

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held

February 8, 2024

George Seip made a motion to accept the resignation of officer Steven Butler, seconded by Randy Mercer all voted Yea.

FIRE REPORT:

Chief McCarthy presented the report for January 2024.

PUBLIC WORKS:

Street Supervisor Jeff Bachman gave the report for January 2024

ADMINISTRATOR REPORT:

Administrator Gephardt gave an update on the camera install. The police department and administration building cameras are complete. Next will be the park.

Administrator Gephardt introduced the America 250 celebration happening in 2026. The village may be eligible for funding from the state for murals, park improvements and other. Liz Betemps from the Garden Club is also working on grants for this project.

There was discussion on the yard sale dates for spring. Gephardt recommended the dates for May be the 11th and 12th.

Administrator Gephardt gave an update on the pickleball court. Construction should commence within the next month and hopefully be ready by April.

PARKS COMMITTEE:

The parks committee did meet. There were discussions about applying for a grant for some ADA playground equipment. There is roughly \$1300 left for Disc Golf tee repairs.

PERSONNEL COMMITTEE:

Personnel committee did not meet. Next meeting TBD.

PLANNING COMMISSION:

Planning commission did not meet. Next meeting 3/5/24

SAFETY COMMITTEE:

The safety committee did meet. There were discussions about who can complete ALICE training. It might be too late this year and the school year would be complete by the time the training was done.

Next meeting TBD.

UTILITIES COMMITTEE:

The Utilities committee did meet. There was discussion regarding new requirements for forgiving leaks, etc. Chairman Wood will look at some other municipalities for guidance. David Burgess requested the committee reduce his number of meters at 284 Main Street from two to one. Mark Herren made a motion to reduce the number of units from two to one at the property owned by T David Burgess at 282-284 West Main Street. Katie King seconded, All yeas.

Next meeting 3/7/24.

FINANCE COMMITTEE:

The finance committee did not meet. The final appropriations were discussed via special council meetings in February and March.

Next meeting TBD

FACILITIES AND EQUIPMENT:

The Facilities and Equipment committee did meet. There were discussions regarding purchasing a mini excavator for public works. Kyle will get an updated price.

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The regular meeting of the Williamsburg Village Council was held on Thursday February 8, 2024, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

MEMBERS PRESENT: MAYOR: Jim Weaver; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Mark Herren, Katie King, Randy Mercer, George Seip and Jacob Simpson **SOLICITOR:** Chris Moore **POLICE:** Chief Timmers **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** **STREET SUPERVISOR:** Jeff Bachman

AUDIENCE: Jeremy Watson, Ava Blair, Wayne Harcourt, Jayne Lawrence, Charlie Maklem, Kristin Sampsel, Gayle Burroughs and Brian Bietfelt.

AUDIENCE:

Kristen Sampsel gave an update on the farmer's market; the official start date will be May 1 and it will run through October. They currently have 14 vendors, and they are all scheduled for the 2024 season. Trick or Treat at the park is planned for the October time frame. She also stated that the Williamsburg Farmers Market received an award from Cincinnati Magazine for "Best of the East."

Charlie Maklem stated that the Williamsburg Local school district will be running a renewal levy on the March 19th ballot.

Wayne Harcourt gave an update on his property at 406 W Main. He is looking at some possible retail on the ground floor.

APPROVAL OF MINUTES

Mark Herren made a motion to approve regular council minutes from January 11, 2024, meeting, Councilman Jacob Simpson seconded. Tim Wood: Yea, Mark Herren: Yea George Seip: Yea, Randy Mercer: Yea, Katie King: Abstain, Jacob Simpson: Yea. Motion carried.

Tim Wood made a motion to approve special council minutes from Jan 15, 2024, seconded by Jacob Simpson. All yeas.

Jacob made a motion to approve special council minutes from Jan 16, 2024, seconded by Mark Herren. All yeas.

Tim Wood made a motion to approve special council minutes from Jan 17, 2024, seconded by Katie King. All yeas.

MAYOR'S REPORT:

Mayor Weaver provided the Mayors Court Fines and Costs Report for January 2024. Collections for January 2024 were \$8808.00, nearly double from the same period in 2023.

Randy Mercer made a motion to approve the mayors court financials, seconded by Mark Herren and all voted "Yea."

SOLICITOR:

There was discussion pertaining to the status of the 2023 forgiving income tax and how residents are affected by the potential change. The solicitor will investigate a possible letter for residents.

The solicitor recommended that the village purchase flood insurance for the properties that lie in a designated flood zone.

POLICE REPORT:

Police Chief Maggie Timmers presented Council with a copy of the January 2024 report.

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In addition, the committee discussed a digital sign for the admin building. It was determined that it is too expensive at this point in time.

Next meeting TBD

ECONOMIC DEVELOPMENT:

Economic Development did not meet.

Next meeting TBD

TREE BOARD:

Tree Board did not meet.

Next meeting TBD.

CLERK/TREASURER'S REPORT:

Councilman Herren made a motion to accept the January 2024 Financial Reports, Councilman Simpson second and all voted "Yea."

Vice-Mayor Wood made a motion to approve the January 2024 Income tax report , Councilwoman King second and all voted "Yea."

Councilman Herren made a motion to approve the January 2024 bills, Councilman Wood second and all voted "Yea."

Council requested to have a copy of the Council agenda emailed to them as well as a hard copy placed in their mailbox for meetings going forward.

OLD BUSINESS:

- Group homes
- Methodist Church steps
- Police Speed Limit Sign
- "Taking A Toll On Us" property
- Bobcat Mini Excavator

NEW BUSINESS:

- Mark Herren asked Andrew to give a status update on the Old Walker Property

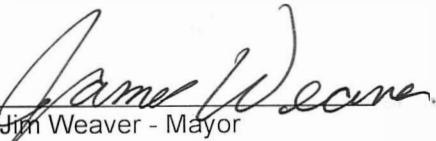
OLD BUSINESS TO BE DISCUSSED AT FUTURE MEETINGS

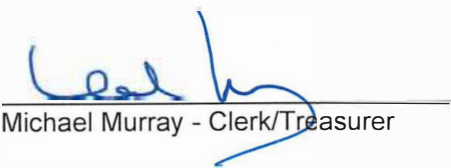
Council discussed what types of new business they would like to see in the future. Topics included ACE Hardware, Restaurants, and an Urgent Care.

EXECUTIVE SESSION:

ADJOURNMENT:

Tim Wood made a motion adjourn the meeting. Councilman King second. All Yea by roll call. Motion carried. Meeting adjourned at 7:55 pm.


Jim Weaver - Mayor


Michael Murray - Clerk/Treasurer

3/14/2024
Date Approved