

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

June 13, 2024

The regular meeting of the Williamsburg Village Council was held on Thursday June 13, 2024, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: MAYOR: Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Mark Herren, Katie King, Randy Mercer and George Seip. Jacob Simpson was absent. **SOLICITOR:** Chris Moore **POLICE:** Chief Corey Herren **FIRE CHIEF:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **STREET SUPERVISOR:** Jeff Bachman

AUDIENCE: Kim Fritz, Denise DeMoss, Paul Richards, Mark Jordan, Courtney Magee

Courtney Magee discussed the development on the backside of Zachary and asked for speedbumps to be installed due to the speeding and the number of children playing in the neighborhood. The Public Works Department will look into options. Mr. Seip made a motion to authorize the purchase of rubber speedbumps not to exceed \$4000, seconded by Ms. King. All voted "AYE."

Kim Fritz noted that the parks look very nice. She asked about a ditch that runs down her property at 100 Zachary and water lies in the ditch all the way to the culvert. She is asking who is responsible for maintaining the culvert as her yard has water laying. The Public Works Department will look at the issue.

APPROVAL OF MINUTES

Vice-Mayor Herren made a motion to approve regular council minutes from May 9, 2024, meeting, Katie King seconded. All voted "AYE."

Mr. Wood Made a motion to approve the special council meeting minutes from May 28, 2024, seconded by Mr. Mercer and all voted "AYE."

MAYOR'S REPORT:

Mayor Weaver read a thank you letter from Harmony Hill for the Village's Support.

Mayor Weaver provided the Mayors Court Fines and Costs Report for May 2024. Collections for May 2024 were \$5333. Total Revenue was \$8091. Mr. Herren made a motion to approve the mayors court financials, seconded by Ms. King and all voted "Yea."

Mayor Weaver noted that many communities suspend a meeting for summer vacations. Council discussed options and decided to hold the meetings as scheduled and can be flexible as needed.

Mayor Weaver noted the July 8 construction the sidewalk going up Main Street will begin. There is no update on the timing of the closure of the bridge.

SOLICITOR:

Mr. Moore discussed a personnel matter that his office has been dealing with that he would like to discuss in executive session.

There is still no information from the County on funding for the demolition of the Chair Factory on Front Street.

Updates were discussed on several properties with code enforcement issues.

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. There were 381 calls for service in May.

He noted that he got a quote for a radar sign in the amount of \$3400 each plus \$275 for a data package. There is a sponsor for one of the signs, and he will contact other potential sponsors as well.

He also noted that he would like to add some part time help to the police department and will discuss with the finance department and is fully staffed on full-time positions.

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FIRE REPORT:

Chief McCarthy presented his report for May 2024. 46 of their 104 EMS runs in May and 14 of their 42 fire calls were in the Village.

PUBLIC WORKS:

Mr. Bachman noted that they Public Works Department has completed 2 water taps in May. A repair was completed at the corner of Willow and S. Fifth Street from a break on Sunday. They have spent some time cleaning up the dirt next to the Basketball Court.

ADMINISTRATOR REPORT:

Mr. Gephardt noted that we received additional grant funds for the walking trail at the Park to potentially double it in the amount of \$86,000 with a match of \$14,000.

The Pickleball Project came in under budget and there is some additional funding floating around for Parks Projects.

We were also awarded over \$800,000 for the Tollgate Water Replacement project in which will require a 20% match.

He discussed the creation of a DORA within the Village. The border will be from 4th Street to the Park and including the Park. Ms. Demoss, owner of the Valley View, asked what the goal is of the DORA. Mr. Gephardt noted that it would potentially bring additional visitors to the Village and the park. The timing for the DORA will be 1-9pm.

He also noted that the business on the Gerard Property asked for an application for a variance on the property to run a business.

UTILITIES COMMITTEE

Vice-Mayor Wood noted the Committee did meet to discuss swimming pool fill adjustments on the sewer bills. There was discussion about pool permits and adjustments and the procedures.

Vice Mayor Wood who owns the Cornerstone development is asking if the village will camera the storm sewer and sanitary sewer. The quote is \$9500, and they are not asking us for Sewer Tap fees to be waived. Mr. Mercer made a motion to authorize the inspection of the storm and sanitary sewer lines at the Cornerstone development property, going forward if there are any issues once inspected it will be the responsibility of the property owner, seconded by Mr. Seip. All voted "AYE," except Vice-Mayor Wood who abstained.

The Committee also discussed the multi-unit properties that have a single tap but have multiple businesses in the same building with outside entrances that are not being used. They suggest there is a policy created that outlines the process for dormancy.

CLERK/TREASURER'S REPORT:

1. Mr. Mercer made a motion to accept the May 2024 Financials, Mr. Herron seconded all voted "AYE."
2. Mr. Murray presented the Utility Fund Snapshot Report
3. Mr. Herren made a motion to accept the Income Tax Reports for Period 5, seconded by Vice-Mayor Wood and all voted "AYE."
4. Mr. Murray read for the first time Resolution 973-24 a Resolution of the Village of Williamsburg authorizing the certification of delinquent utility bills. Vice-Mayor Wood made a motion to suspend the rules and read by title only, seconded by Mr. Seip and all voted "AYE."

Mr. Murray read Resolution 973-24 for the second and third times. Vice Mayor Wood made a motion to approve Resolution 973-24, seconded by Mr. Seip and all voted "AYE."

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Mr. Murray read for the first time Resolution 974-24 a Resolution by the Village of Williamsburg authorizing the certification of the cost of cutting noxious weeds. Mr. Mercer made a motion to suspend the rules and read by title only, Mr. Seip seconded the motion, and all voted "AYE." Vice-Mayor Wood made a motion to approve Resolution 974-24, seconded by Mr. Mercer and all voted "AYE."

Clerk Murray read for the first time Resolution 975-24 a resolution approving the creation of a DORA in the Village of Williamsburg.

Mr. Herren made a motion to approve payment of bills, seconded by Ms. King and all voted "AYE."

Asked Finance Committee to meet on Tuesday, June 25 at 5:30pm to discuss cash flow on sewer rates, police appropriations and car maintenance as well as General Fund Revenue.

Rental property registration has not been maintained. Mike discussed a process to address the rental property lists to make sure RITA is updated on tenants. He is recommending this list be updated quarterly. If we can build a rapport with these owners, we should be able to keep this updated on a regular basis.

OLD BUSINESS:

- Gerrard Property
Annexation "Taking a Toll on us" property - Jobs Ohio is now marketing the property as an available industrial site. Administrator Gephardt noted that he has spoken with the owner. He applied for a grant from Congressman Wenstrups's office to extend sewer access there.

NEW BUSINESS

- June in Olde Williamsburg 2025 may be held on Main Street due to new school construction.

Mr. Mercer Made a motion 121.22(G1)(G3) to go into executive session at 7:20pm, seconded Ms. King by and all voted "AYE." Executive Session ended at 7:42

Mr. Seip made a motion to accept the resignation of Michael Dearing, seconded Mr. Herren and all voted "AYE."

Vice-Mayor Wood made a motion to enter into an agreement with Michael Dearing to repay \$2500 that the village paid for the cost of K9 training, seconded by Mr. Mercer and all voted "AYE."

ADJOURNMENT:

Mr. Mercer made a motion adjourn the meeting. Mr. Herren seconded the motion all Mr. Mercer: AYE, Mr. Herren AYE, Ms. King AYE, Mr. Seip left the meeting and did not vote, Vice-Mayor Wood voted No. Motion carried meeting adjourned at 7:50 pm.

Handwritten signature of Jim Weaver - Mayor

Handwritten signature of Michael Murray - Clerk/Treasurer

July 11, 2024
Date Approved

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