

## RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

*Village of Williamsburg Regular Council Meeting*

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

*June 12, 2025*

The regular meeting of the Williamsburg Village Council was held on Thursday June 12, 2025 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

**MEMBERS PRESENT: MAYOR:** Jim Weaver **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Katie King, John Pope, Mark Herren, Randy Mercer and Jacob Simpson. **POLICE:** Chief Herren **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS SUPERVISOR:** Jeff Bachman **ADMINISTRATOR:** Andrew Gephardt **SOLICITOR** Chris Moore

**AUDIENCE:** Liz Betemps, Charlie Maklem, Tom Osbourne

**JEDD PUBLIC HEARING** Ms. King made motion to open public hearing for the JEDD agreement amendment with Williamsburg Township, Mr. Herren seconded, all voted "YEA". After no comments, Mr. Herren made motion to close public hearing, Mr. Mercer seconded, all voted "YEA".

**AUDIENCE STATEMENTS:** Thomas Osbourne approached council with a request to change zoning to allow chickens in the village. He will come back to a future meeting with a petition from residents.

Liz Betemps provided an update on the America 250 murals and showed some examples of what other communities are doing. They are still looking at the side of the Paradise brewery for our location.

Charlie Maklem inquired about the Sunesis development and was advised that Sunesis is still looking for a builder.

### APPROVAL OF MINUTES

Mr. Mercer made a motion to approve regular council minutes from the May 8th, 2025 meeting, Mr. Simpson seconded and all voted "YEA."

### MAYOR'S REPORT

Court Costs for April 2025 were \$6306, Computer Fund \$570, Revenue from fines was \$5125.29. Total to the Village was \$15834 and the total to the State was \$1540 Total Revenue minus Miscellaneous Fees was \$17931. Vice-Mayor Wood made a motion to accept the Mayors Court Report, seconded by Mr. Mercer and all voted "YEA."

### SOLICITOR

Mr. Moore advised the Gerrard property was set for hearing on June 10<sup>th</sup> but that he had also received clarification that the property is being sold and set to close on July 2<sup>nd</sup> so at the hearing the court will be advised of this closing and change of status.

He also advised the Pike property, also known as the chair factory has received the money for demolition and is currently out to bid. Administrator Gephardt indicated the process should start around August 1<sup>st</sup>.

### POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 482 calls for service in May, there were 14 offense reports, 11 criminal arrests, 86 traffic citations, 89 traffic warnings, 4 traffic accidents and the k9 was deployed 2 times.

Chief Herren reports that three officers attended Advance Traffic Stop, Bullet Proof Report Writing, Advanced Search and Seizure and First Line Supervision.

Officer Hamiel attended field training officer school. He is now a certified training officer.

In other police business, Chief Herren recommended Officer Hammond be promoted to Corporal at \$26.26/hr. Mr. Mercer made a motion to approve the promotion, Vice Mayor Wood seconded, All "YEAS".

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Chief McCarthy provided his report for May 2025. 41 of their 94 EMS runs and 17 of their 102 fire calls were in the Village.

PUBLIC WORKS:

Mr. Bachman reported four water taps were connected in the new Cornerstone Development. The three new planters at the park have also been filled with dirt and gravel ready for planting. Councilman Herren advised he had been contacted by Croswell about the restoration across from new Dollar General. Mr. Bachman will look into it.

ADMINISTRATOR REPORT:

Mr. Gephardt was made aware of the new sunshine laws training available for council and admins. Ms. King made the motion for Mr. Gephardt to attend the training on council's behalf, Mr. Pope seconded. All "YEAS".

Mr. Gephardt noted the Tollgate Watermain project is running on schedule.

Also, noted the DORA signs should be up and running in the next few weeks after the JIOW celebration.

COMMITTEE MEETINGS

PARK COMMITTEE: Met regarding the pickleball tournament during June In Olde Williamsburg and there is still room for folks to sign up.

PERSONEL COMMITTEE: Met regarding hiring of new personnel. Mr. Gephardt recommended hiring Jay Shaw as street department laborer at \$18.00/hr. Mr. Mercer made the motion to hire, Vice Mayor Wood seconded, All "YEAS". Mr. Gephardt recommended hiring Bonnie Shriner as a PT clerk in finance to help during the state audit. Mr. Herren made the motion to hire Ms. Shriner at \$15/hr. to be evaluated monthly. Mr. Simpson seconded, All "YEAS".

FACILITIES Did not meet but there was discussion regarding the mold issue in the police department. Council discussed moving forward with the \$4000 to remediate the issue.

PLANNING COMMISSION: Did meet regarding the Sunesis development and Arbor homes as possible builder. It was determined that Arbor is not the type of builder the village desires. The commission also approved two housing permits.

UTILITIES: Did meet and made recommendations for some utility adjustments. In addition, they discussed the single bid from Rumpke for waste collection. The bid is as follows per unit: Starting July 2025 \$16.90, 2026 \$17.57, 2027 \$18.28, 2028 \$19.01, 2029 \$19.77. The committee also recommends adding \$1 charge per unit to cover expenses from brush and leaf pickup. Mr. Mercer made a motion to approve the Rumpke contract, Ms. King seconded, All "YEAS" except Mr. Pope voted "NO".

Other Committees did not meet.

CLERK/TREASURER'S REPORT:

1. Mr. Mercer made motion to accept the April 2025 Financials, Mr. Pope seconded, All "YEAS"
2. Mr. Murray presented the Utilities Snapshot report through May 2025
3. Ms. King made motion to accept the Income Tax Report for Period 5, Mr. Mercer seconded, All "YEAS".
4. Resolution 1241.25 Increase Waste Collection Rates, 1<sup>st</sup> Reading.
5. Mr. Herren made a motion approve the payment of bills, seconded by Vice Mayor Wood and all others voted "YEA."

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OLD BUSINESS:

- Motion by Mr. Mercer to go into Executive Session at 7PM regarding Economic Development ORC 122.22 G (8), Mr. Herren seconded, All "YEAS". Out of Executive Session at 7:18PM
- Motion by Mr. Mercer to go into Executive Session at 7:19PM regarding possible litigation ORC 122.22 G (3), Mr. Pope seconded, All "YEAS". Out of Executive Session at 7:26PM.
- Mr. Mercer made a motion to proceed with annexation procedures for the Taking a Toll On Us property hiring Mike Minnear, attorney, not to exceed \$12000, Vice Mayor Wood seconded, All "YEAS".
- Motion made by Mr. Wood to reimburse Ron Anderson for annexation filing fees Not to Exceed \$7000, Mr. Herren seconded, All "YEAS".
- **New Elementary School Plans** - The school has completed a traffic study that was shared with planning
- **Main Street Lighting** – approximately 50% have been replaced

NEW BUSINESS

- Councilman Pope asked for the current audit information to be put on agenda for next meeting if any relevant info.

ADJOURNMENT:

Mr. Herren made a motion to adjourn the meeting at 7:30, Vice Mayor Wood 2<sup>nd</sup>, all votes "YEA".

  
James Weaver - Mayor

  
Mike Murray – Clerk/Treasurer

June 12, 2025