

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

April 10, 2025

Held _____

The regular meeting of the Williamsburg Village Council was held on Thursday April 10, 2025, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Vice Mayor Wood called the regular meeting to order with the Pledge of Allegiance.

MEMBERS PRESENT: VICE-MAYOR: Tim Wood; **COUNCIL MEMBERS:** Katie King, John Pope, Mark Herren and Jacob Simpson. Mayor Weaver and Randy Mercer were absent and excused. **POLICE:** Chief Herren **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet, Jeff Bachman **ADMINISTRATOR:** Andrew Gephardt **SOLICITOR** Chris Moore

AUDIENCE: Liz Betemps, Charlie Maklem, Kristin Sampsel, Gayle Burroughs, Michael Tripp, Jace Tripp and Ed Boll Jr.

AUDIENCE STATEMENTS: Gayle Burroughs commented on the farmers market they will open on May 7th to start another summer. There will be a touch a truck event on May 21st. The Market is looking for someone with the goat milk products and someone who sells sweets.

Kristen Sampsel gave an update on the June in old Williamsburg celebration. There will be an exhibition game between the Cincinnati 1869 red stockings and the Cincinnati Buckeyes on Saturday morning.

Liz Betemps shared that they're going to have wood carvings and tickets to the zoo at the harmony hill appraisal fair that's upcoming on June 21st. There will also be 13 other museums coming together for this celebration. To have an item appraised at the fair you can register at www.harmonyhillmuseum.com

Mr. Abner the admin for congressman Dave Taylor was at the meeting to introduce himself and share some information on how the office can assist the community. The office is available to assist with a number of things including passports, you can reach out to them at <https://taylor.house.gov/about>.

APPROVAL OF MINUTES

Mr. Pope made a motion to approve regular council minutes from the March 13 ,2025 meeting, Mrs. King seconded. All others voted "AYE."

MAYOR'S REPORT:

Court Costs for March 2025 were \$7216, Computer Fund \$777, Revenue from fines was \$8221.25. Total to the Village was \$16699.25 and the total to the State was \$2588 Total Revenue minus Miscellaneous Fees was \$1941425. Mr. Herren made a motion to accept the Mayors Court Report, seconded by Mr. Simpson and all voted "AYE."

Vice-Mayor Wood thanked the Fire & EMS Departments for their help during the recent storms and the Public Works Department for their efforts.

Vice-Mayor Wood also noted that there are six new homes under construction at the Cornerstone Development with three homes now under roof.

SOLICITOR:

Solicitor Moore noted that he drove by the Gerard Property and noticed there is a dumpster that is still being used for disposal of their daily trash from the landscaping business that continues to be run out of the property.

House Bill 20 was recently passed at the State Level and will lead to increased administrative costs. Solicitor Moore recommends a baseline increase in our fines and penalties for core costs with a minimum of \$100.

In March there was a first reading of Ordinance 1239-25 regarding people camping on public property. It was recommended that we suspend the rules and pass it this evening.

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Mr. Moore also recommended to go into Executive Session at the end of the meeting relative to Section 122.22 (G) (2) for economic development purposes as well as Section 121.22 (G)(8) for the potential purchase of property.

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 489 calls for service in March, there were 17 offense reports, 18 criminal arrests, 56 traffic citations, 56 traffic warnings, 0 traffic accidents and the k9 was deployed 2 times.

Chief Herren reports that three officers attended active shooter training and the 2nd Flock Camera was installed on the East side of town.

FIRE REPORT:

Chief McCarthy provided his report for March 2025. 43 of their 98 EMS runs and 20 of their 43 fire calls were in the Village.

PUBLIC WORKS:

Mr. Cribbet noted that mowing has begun in the Village and they are on the normal brush pickup schedule which can be found on our website at www.williamsburgohio.org under the services link.

Several water taps have been installed on Tollgate Road and 9-10 more pending in the Village.

The Village is currently advertising for a Wastewater Operator for the plant after a resignation.

ADMINISTRATOR REPORT:

Mr. Gephardt advised that our medical insurance is due for renewal. After double digit increases in previous years the increase for 2025 is 6.9%. Ms. King made a motion to for the Village to absorb the cost of these increases and keep the employee deductions the same, seconded by Mr. Simpson and all voted "AYE."

Mr. Gephardt has completed a grant application for a sidewalk that extends down to the WJAA fields. He also advised that a CDBG grant for a sewer extension has passed preliminary committee approvals, but due to the recent elections the approvals have been delayed until late this year or early next year.

Mr. Gephardt drafted an RFP for the trash collection and will post it asap. There have been several complaints of trash pickups earlier than 6:00am, this has been addressed with Rumpke and included in the RFP.

The Tollgate Road water main replacement is set to begin in the next few weeks.

COMMITTEE MEETINGS

PLANNING COMMITTEE: Met regarding the Sunesis Planned Development, they are still reviewing builders and securing permits. The committee also reviewed and approved the application for a new sports complex for WJAA on Old US 32.

PERSONNEL COMMITTEE: The committee did meet regarding departing Asst. Water/Wastewater supervisor, Trey Marcum's departure.

Other Committee's did not meet.

CLERK/TREASURER'S REPORT:

1. Mr. Pope made a motion to accept the March 2025 Financials, seconded by Mr. Simpson, all voted "AYE."
2. Mr. Murray presented the Utilities Snapshot report through March.
3. Mr. Herren made a motion to accept the Income Tax Report for Period 3 (March 2025), seconded by Ms. King, all voted "AYE."
4. Mr. Murray read Ordinance 1236-25 to Increase Zoning Fees for the 3rd time. Mr. Pope made a motion to approve, seconded by Mr. Simpson and all voted "AYE."

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5. Mr. Murray read Ordinance 1238-25 regarding annexation of the property located at 4133 State Route 276 for the 2nd time. Mr. Herren made a motion to dismiss the petition, seconded by Mr. Pope and all present voted "AYE." Mr. Herren also made a motion to terminate water service to the property within 60 days, seconded by Vice-Mayor Wood and all voted "AYE."
6. Mr. Murray read Ordinance 1239-25 regarding camping on public property. Vice Mayor Wood made a motion to suspend the rules, seconded by Mr. Pope and all voted "AYE". Mr. Simpson made a motion to pass Ordinance 1239-25, seconded by Ms. King, all voted "AYE".
7. Mr. Murray presented Resolution 987-25 regarding application for a CDBG grant for playground equipment. Mr. Herren made a motion to suspend the rules, seconded by Ms. King and all voted "AYE." Mr. Pope made a motion to pass Resolution 987-25, seconded by Mr. Simpson and all voted "AYE."

Mr. Simpson made a motion to approve the payment of bills, seconded by Ms. King and all voted "AYE."

OLD BUSINESS:

- **Sunesis Development** – planning meeting
- **Annexation of "Taking a Toll on Us" Property** – no update
- **New Elementary School Plans** - no update
- **Main Street Lighting** – The lights are in and installation will begin soon
- **Village Office /PD Flooring** – awaiting a third quote

NEW BUSINESS

ADJOURNMENT:

Mr. Herren made a motion to go into Executive Session at 6:35pm relative to Section 122.22 (G) (2) for economic development purposes. seconded by Ms. King and all voted "AYE."

Council came out of Executive Session at 6:55pm.

Mr. Herren made a motion to go into Executive Session at 7:06pm relative to Section 121.22 (G)(8) for the potential purchase of property, seconded by Ms. King and all voted "AYE."

Council came out of Executive Session at 7:15pm.

Mr. Herren made a motion to adjourn the meeting at 7:15, Vice Mayor Wood 2nd, all votes "AYE".


 James Weaver - Mayor


 Mike Murray – Clerk/Treasurer

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