

RECORD OF PROCEEDINGS

Minutes of Village of Williamsburg Regular Council Meeting

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

September 11, 2025

Held _____

The regular meeting of the Williamsburg Village Council was held on Thursday September 11, 2025, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

MEMBERS PRESENT: MAYOR: Jim Weaver **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Katie King, Randy Mercer, Mark Herren and John Pope, Jacob Simpson was absent. **POLICE:** Corporal Hammond **FIRE/EMS:** Chief McCarthy **CLERK/TREASURER:** Lori Pegg; **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet, Jeff Bachman **ADMINISTRATOR:** Andrew Gephardt **SOLICITOR:** Chris Moore

AUDIENCE: Chris Rolph, Tom Osbourne, Jessie Wenzel, Clarence Klopstein, Charlie Maklem

AUDIENCE STATEMENTS: Clarence Klopstein asked the Village to consider removal of two trees on Third Street that are showing signs of disease decay. They are also blocking the view of the STOP sign heading North with evidence of serious sidewalk damage. The Public Works Department will get a quote to remove the trees and bring to the October Council Meeting for consideration. Council is also encouraged to go look at the situation.

APPROVAL OF MINUTES

Mr. Herren made a motion to approve regular council minutes from the August 14, 2025, meeting, Ms. King seconded and all voted "YEA." Mr. Simpson was absent.

MAYOR'S REPORT

Court Costs for June 2025 were \$2483, Computer Fund \$239, Revenue from fines was \$3370. Total to the Village was \$3102 and the total to the State was \$854. Total Revenue minus Miscellaneous Fees was \$6642. Mr. Herren made a motion to accept the Mayors Court Report, seconded by Ms. King and all voted "YEA."

As shared previously, 5th Street from Main Street to Willow has sustained 12 water main breaks/repairs. This street is in rough shape from patch work as well as cracks in the pavement from the very old concrete road beneath the pavement shifting. The Mayor would like Council to consider replacing the water main and doing the road ASAP instead of waiting until the new school is built. Waiting and closing the road after the school is built will just extend the burden to local residents as well as school traffic. Administrator Gephardt is looking into OPWC funding and grant information. Mr. Mercer made a motion for Administrator Gephardt to apply for OPWC funding for the Fifth St. waterline, Mr. Herren 2nd, all voted "YEA".

North Broadway was on our project list for last year for waterline replace due to being transite as well as repaving. Council is to evaluate this for next year.

In addition, Gay Street from the tracks to 8th Street is in need of repair and also has transite water mains that should be replaced. Council is to determine where this will fit into our project schedule.

Welcome to Dana Evans, our new Mayors Court/Zoning Clerk.

SOLICITOR

Solicitor Moore prepared a draft ordinance to change a zoning law that would allow residents to have chickens in the Village. Council is to look over the ordinance and make a decision at the next meeting. If Council chooses to change the zoning, a public hearing would be the next step.

There is a trial scheduled next month in Mayor's Court for a suspect in a hit and run case within the Village. Thank You to the Police Department for securing video footage of the incident.

The Sunesis (former Gerrard) property purchased has closed, but the grass is not being maintained, Solicitor Moore will send a letter to the property owner.

The Box Factory cleanup is coming to an end although there is still considerable amounts of junk left in the buildings. The contractor will address with the owner as there is still grant money available for the removal.

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POLICE REPORT:

Corporal Hammond gave an update on calls for service from the Police Department. There were 245 calls for service in August, there were 145 offense reports, 23 criminal arrests, 33 traffic citations, 40 traffic warnings, 4 traffic accidents, 4 property damage reports and the K9 was deployed 5 times.

A resignation letter was submitted from Officer Hamiel who has accepted a position with Mariemont. Mr. Mercer made a motion to accept the resignation, seconded by Vice-Mayor Wood and all voted "YEA."

Corporal Hammond introduced Bill Richey, who had recently been hired as a part time officer. Mrs. King made a motion to promote Officer Richey to full-time status, seconded by Mr. Herren and all voted "YEA."

FIRE & EMS REPORT:

Chief McCarthy reported 11 of their 42 fire runs and 37 of their 914 EMS runs for June were in the Village. The Department attended First Responder Appreciation Day at the High School and provided traffic control and support for Bragi's funeral.

PUBLIC WORKS:

Mr. Bachmann noted that they have repaired two water pit leaks and installed three taps at Cornerstone. The dirt pile at Community Parks is slowly being moved to the plant. He thanked the Fire Department for assisting in flushing debris from a culvert on Eighth Street.

ADMINISTRATOR REPORT:

Mr. Gephardt noted that he attended a cybersecurity conference and will be working with our IT manager to discuss possible upgrades.

The floors in the office and the police department are scheduled to be replaced next week.

Mr. Gephardt also reported that he received a grant for ADA playground equipment, but we are about \$10,000 short. He is looking at other grant funding options to make up the difference.

Mr. Mercer made a motion to OPWC funding for the Fifth Street Water Line Replacement, seconded by Mr. Herren and all voted "YEA."

COMMITTEE MEETINGS

PLANNING COMMISSION: Met and approved permit applications

FACILITIES COMMITTEE: Met to discuss administrative vehicle

Other Committees did not meet.

CLERK/TREASURER'S REPORT:

Ms. Pegg presented the financial reports for July & August 2025. Mr. Herren made a motion to approve the reports, seconded by Vice-Mayor Wood. All voted "AYE".

Ms. Pegg presented the Utility Funds Snapshot Report.

Ms. Pegg presented the Income Tax Report for Period 8. Mr. Mercer made a motion to approve the report, seconded by Mrs. King and all voted "AYE".

Ms. Pegg read Ordinance 1242-25, Clermont County Solid Waste, for the second time. Mrs. King made a motion to approve, seconded by Mr. Herren and all voted "YEA."

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Ms. Pegg read Ordinance 1244-25, Village Fiscal Officer for the first time. Mr. Mercer made a motion to table Ordinance 1243-25, seconded by Ms. King and all voted "YEA."

Ms. Pegg read Resolution 990-25, Acceptance or Rates from the County Auditor. Mr. Mercer made a motion approve, seconded by Vice-Mayor Wood and all voted "YEA."

Vice-Mayor Wood made a motion to approve the payment of bills, seconded by Mr. Herren and all voted "YEA."

OLD BUSINESS:

- Sunesis Development – No Update
- Annexation "Taking a Toll On Us" - No Update
- State Audit nearly completed
- Office/PD Flooring – to begin Monday September 15
- Chair Factory Clean Up – Should be completed the week of September 19

NEW BUSINESS

Mr. Mercer made a motion to enter into Executive Session at 6:45pm relative to ORC 121.22 (G8) to discuss economic development and 121.22 (G1) to discuss appointment or dismissal of a public employee or official, seconded by Vice-Mayor Wood and all voted "AYE."

Council come out of Executive Session at 8:00pm.

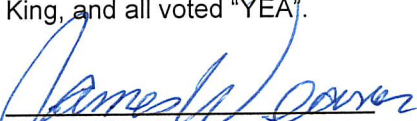
Vice-Mayor Wood made a motion to suspend the rules regarding Ordinance 1244-25, removing the Clerk/Treasurer as an elected position and creating the Fiscal Officer position, seconded by Mr. Herren and all voted "YEA."

Mr. Mercer made a motion to approved Ordinance 1244-25, removing the Clerk/Treasurer as an elected position and creating the Fiscal Officer position, seconded by Mrs. King and all voted "YEA."

Mr. Mercer made a motion to appoint Lori Pegg as Interim Fiscal Officer with the pay adjustment added from the elected position. Ms. Pegg is also to be bonded and added to the signature card for all Village bank accounts, seconded by Ms. King and all voted "YEA."

ADJOURNMENT:

Mr. Wood made a motion to adjourn the meeting at 8:10 pm, seconded by Mrs. King, and all voted "YEA".


James Weaver - Mayor


Lori Pegg-Interim Fiscal Officer

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