



## APPLICATION FOR ZONING VARIANCE

Address of property \_\_\_\_\_

Owner of Property: \_\_\_\_\_

Applicant (if different from above): \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Existing Zoning District: \_\_\_\_\_ PIN No.: \_\_\_\_\_

The applicant for zoning variance shall provide the following:

1. Application fee.
2. Legal description of property for which variance is requested.
3. Plot plan of property for which variance is requested (drawn to scale).
  - A. Provide six (6) copies of plot plan and other supportive information for the variance request.
  - B. Indicate all property lines.
  - C. Indicate all public rights-of-way (roads, alleys, lanes, and easements).
  - D. Indicate all existing and proposed buildings, fences or other structures.
  - E. Indicate location of existing and proposed driveways, parking areas and sidewalks.
  - F. Indicate specific dimensions pertaining to the variance requested.
4. A list of names and mailing addresses of all property owners adjacent to, or within 200 feet, of the property for which the variance is requested.
5. Provide written specific responses to the five (5) criteria the Board of Zoning Appeals must consider when hearing a variance request.
  - A. That specific conditions and circumstances exist which are unique to the applicant's land and do not exist on other land in the same zone;
  - B. That the manner in which the strict application of the provisions of this ordinance would deprive the applicant of a reasonable use of the land in the manner equivalent to the use permitted other land owners in the same zone;
  - C. That the unique conditions and circumstances are not the result of actions of the applicant taken subsequently to the adoption of this ordinance;

- D. Reasons that the dimensional variance will preserve, not harm, the public safety and welfare, and will not alter the essential character of the neighborhood; and
  - E. That granting the dimensional variance requested will not confer on the applicant any special privilege that is not conferred by this ordinance to other lands, structures or buildings in the same zone. No nonconforming use of neighboring lands and structures in the same zone shall be considered grounds for the issuance of a dimensional variance.
6. Other information or material as determined by the Zoning Administrator which will respond to the goals and objectives of the Village of Williamsburg Zoning Code and assist in considering this application for zoning variance.

As applicant, I/we acknowledge that this variance application is only for the specific dimensional features included in this request. Any variance granted is limited to specifically this request, and does not grant or imply that the approved variances can be applied beyond the specifics of this request.

I/we agree to conform to all zoning and development regulations, the conditions of approval which are a part of the variance request, as they relate to the property proposed for this zoning variance application.

Applicant\_\_\_\_\_Date\_\_\_\_\_

#### **Village Use Only**

1. Date completed application received\_\_\_\_\_.
2. Date of publication of Public Notice\_\_\_\_\_.
3. Date notices mailed to adjacent property owners\_\_\_\_\_.
4. Date of meeting with Board of Zoning Appeals\_\_\_\_\_.
5. Approved      Yes      No