

**RECORD OF PROCEEDINGS**  
*Village of Williamsburg Regular Council Meeting*

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held July 11, 2024

The regular meeting of the Williamsburg Village Council was held on Thursday July 11, 2024, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called to order the Public Hearing regarding the Designated Outdoor Refreshment Area and asked for public input. Seeing there are no comments, the Public Hearing was closed at 5:34 pm.

Mayor Weaver called the regular meeting to order at 5:34 p.m. with the Pledge of Allegiance.

**MEMBERS PRESENT: MAYOR:** Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Jacob Simpson, Katie King, Randy Mercer and John Pope. Mark Herren was absent. **POLICE:** Chief Corey Herren **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **STREET SUPERVISOR:** Jeff Bachman **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet

**AUDIENCE:** Gayle Burroughs, Clyde Arnold, Sharon Chambers, Charlie Maklem, Clarence Clopstein, Denese DeMoss, Christina Gonzalez

Ms. Gonzalez asked about why there are issues with council about cars parking at 3729 Old US 32 on a four-acre lot. She indicated there are many homes around town with work vehicles parked on their properties. Vice Mayor Wood indicated it cannot be used for a business purpose as it is zoned for residential. Ms. Arnold will come back with a plan for the cars parking on the lot.

Gail Burroughs gave an update on the Farmers Market.

APPROVAL OF MINUTES

Vice-Mayor Wood made a motion to approve regular council minutes from the June 13, 2024, meeting, Ms. King seconded. All voted "AYE."

MAYOR'S REPORT:

Mayor Weaver introduced new council member, John Pope, and welcomed him to council

A Special Meeting was proposed to discuss sewer rates, the date of the meeting is July 25<sup>th</sup> at 6:00 pm.

Mayor Weaver reviewed information regarding the smoke testing that has been done throughout the Village sewers and assistance that could be available to residents who need repairs. He will be attending a training session in the next few weeks regarding the study and will share information at the next Council meeting.

SOLICITOR:

Mr. Moore was not present

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 444 calls for service in June. There were 13 arrests 19 incident reports, 65 traffic citations, 61 traffic warnings, 5 traffic accidents and the k9 was deployed twice.

He reminded everyone that August 6<sup>th</sup> at 6pm is National Night Out at the Community Park

FIRE REPORT:

Mayor Weaver reported that Chief McCarthy provided his report for June 2024 but was not in attendance. 52 of their 97 EMS runs and 15 of their 48 fire calls were in the Village.

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PUBLIC WORKS:

Mr. Cribbet noted that a water main was repaired on Willow and Fifth Street, and a leaky water valve was repaired on SR 276. SCADA was updated on the water tower. Aqualine checked the fire hydrants and valves for leaks and didn't find many issues.

The Department will be testing the larger meters and pit meters in the future.

Sewer relining is almost complete.

The water leak at Hilltop Gas Station will be repaired as soon as the parts come in. The Department will be cleaning up some inactive meters at that time.

ADMINISTRATOR REPORT:

Administration Gephardt noted we need representatives on the Tax Incentive Review Council as we have a TIF and an Income Tax in the Village. Mr. Mercer made a motion to approve the appointment of Mr. Gephardt and Lori Pegg to the Tax Incentive Review Council, seconded by Ms. Ling and all voted "AYE."

Mr. Gephardt recommended we approve the renewal of our liability insurance with USI. Mr. Simpson made a motion to renew our liability insurance with USI, seconded by Mr. Mercer and all voted "AYE."

Mr. Gephardt noted that the Tollgate Water Main project has been approved and he would recommend that CT Consultants be hired as the Engineer for the project. Ms. King made a motion to approve CT Consultants as the Engineer on the Tollgate Water Main Project, seconded by Mr. Simpson and all voted "AYE." The Village match is 21%, the total cost of the project is \$847,000 provided by a grant. This will cover from Old 32 to the railroad tracks on Tollgate. The next round of grant applications is due early August.

Mr. Gephardt reminded Council the bid opening for the Sixth Street Water Main Project bid opening will be Thursday, July 18 at 2:00pm

PARKS COMMITTEE – DID NOT MEET

Next meeting is August 1<sup>st</sup> @5:30pm

PLANNING COMMISSION

Planning Commission did meet.

WJAA representatives came to the meeting regarding construction of a building at the athletic fields and needing possibly a variance.

Next meeting is August 4<sup>th</sup>.

UTILITIES COMMITTEE – DID NOT MEET

Next meeting is August 1<sup>st</sup> @5pm

PERSONNEL COMMITTEE – DID NOT MEET

Next meeting is TBD

SAFETY COMMITTEE – DID NOT MEET

Next meeting is TBD

ECONOMIC DEVELOPMENT – DID NOT MEET

Next

MARKETING MEETING

The committee did meet. New Committee focused on the rebranding of Williamsburg

CLERK/TREASURER'S REPORT:

1. Mr. Mercer made a motion to accept the June 2024 Financials, Ms. King seconded all voted "AYE."
2. Mr. Murray presented the Utility Fund Snapshot Report.  
Vice-Mayor Wood made a motion to accept the Income Tax Reports for Period 5, seconded by Mr. Mercer and all voted "AYE."

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3. Mr. Murray read Ordinance 1228-24 of the Village of Williamsburg authorizing Revision 1 to the Village's 2024 Permanent Appropriations. Ms. King made a motion to suspend the rules and read by title only, seconded by Mr. Mercer. Mr. Murray read Ordinance 1228-24 two more times. Ms. King made a motion to pass Ordinance 1228-24, seconded by Mr. Mercer and all voted "AYE."
4. Mr. Murray read for the second time Resolution 975-24 a resolution approving the creation of a DORA in the Village of Williamsburg.
5. Mr. Murray read for the first time Ordinance 1229-24 authorizing an increase in court costs and fines for Mayor's Court in Williamsburg.
6. Vice-Mayor Wood made a motion to approve payment of the bills. Seconded by Ms. King and all voted "AYE."

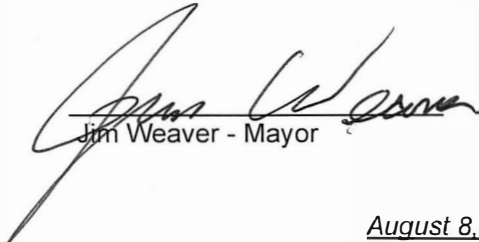
OLD BUSINESS:

- Gerrard Property – Mr. Moore will review pictures and information from the property owner regarding the status of the operation of a business at the property. Mr. Murray noted that Rita has send a non-filing letter to that property.
- The Speed Sign radar will arrive within 4-6 weeks and the sign will be moved throughout the Village.
- Old Chair Factory - no update
- Annexation "Taking a Toll on us" property – Andrew has been in communication with owners and will keep updated.

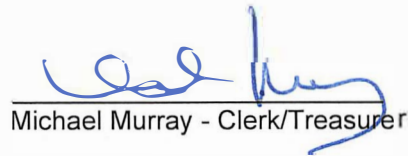
NEW BUSINESS

ADJOURNMENT:

Mr. Mercer made a motion adjourn the meeting at 7:52 Mr. Herren seconded the motion all voted "AYE."



Jim Weaver - Mayor



Michael Murray - Clerk/Treasurer

August 8, 2024  
Date Approved