

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____ *May 9, 2024*

The regular meeting of the Williamsburg Village Council was held on Thursday April 11, 2024, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: **MAYOR:** Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Mark Herren, Katie King, Randy Mercer, George Seip and Jacob Simpson **SOLICITOR:** Chris Moore **POLICE:** Sergeant Neumeier **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS SUPERVISOR:** Kyle Cribbet; **STREET SUPERVISOR:** Jeff Bachman

AUDIENCE: Janis Lamba, Kristin Sampsel, Gayle Burroughs, Don Morrison, Charles Maklem, Liz Betemps.

AUDIENCE:

Liz Betemps noted that the Garden Club raised \$5000 for a student scholarship. The Club will be holding a regional flower show on July 13th at the High School. She gave an update on the Ohio 250 Mural Project that will be painted on a wall on Main Street, initial estimates of costs to the Village will be forthcoming, the CIC could be used to contribute towards the cost of the mural.

Kristen Sampsel spoke about the Farmers Market and the success of the Touch a Truck Event; she estimates there were about three times as many attendees this year.

Don Morrison of the American Legion gave an update on activities at the American Legion.

APPROVAL OF MINUTES

Vice-Mayor Herren made a motion to approve regular council minutes from March 14, 2024, meeting, Katie King seconded. Tim Wood: Yea, Jacob Simpson: Yeah, Mark Herren: Yea George Seip: Yea, Randy Mercer: Yea, Katie King: Yea. Motion carried.

MAYOR'S REPORT:

Mayor Weaver provided the Mayors Court Fines and Costs Report for March 2024. Collections for April 2024 were \$5366. Total Revenue was \$6895.

Randy Mercer made a motion to approve the mayors court financials, seconded by Jacob Simpson and all voted "Yea."

He noted there was a trial this week in Mayor's Court that was handled by his Office and resulted in the defendant paying the maximum in penalties and fines.

SOLICITOR:

Mr. Moore noted that an outstanding water bill was paid by Neu Construction after receiving a letter from his firm.

Mr. Moore asked about the progress of the demolition of the chair factory. Mr. Gephardt noted that the project is still on the list for the land bank, but no decision has been made.

POLICE REPORT:

Chief Herren gave an update on calls for service from the Police Department. Chief Herren noted that he will also be attending ALICE Instructor training at the high school in June.

FIRE REPORT:

Chief McCarthy presented his report for April 2024. 40 of their 104 EMS runs in April were in the Village.

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PUBLIC WORKS:

Kyle Cribbett gave his report noting that 3 of our 4 roads had been paved and the final street will be paved in June and the parking lot at the park will be completed soon as well. The Wildcat Water Tower has been completed and is back online.

ADMINISTRATOR REPORT:

Administrator Gephart thanked the Public Works Department for getting the "Welcome to Williamsburg" sign painted and updated.

He presented the Dental Insurance renewal which has a 6% increase. George Seip made a motion to approve the renewal seconded by Jacob Simpson and all voted "Yea."

Met with ODOT to discuss a project to update the Main Street bridge this summer, there will be an update on the dates and times.

The basketball courts will be updated with striping in the next few weeks.

Hydrant Flushing will be done the week of June 10th.

PARKS COMMITTEE:

Vice-Mayor Wood noted that the committee met and discussed the possibility of a bocce ball court at the park that can be constructed completely in house. There is a grant application in for ADA park equipment.

Shelter fees were discussed and with the volume and amount of labor required for cleaning not covering the cost of those cleanings.

Randy Mercer made a motion to increase the shelter rental costs to \$75 for residents and \$125 for non-residents, seconded by Katie King and all voted "Yea."

PERSONNEL COMMITTEE:

No meeting

PLANNING COMMISSION:

SAFETY COMMITTEE:

UTILITIES COMMITTEE

FINANCE COMMITTEE:

FACILITIES AND EQUIPMENT

ECONOMIC DEVELOPMENT

TREE BOARD

Members attended the Tree City Awards; they noted the Cleveland Pear trees that we have along Main Street are now considered and invasive species and grant funds will be available in the future for replacement.

CLERK/TREASURER'S REPORT:

Randy Mercer made a motion to accept the April 2024 Financial Reports, Mark Herren second and all voted "Yea."

Mark Herren made a motion to approve the March 2024 Income tax report, seconded by Vice-Mayor Wood and all voted "Yea."

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Mayor Weaver presented Resolution 972-24 Authorizing the Clermont County 911 Plan for the first time. Tim Wood made a motion to suspend the rules and read by title only, seconded by Katie King and all voted "Yea."

Mr. Murray read Resolution 972-24 f-41 or the second and third times. Randy Mercer made a motion to approve the ordinance, seconded by Jacob Simpson and all voted "yea."

Randy Mercer made a motion to approve the April 2024 bills, seconded by Tim Wood and all voted "Yea."

OLD BUSINESS:

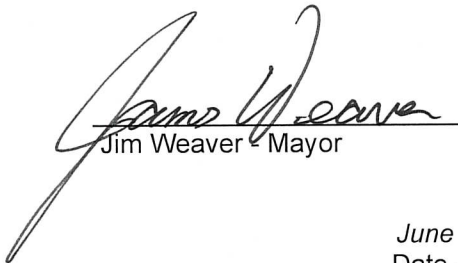
- Gerraud Property – Cleaned up, a discussion regarding what is considered operating a business in a residential district.
- Speed Limit Flashing Sign –Vice Mayor Wood is evaluating the mechanicals of the existing sign. A program that has been utilized in Mt. Orab is to have a business sponsor the cost of the signs.
- Smoke Test Results – Mayor Weaver is looking into a training that will educate residents regarding leaks.
- Annexation "Taking a Toll on us" property – jobs ohio is now marketing the property as an available site. Administrator Gephardt noted that he has spoken with the owner. He applied for a grant from Congressman Westrup's office to sewer access there.
- 466 Main Street was discussed.
- Misuse of 911 System. Mr. Moore discussed an ordinance that will be discussed at the next meeting.

NEW BUSINESS

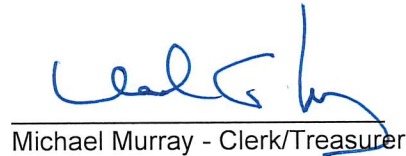
- Mr. Gephardt discussed the creation of a DORA in the Village. Mr. Seip made a motion to allow Mr. Gephardt to create an application for the creation of a DORA, seconded by Mr. Wood. All voted "Yea," except for Mr. Simpson who voted "No."
- There was a discussion regarding the grass height at the Dollar General who will be contacted by zoning enforcement.
- Mr. Simpson brought up a question he had received from residents regarding the timing of the signals on Main. Due to the increase in traffic, we will add 20 seconds to the green light and the lights will begin flashing yellow beginning at 8:00pm.

ADJOURNMENT:

Vice-Mayor Wood made a motion adjourn the meeting. Mr. Herren seconded the motion, and all voted "Yea." Meeting adjourned at 6:27 pm.



Jim Weaver - Mayor



Michael Murray - Clerk/Treasurer

June 13, 2024
Date Approved

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