

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____ *April 11, 2024*

The regular meeting of the Williamsburg Village Council was held on Thursday April 11, 2024, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: MAYOR: Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Mark Herren, Katie King, Randy Mercer, George Seip and Jacob Simpson **SOLICITOR:** Chris Moore **POLICE:** Sergeant Neumeier **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS: STREET SUPERVISOR:** Jeff Bachman and Kyle Cribbet

AUDIENCE: Ava Blair, Janis Lamba, Lisa Gonzalez, Kristin Sampsel, Gayle Burroughs, Ashley Lemaster, Jackie Horton and Jane Horton

AUDIENCE:

Gayle Burroughs representing the Farmer's Market asked for an update on the sidewalk project and how it would impact the market this summer. Mr. Gephardt noted the driveway to the park will continue to remain open and will bring it up in the pre-construction meeting with the contractor. The Market will host a "Touch A Truck Event" on May 1 and May 22.

Ashley LeMaster from the Library noted that they now have two notaries at the library, and they will be holding Senior Café on the 2nd Wednesday at 2:00pm to socialize.

APPROVAL OF MINUTES

Mark Herren made a motion to approve regular council minutes from March 14, 2024, meeting, Councilman Jacob Simpson seconded. Tim Wood: Yea, Jacob Simpson: Yeah, Mark Herren: Yea George Seip: Yea, Randy Mercer: Yea, Katie King: Yea. Motion carried.

MAYOR'S REPORT:

Mayor Weaver provided the Mayors Court Fines and Costs Report for March 2024. Collections for March 2024 were \$7469.50.

Randy Mercer made a motion to approve the mayors court financials, seconded by George Seip and all voted "Yea."

Mayor Weaver noted we had 7 resumes submitted for the Police Chief position. Mayor Weaver made a recommendation to appoint Corey Herren as Police Chief at a salary \$68,640 per year. Tim Wood made a motion accept Mayor Weaver's recommendation, seconded by Katie King. Tim Wood: Yea, Katie King: Yea, Randy Mercer: Yea, Mark Herren: Abstain, Jacob Simpson: Yea, George Seip: Yea with reservation.

Mayor Weaver also noted that there are a few dead spots in the Village where the Police radios do not have service. Sgt. Neumeier will be meeting with Mobilcomm in the future to work on this safety issue.

SOLICITOR:

Mr. Moore noted that a plan has been put in motion to address the records requests for police videos received from various social media outlets and to keep the Village expenses at a minimum.

Mr. Moore presented draft ordinances regarding unregistered businesses in the Village. He also presented additions to a chronic nuisance ordinance regarding those who incessantly call 911 in the Village, which was referred to the Safety Committee.

Mark Herren: Yea, Tim Wood: Yea, Jacob Simpson: Yea, George Seip: No, Randy Mercer: No, Katie King: Yes, Motion Carried

POLICE REPORT:

Sgt. Neumeier presented a letter from the Liquor Agency regarding renewals and did not have any issues with renewals in the Village.

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FIRE REPORT:

Chief McCarthy presented his report for March 2024. He has submitted a grant application to update the roof and garage doors at the station.

PUBLIC WORKS:

Street Supervisor Jeff Bachman gave the report for March 2024.

ADMINISTRATOR REPORT:

Administrator Gephardt discussed the increase in our health insurance from Anthem which would be 6%. Katie King made a motion to approve the renewal seconded by Jacob Simpson. Katie King: Yea, Jacob Simpson: Yea, Tim Wood: Yea, Mark Herren: Yea, George Seip: Yea, Randy Mercer: Yea, Motion Carried.

Administrator Gephardt made a recommendation from personnel to offer the Utility Clerk position to Barbara Kaetzel at a rate of \$21/hr. with a six-month probationary period. Randy Mercer made a motion, Katie King, seconded. Randy Mercer: Yea, Katie King: Yea, Tim Wood: Yea, Mark Herren: Yea, Jacob Simpson: Yea, George Seip: Yea. Motion Carried.

Administrator Gephardt made a recommendation to take Mayor's Court Clerk off probation and increase her pay by \$1 per hour. Randy Mercer made a motion, Katie King, seconded. Randy Mercer: Yea, Katie King: Yea. Tim Wood: Yea, Mark Herren: Yea, Tim Wood: Yea, Jacob Simpson: Yea, George Seip: Yea, Motion Carried.

Administrator Gephardt noted that there was an increase in the bid of the cost the sidewalk project and he has secured additional grant funding to cover the increase. The final bid from Fillmore construction was \$747,000. George Seip made a motion to accept the bid, seconded by Randy Mercer. George Seip: Yea, Randy Mercer: Yea, Tim Wood: Yea, Mark Herren: Yea, Tim Wood: Yea, Jacob Simpson: Yea, Katie King: Yea. Motion Carried.

PARKS COMMITTEE:

PERSONNEL COMMITTEE: Personnel committee did meet to discuss the hiring of the new police chief as well as new utility clerk.

Next meeting is TBD

PLANNING COMMISSION: Planning Commission did meet. There were two permits approved and discussions about the Garraud property.

Next meeting is 5/7/24

SAFETY COMMITTEE: Did not meet.

Next meeting is 4/30/24.

UTILITIES COMMITTEE: Did not meet.

Next meeting is 5/2/24.

FINANCE COMMITTEE: Did not meet.

Next meeting TBD.

FACILITIES AND EQUIPMENT: Did not meet.

Next meeting TBD.

ECONOMIC DEVELOPMENT: Did not meet.

TREE BOARD: Did not meet.

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Next meeting 5/1/24.

CLERK/TREASURER'S REPORT:

Councilman Herren made a motion to accept the March 2024 Financial Reports, Councilwoman King second and all voted "Yea."

Vice-Mayor Wood made a motion to approve the March 2024 Income tax report, Councilman Mercer second and all voted "Yea."

Mr. Murray presented donation requests from Harmony Hill for \$2500 and June in Old Williamsburg for \$5000. Randy Mercer made a motion to accept, Katie King seconded. All voted "yea" except for George Seip who voted Yea to Harmony Hill and abstained from June in Old Williamsburg

Mr. Murray read Ordinance 1228-26 for the first time. Tim Wood made a motion to suspend the rules and read by title only, seconded by Katie King and all voted "Yea."

Mr. Murray read Ordinance 1228-26 for the second and third times. Randy Mercer made a motion to approve the ordinance, seconded by Mark Herren and all voted "yea."

Mr. Gephardt discussed an application to the Clermont County Parks district to update the basketball court. Mr. Murray read Ordinance 970-24 for the first time, Tim Wood made a motion to suspend the rules and declare an emergency, seconded by Randy Mercer.

Mr. Murray Read Resolution 970-24 two more times, Katie King made a motion to approve, seconded by Jacob Simpson and all voted "Yea."

Mr. Murray read resolution 971-24 to make transfers in the Village funds. George Seip made amotion to suspend the rules, Randy Mercer seconded the motion, and all voted "Yea."

Mr. Murray read the Resolution 971-24 the second and third times, George Seip made a motion to pass, seconded by Tim Wood and all voted "Yea"

Mark Herren made a motion to approve the March 2024 bills, seconded by Katie King and all voted "Yea."

OLD BUSINESS:

- Gerraud Property – Business on Property-keep updating
- Body Cameras – discussed by solicitor
- Smoke Test Results – continue to discuss
- Old Chair Factory- no update on grant funding
- Speed Limit Flashing Sign –there may be an issue with the solar charger or batteries.
- Annexation "Taking a Toll on us" property – no serious inquiries. Contact owner for an annexation agreement.
- 4204-4228 State Route 133 – no RITA payments, Mike discussed sewer connection fees with annexed properties when they connect.
- Methodist church will file a claim with their insurance

NEW BUSINESSEXECUTIVE SESSION:

Randy Mercer made a motion to go into Executive Session pursuant to ORC 121.22 (g)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 7:32. Seconded by Tim Wood, all voted "Yea."

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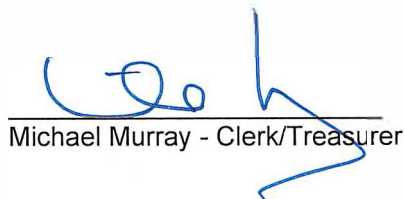
Randy Mercer made a motion to come out of Executive Session at 7:59, seconded by Katie King.

ADJOURNMENT:

Randy Mercer made a motion adjourn the meeting. Katie King seconded the motion and all voted "Yea." Meeting adjourned at 7:55 pm.



Jim Weaver - Mayor



Michael Murray - Clerk/Treasurer

April 11, 2024
Date Approved