

## RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

*Village of Williamsburg Regular Council Meeting*

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

*July 10, 2025*

PUBLIC WORKS:

New staff members, Kendal Young and Jay Shaw have been working out well and are a compliment to the team. There have been some reports of brown water in town, but the county and village have been flushing to alleviate the situation.

There have been eight more taps completed at Cornerstone development.

Tollgate Road should be completed July 11<sup>th</sup> and repaved July 14<sup>th</sup>.

ADMINISTRATOR REPORT:

Mr. Gephardt reiterated the new staff members have been working out well.

He noted the DORA signs have been installed around town. Maps will also be provided to help police and residents.

Our liability insurance is up for renewal. Mr. Gephardt recommends renewing with USI as they have been very responsive to our needs and some claims we have had this year. Mr. Simpson made a motion to renew the liability insurance with USI at \$41000/yr. Vice Mayor Wood seconded. All "YEAS". Mr. Mercer was absent.

Mr. Gephardt indicated that the walking trail extension project should be starting soon at the community park.

Mr. Gephardt completed the Sunshine Laws training as the designee for the council.

The Ohio Public Works commission grant funding application will be due in September. One item we need to consider is Fifth St. from Willow to Main where there have been twelve water main breaks over the last year.

COMMITTEE MEETINGS

PARK COMMITTEE: Did not meet.

PERSONNEL COMMITTEE: Did not meet.

FACILITIES COMMITTEE: Did meet. The mold remediation in the Police Department is now complete but the remediation contractor recommended a split unit upstairs to prevent the deviation and temperatures being so great that it's promoting mold growth and the chief is looking at considerations there to acquire quotes

Mr. Pope asked to advertise the 2016 Ford Explorer that is not running well now and not cost effective to repair to sell it on government auctions and look for something more viable for the admin team to use

Mr. Pope made motion to sell the Explorer, Mr. Simpson seconded. All "YEAS". Mr. Mercer was absent.

He also added that the John Deere zero turn the older one is quitting when it gets hot and that we need to be planning to replace it over the next year or so it has well over 2500 hours on it

in addition the 2016 diesel truck that we put an engine in this year they're having to spend a lot of time driving the truck on the highway to keep it cleaned out to keep it from becoming stopped up again and repeating the incident from before uh we need to consider planning to sell it on government auctions as well and replace this with a gasoline truck to better suit our needs

PLANNING COMMISSION: Did not meet.

UTILITIES: Did not meet.

Other Committees did not meet.

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The regular meeting of the Williamsburg Village Council was held on Thursday July 10th at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

**MEMBERS PRESENT: MAYOR:** Jim Weaver **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Katie King, John Pope, and Jacob Simpson. **POLICE:** Chief Herren **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet, Jeff Bachman **ADMINISTRATOR:** Andrew Gephardt **SOLICITOR**

**AUDIENCE:** Liz Betemps, Charlie Maklem, Tom Osbourne

**AUDIENCE STATEMENTS:** Liz Betemp gave us an update on the Williamsburg Mural which is planned for the South wall of the Brewery on Main Street. There are a few contract issues to be resolved but moving forward.

Everyone is also encouraged to look at the new mural on Lucy Snell's barn on McKeever (Amazing) as well as the Mural in Bethel and Owensville.

The Bethel mural dedication is scheduled for July 30th at 2:30PM

The Garden Club Mum Sale will be in the last week of August and first week of September this year due to the weather we have had.

This year's JIOW was a great event with great entertainment and several compliments on the individual efforts for children's games and entertainment.

Steph Wenzel commented she would like to see the Air B&B's in town changed to commercial properties instead of residential. This will be run by our legal counsel for an opinion.

Tom Osborne brought a survey (96) 88 yes and 8 no votes and a petition with 76 signatures regarding allowing chickens (hens) in the village. Council to discuss further at our next meeting.

**APPROVAL OF MINUTES**

Mr. Simpson made a motion to approve regular council minutes from the June 12th, 2025 meeting, Ms. King seconded and all voted "YEA." Mr. Mercer was absent.

**MAYOR'S REPORT**

Court Costs for April 2025 were \$3796, Computer Fund \$380, Revenue from fines was \$4585. Total to the Village was \$9341 and the total to the State was \$1298 Total Revenue minus Miscellaneous Fees was \$10687. Vice-Mayor Wood made a motion to accept the Mayors Court Report, seconded by Mr. Pope and all voted "YEA." Mr. Mercer was absent.

**SOLICITOR**

Mr. Moore was on vacation.

**POLICE REPORT:**

Chief Herren gave an update on calls for service from the Police Department. There were 217 calls for service in June, there were 21 offense reports, 4 criminal arrests, 18 traffic citations, 18 traffic warnings, 1 traffic accident and the k9 was deployed 3 times.

We recently purchased the Wrap Restraint Device. This product is a safe restraint system, designed to protect combative subjects, officers, and other staff by reducing the possibility of injury or death.

**Training:**

Officer Eric Hamiel attended Advanced Search and Seizure and Bulletproof Report Writing. Sergeant Mery Clemons, Corporal Brandon Hammond, Officer Mike Meyer, and Officer Kevin Dyer attended the instructor class for the WRAP Restraint Device. They are now able to certify other officers in the use of the WRAP.

**FIRE REPORT:**

No report.

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CLERK/TREASURER'S REPORT:

Mr. Murray presented the financial report for May 2025. Mrs. King made a motion to approve the reports, seconded by Mr. Simpson all voted AYE.

Mr. Murray presented the Income Tax Report for Period 6. Mrs. King made a motion to approve the report, seconded by Mr. Wood and all voted AYE.

Mr. Murray read Ordinance 1241-25 for the second time.

Mr. Murray read Ordinance 1242-25 for the first time.

Tim Wood made a motion to authorize a 2% pay increase for employees retroactive to January 1, 2025, seconded by Mrs. King and all voted AYE.

Mr. Wood made a motion to approve the payment of bills, seconded by Mr. Simpson and all voted AYE.

OLD BUSINESS:

- Sunesis Development
- Taking a Toll On Us

NEW BUSINESS

- Mr. Murray noted that the audit is still in progress, they hope to be completed by September.
- The Main Street Lighting project is nearly completed.
- Mold remediation has been completed.
- Village/PD flooring will be scheduled for the fall.

ADJOURNMENT:

Vice-Mayor Wood made a motion to adjourn the meeting at 7:30, Mrs. King 2<sup>nd</sup>, all votes "YEA".

  
James Weaver - Mayor

  
Mike Murray - Clerk/Treasurer

June 12, 2025

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