

**RECORD OF PROCEEDINGS**  
*Village of Williamsburg Regular Council Meeting*

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

*Held* \_\_\_\_\_ *February 13, 2025*

The regular meeting of the Williamsburg Village Council was held on Thursday February 13, 2025, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the regular meeting to order with the Pledge of Allegiance.

**MEMBERS PRESENT: MAYOR:** Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Katie King, John Pope, Mark Herren and Randy Mercer. Jacob Simpson was absent. **POLICE:** Chief Herren  
**ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet, Jeff Bachman

**AUDIENCE:** Doug Gerrard, Brad Whitehead, Charlie Maklem, Jarron Santiago, Henry Marshall, Liz Betemps

**AUDIENCE STATEMENTS:** Liz Betemps announced that the Garden Club has been selected for the Art In Bloom Event at the Cincinnati Art Museum for the first time in their 90 year history. She also noted that several buildings in Williamsburg will be painted with the America 250 mural including the barn off McKeever. The Antiques Road Show will be at Harmony Hill on June 21<sup>st</sup> appraising antiques and will be filmed by the Clermont County Visitors Bureau.

Mike Girotti, the Purina Plant Manager, gave a presentation regarding progress on the plant. They hope to be shipping product by the end of 2025. There currently are over 1000 contractors from 40+ trade companies finishing construction on the building. The plant currently has 300 employees, and they are still hiring. For job information check out [www.purinajobs.com/WT](http://www.purinajobs.com/WT). He also noted they no longer have plans for a "wet plant" on the Williamsburg campus.

Doug Gerrard asked to discuss issues with his property, the Solicitor will be speaking with him privately on the matter.

APPROVAL OF MINUTES

Vice-Mayor Wood made a motion to approve regular council minutes from the January 9, 2024 meeting, Mr. Herren seconded. Mr. Mercer abstained, and all others voted "AYE."

MAYOR'S REPORT:

Mr. Herren nominated Mr. Wood for Vice-Mayor, no other nominations were made, and the nominations were closed. Mr. Mercer made a motion to appoint Mr. Wood as Vice-Mayor, seconded by Mrs. King and all voted "AYE."

Court Costs for January 2025 were \$4257, Computer Fund \$410, Revenue from fines was \$4871. Total to the Village was \$9774 and the total to the State was \$1093. Total Revenue minus Miscellaneous Fees was \$11,266.

Mayor Weaver distributed the trash and utility rates comparison from neighboring communities. The trash contract for the Village is up for bid this year and we may consider also providing several 30 yard dumpsters for residents to dispose of junk that may be cluttering yards around town. Council will discuss further in the future.

Mayor Weaver also distributed an image of a proposed light to replace the dim acorn lights on Main Street. A sample is on the way to be tested.

SOLICITOR:

Mr. Moore requests to go into Executive Session at the end of the meeting citing OAC 121.22 (G)(3) to discuss disputes involving the Village and Court action, OAC 121.22 (G)(8) to discuss economic development and potential negotiations AND 121.22(G)(2) regarding the potential purchase of property.

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POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 349 calls for service in January, there were 8 offense reports, 13 criminal arrests, 34 traffic citations, 51 traffic warnings, 1 traffic accident and the k9 was deployed twice.

Officer Hammond completed Field Training Officer training presented by OPOTA, which is the Ohio FTO Model.

Officer Hammond attended the January Rotary Meeting and Chief Herren attending the monthly Chief of Police meeting at the Sherriff's office.

The Flock cameras will both be installed in February.

The tentative completion date for the 2024 Dodge Durango is February 28<sup>th</sup>.

FIRE REPORT:

Chief McCarthy provided his report for January 2025. 37 of their 103 EMS runs and 19 of their 53 fire calls were in the Village.

The Department participated in the American Legion Chili Cookoff, there were 29 entries and attended a safety meeting at the High School.

Chief McCarthy thanked our Public Works and Police Departments for assistance with a fire in the below ground dust collection system at Dualite. The Public Works Department was able to utilize their jet vac system to extinguish the fire and remove the debris.

PUBLIC WORKS:

The Public Works staff has been flow testing hydrants around the area of the new elementary school to ensure compliance with engineering requirements.

With the freezing temperatures, there have been several calls for broken pipes from residents.

A water main break and a storm sewer collapse were discovered on 3<sup>rd</sup> Street near Fitzgerald's. Both were repaired quickly without incident.

ADMINISTRATOR REPORT:

Administrator Gephardt gave several updates:

- The County will begin demolishing the remains of the Box Factory on March 25<sup>th</sup> and clear out the area.
- The Brown Property on Old 32 by Zachary has sold and the new owners are considering the development of new homes though nothing has been officially submitted.
- The Bid Opening for the Tollgate Water Main project was held January 28, 2025. There were 6 bids, and the lowest bid was from JW Brennen Company, work on the project will begin in June. Vice Mayor Wood made the motion to approve the award to JW Brennen for \$597,471, Mr. Mercer 2<sup>nd</sup>, All "Ayes". Administrator Gephardt noted the construction estimate was \$750,000
- The Village was contacted by the county regarding utility service to the "Taking a Toll on Us" property located on Tollgate specifically water capacity.

COMMITTEE MEETINGS

PLANNING COMMITTEE: Met regarding the Cornerstone Development, six new home plans were approved.

FACILITIES: Met Regarding:

- replacing the 35+ year old carpet in the building office areas
- replacing the flooring in the front office of the police station
- cleaning the duct work in the police station
- testing for mold in the police station

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- sample of a proposed street light fixture
- Two surplus police cruisers were sold on govdeals for \$3600, the funds will be deposited into the police budget for vehicle maintenance
- The Cruiser that is being replaced with the new 2024 will be serviced and serve as the Village admin vehicle. The current Taurus will be sold on govdeals.

SAFETY COMMITTEE: School Evacuation drill was held with the police and fire department.

Other Committee's did not meet.

CLERK/TREASURER'S REPORT:

1. Mr. Mercer made a motion to accept the January 2025 Financials, seconded by Vice-Mayor Wood, Mr. Simpson was absent, and all others voted "AYE."
2. Mr. Murray presented the Utilities Snapshot report through January.
3. Mr. Mercer made a motion to accept the Income Tax Report for Period 1 (January 2025), seconded by Mrs. King. Mr. Simpson was absent, and all others voted "AYE."
4. Mr. Murray presented Resolution 983-2025, Then & Now. Mr. Mercer made a motion to suspend the rules, seconded by Vice-Mayor Wood, Mr. Simpson was absent, and all others voted "AYE." Mr. Mercer made a motion to approve Resolution 983-2025, seconded by Mrs. King. Mr. Simpson was absent, and all others voted "AYE."
5. Mr. Murray presented Resolution 984-2025, Tax Incentive Review Council Appointments. Mrs. King made a motion to suspend the rules, seconded by Vice-Mayor Wood. Mr. Simpson was absent, and all others voted "AYE." Mr. Mercer made a motion to pass Resolution 984-2025, seconded by Mrs. King. Mr. Simpson was absent and all others voted "AYE."
6. Mr. Murray presented Resolution 985-2025, RITA Regional Council of Government appointments. Mr. Mercer made a motion to suspend the rules, seconded by Mrs. King. Mr. Simpson was absent, and all others voted "AYE." Mrs. King made a motion to pass Resolution 985-2025, Mr. Herren seconded. Mr. Simpson was absent, and all others voted "AYE."
7. Mr. Herren made a motion to approve the payment of bills, seconded by Mr. Mercer and all voted "AYE."

OLD BUSINESS:

**Sunesis Development** – The developer is in discussions with alternate builders  
**Annexation of "Taking a Toll on Us" Property**  
**Gerard Property**

NEW BUSINESS

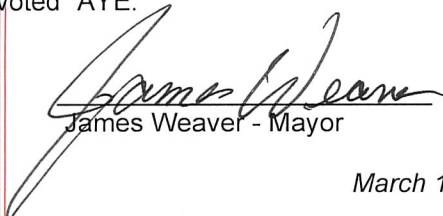
**New Elementary School** – Mr. Herren asked Mr. Maklem, as a representative of the Williamsburg School District, if they plan to conduct a traffic study, Mr. Maklem advised they would.

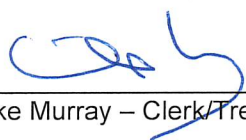
Mrs. King made a motion to go into Executive Session at 7:05pm citing OAC 121.22 (G)(3) to discuss disputes involving the Village and Court action AND OAC 121.22 (G)(8) to discuss economic development and potential negotiations, seconded by Mr. Pope and all voted "AYE."

Mrs. King made a motion to come out of Executive Session at 7:50 pm, seconded by Mr. Pope and all voted "AYE."

ADJOURNMENT:

Mrs. King made a motion adjourn the meeting at 7:50 pm, Mr. Pope seconded the motion all voted "AYE."

  
 James Weaver - Mayor

  
 Mike Murray – Clerk/Treasurer

March 13, 2025