be submitted to our insurance. Andrew also attended the Grant Career Center Leadership Conference.

COMMITTEE MEETINGS

PERSONNEL COMMITTEE met and reviewed candidates for the two full-time and one part-time police officer positions. Three candidates will be sent for polygraph testing. The Mayor asked for Council approval to proceed with hiring officers contingent of the next level of approval. Ms. King made a motion to allow officers to be hired contingent on polygraph testing and the next level of approval, seconded by Vice Mayor Wood and all voted "YEA."

Mr. Herren made a motion to approve the Holidays presented for 2026 by Mr Gephardt and to set the Council meetings for the second Thursday of the month at 5:30pm, seconded by Mrs. King and all voted "YEA."

Mr. Pope made a motion to remove Kendal Young and Jay Shaw from probationary status and give them a \$1 per hour raise, seconded by Mr. Simpson and all voted "YEA."

FINANCE COMMITTEE met regarding the 2026 temporary appropriations and recommends approval of the information distributed with a 5% raise for employees built in.

All other committees did not meet.

CLERK/TREASURER'S REPORT:

Ms. Pegg presented the financial reports for November 2025. Mr. Herren made a motion to approve the reports, seconded by Mr. Simpson. All present voted "YEA".

Ms. Pegg presented the Utility Funds Snapshot Report.

Ms. Pegg presented the Income Tax Report for Period 11. Ms. King made a motion to approve the report, seconded by Mr. Simpson and all voted "YEA".

Vice-Mayor Wood made a motion to approve the 2026 Temporary Appropriations as presented by Ms. Pegg, seconded by Mr. Herren and all voted "YEA."

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Vice-Mayor Wood made a motion to approve the payment of bills, seconded by Mr. Mercer and all voted "YEA."

OLD BUSINESS:

- Sunesis Development – No Update
- Annexation "Taking a Toll On Us" - Timeline for annexation expected in January
- State Audit awaiting report
- Council Meeting Streaming and Recording -future discussion

NEW BUSINESS

Vice Mayor Wood requested that when Utility Bills come before the utility committee for review the minimum bill should still be paid and any overage be considered as warranted.

Vice Mayor Wood also asked Council to consider forming a RITA committee to review the Village for rental and business operations that are potentially not being captured.

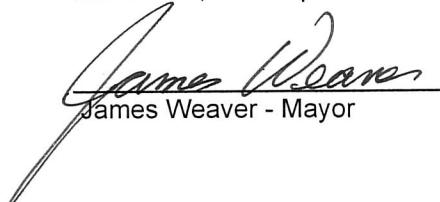
Council elect Clarence Klopfstein and Jessica Wenzel were present and sworn in by Solicitor Moore.

6:50 PM Mr. Herren made a motion to enter into executive session re 121.22 (G) (2)for the purpose of potential purchase of property, seconded by Vice-Mayor Wood and all voted "YEA."

7:07 PM Mr. Herren made a motion to come out of executive session, seconded by Vice-Mayor Wood and all voted "YEA." No action taken.

ADJOURNMENT:

Vice-Mayor Wood made a motion to adjourn the meeting at 7:10 pm, seconded by Mr. Herren, and all present voted "YEA".



James Weaver - Mayor



Lori Pegg

Lori Pegg- Fiscal Officer

December 11, 2025