

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

December 14, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday December 14, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Absent; **COUNCIL MEMBERS:** Gary Collier, Mark Herren, Tim Wood, Randy Mercer and George Seip **SOLICITOR:** Chris Moore **POLICE:** Chief Timmers **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet, **STREET SUPERVISOR:** Jeff Bachman

AUDIENCE: Jim Weaver, Pete Dagenbach, (Adams Co. Medical Center)

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Pete Dagenbach made a presentation for the Adams County Family Medical Center. He encouraged residents to try them out as an option with offices in Mr. Crab and Georgetown.

APPROVAL OF MINUTES

Councilman Tim Wood made a motion to approve regular council minutes from November 9, 2023, meeting with the addition of the statement made about the steps at the Methodist Church. Councilman Randy Mercer second. All Yea by roll call vote. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for October 2023.

- Councilman Mercer made a motion to approve Mayors Court and Costs Report for November 2023. Councilman Gary Collier second. All yea by roll call. Motion carried.

Mayor Lefker gave a big thank you to all of those who worked on the Christmas walk and the fire department for their help as well.

Mayor Lefker stated that she will be being replaced as the Finance Officer for the JEDD by Mike Murray.

Kathleen Bastin Dedication for Dexter Bastin deferred to March.

Mayor Lefker stated that the Building Department was having some issues with permits at the time. The county has hired a new economic development director as well.

SOLICITOR:

Proclamation made for Mayor Mary Ann Lefker honoring her many years of service to the Village. The mayor also presented with a bouquet of flowers.

POLICE REPORT:

Police Chief Maggie Timmers presented Council with a copy of the October 2023 report.

Chief Timmers presented a request to allow the Police Department to receive an annual payout for unused Holidays for the officers. Councilman Seip made a motion to approve. Councilman Herren seconded. All yea by roll call vote. Motion carried.

Chief Timmers discussed the "Stuff the Cruiser Toy Drive" that the Police Department will be doing this year.

FIRE REPORT:

Chief McCarthy presented the report for October.

Chief McCarthy stated that they had 3 new paramedics and 2 new cadets that had passed their testing.

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PUBLIC WORKS: Nothing to report.

ADMINISTRATOR REPORT:

Administrator Gephardt gave an update on the security cameras. He indicated the installer is starting work on the police station, then will move to the admin building before starting in the community park.

Administrator Gephardt gave an update on the damaged garage at 466 E. Main Street. The demolition is almost complete, and the area has been cleaned up significantly. Along with that, there is some unfortunate news as the owner, Gladys Addison has subsequently passed away.

Administrator Gephardt indicated there has been some renewed interest in the Santoro property. A couple of developers have made inquiries regarding sewer hookups and sewer grades. Jeff Hayes from Hayes Properties has had the latest inquiry.

Administrator Gephardt thanked everyone for another great Christmas walk. Very well organized and attended.

Administrator Gephardt reminded everyone the Mayor's Retirement reception will be 12/27 at 3pm. Everyone is welcome.

PARKS COMMITTEE: Did not meet. Next meeting is 01/25/24 at 5PM.

PERSONNEL COMMITTEE: Committee did meet 11/21/23 at 5:30PM.

- 2024 Holiday calendar was approved.
- The 2023 Christmas bonuses for Village employees was presented. Councilman Mercer made a motion to approve. Councilman Herren seconded. All yea by roll call vote. Motion carried.
- Performance evaluation raises were presented at 3% for all employees. Councilman Seip made a motion to approve. Councilman Herren seconded. All yea by roll call vote. Motion carried.

PLANNING COMMITTEE: Did not meet. The next meeting is 01/02/24 at 7PM.

SAFETY COMMITTEE: Did not meet. The next meeting is TBD.

UTILITIES COMMITTEE: Did not meet. The next meeting is 12/28/23 at 5:30PM.

FINANCE COMMITTEE: Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT: Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT: Did not meet. The next meeting is TBD.

TREE BOARD: Did not meet. The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the November 2023 Financial Statements (Agenda item 1).

Councilman Wood made a motion to accept the reports as presented. Councilman Mercer second. All yea by roll call. Motion carried.

Clerk/Treasurer presented the November 2023 Utility Funds Snapshot for general information. (Agenda item 2).

Clerk/Treasurer presented the Period 1-1st Half 2023 Income Tax receipts report (Agenda item 3).

Councilman Mercer made motion to accept the report as presented. Councilman Herren second. All yea by roll call. Motion carried. (Agenda item 3).

Clerk Treasurer read 1st Reading –Establish new fund for TIF funds – Resolution 960-23

(Agenda item 4)

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Councilman Mercer made a motion to suspend the rules. Councilman Wood second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read for the second and third time Resolution 960-23 Establish new fund for TIF funds. Councilman Seip made a motion to approve. Councilman Collier seconded. All Yea by roll call vote. Motion carried.

Clerk Treasurer read 1st Reading Appointing Representative to 911 Program Review Committee - Resolution 961-23 (Agenda Item 5)

Clerk Treasurer read for the second and third time - Appointing Representative to 911 Program Review Committee - Resolution 961-23. Councilman Seip made a motion to approve. Councilman Herren second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read 6) 1st Reading 2024 Temporary Appropriations - Ordinance 1222-23 (Agenda Item 6)

Councilman Collier made a motion to suspend the rules. Councilman Seip second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read for the second and third time - 2024 Temporary Appropriations - Ordinance 1222-23. Councilman Mercer made a motion to approve. Councilman Herren second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read 1st Reading Adopting Chapter 715 of the Williamsburg Code of Ordinances - Ordinance 1223-23 (Agenda Item 7)

Councilman Seip made a motion to suspend the rules. Councilman Mercer second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read for the second and third time - Adopting Chapter 715 of the Williamsburg Code of Ordinances - Ordinance 1223-23. Councilman Mercer made a motion to approve. Councilman Seip second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read 1st Reading Tax Assessment for Delinquent Utilities - Resolution 962-23 (Agenda Item 8)

Councilman Herren made a motion to suspend the rules. Councilman Mercer second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read for the second and third time - Tax Assessment for Delinquent Utilities - Resolution 962-23. Councilman Seip made a motion to approve. Councilman Wood second. All Yea by roll call vote. Motion carried.

APPROVAL OF BILLS:

Councilman Herren made motion to approve the bills as presented 2023 Warrants 30218 - 30260. EFTs 684-2023 thru 765-2023 be paid. Councilman Wood second. All yea by roll call. Motion carried.

OLD BUSINESS:

Handicap Parking at Gay & Front. Solicitor Moore stated that sign is to be taken down.

The damaged steps at the Methodist Church were discussed. Kyle is looking at old photos as this is believed to have been a preexisting condition and not due to any Village work in the area.

Mayor Mary Ann Lefker stated that she was in contact with the owners of "Taking a Toll On Us" property and annexation and sewer extension was discussed.

NEW BUSINESS:

Councilman Mercer brought up the wheelchair traffic on Main St.

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Councilman Mercer asked to discuss issues that have arisen with Rumpke as our trash service provider and asked that the Village consider changing service providers.

Councilman Wood addressed the changes with the new marijuana law.

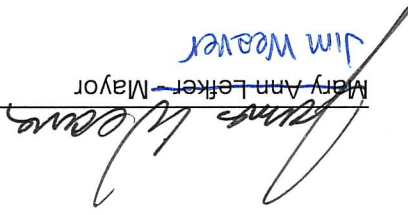
In response Mayor Lefker set a special meeting for December 18, 2023 at 5:30pm.

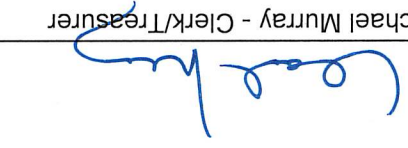
EXECUTIVE SESSION:

Councilman Mercer made a motion to go into Executive Session at 7:50 for matters concerning personnel ORC 121-22 G (1). Councilman Seip seconded. All Yea by roll call vote. Motion carried. Council came out of Executive Session at 8:10.

ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Councilman Collier second. All Yea by roll call. Motion carried. Meeting adjourned at 8:11 pm.


~~Mary Ann Lefker~~ Mayor
Jim Weaver


Michael Murray - Clerk/Treasurer
January 11, 2024
Date Approved