

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held November 9, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday November 9, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Gary Collier, Mark Herren, Tim Wood, Randy Mercer and George Seip **SOLICITOR:** Chris Moore **POLICE:** Chief Timmers **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet, **STREET SUPERVISOR:** Jeff Bachman

AUDIENCE: Don Morrison, Jeremy Weber, Kristin Sampsel, Gayle Burroughs, Jim Weaver, Katie King, Sharon Chambers, Charlie Maklem, Jacob Simpson, Clarence Klopstein, S. Kissinger.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Don Morrison stated that the Veterans Day Parade in Batavia will begin at 1:00 pm. The Legion will also have a craft show 12/2/23 at Legion Hall.

Kristen Sampsel and Gayle Burroughs gave an update on the Williamsburg Farmers Market. The last market in October had over 100 customers and the number of vendors this year doubled. They were able to collect donations to pay off over \$1400 in school lunch debt for students. They look forward to opening next year in May.

APPROVAL OF MINUTES

Councilman Randy Mercer made a motion to approve regular council minutes from October 12th, 2023, meeting. Vice Mayor Steve Maham second. All Yea by roll call vote. Motion carried.

MAYOR’S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for October 2023.

- Councilman George Seip made a motion to approve Mayors Court and Costs Report for October 2023. Councilman Mercer second. All yea by roll call. Motion carried.

Mayor Lefker discussed the document outlining Rules for Council. Councilman Herren suggested waiting until a later date to discuss those further.

Mayor Lefker discussed the repair of the exit ramp with ODOT and that will be repaired in the spring.

Mayor Lefker stated that the land swap for the Pickleball courts has been Ok’d to go and The Village has received the check for \$163,000 from the Abrams foundation.

Mayor Lefker indicated that it looks like the Village will be receiving funding for the 2024-2025 Toll Gate Rd water line project from OPWC.

Christmas Walk is scheduled for December 1st and 2nd.

Mayor Lefker took a moment to say Thank you to Vice Mayor Steve Maham for his years of service to the Village Of Williamsburg.

SOLICITOR:

POLICE REPORT:

Police Chief Maggie Timmers presented Council with a copy of the October 2023 report.

Chief stated London Sanctuary of Florida is donating K9 body bite suit valued at \$2500 and a vest for the K9 valued at \$2500.

Chief Timmers also discussed the new marijuana law change.

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FIRE REPORT:

Chief McCarthy presented the report for October.

Chief McCarthy also wanted to say thank you for the help with Halloween.

PUBLIC WORKS:

ADMINISTRATOR REPORT:

Administrator Gephardt gave an update on the pickleball court construction. It was recommended that the paving company lay the gravel for the parking lot and wait until the spring for paving. Councilman Mercer made a motion to approve. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

Administrator Gephardt met with Mike Murray regarding the paving contract with the county. It appears that given current fiscal situation, the village can afford another \$25000 and can pave the 200 block of Broadway in addition to the 100 block. Councilman Seip made a motion to authorize the Village Administrator to sign the contract with the County Engineer for \$100,00.00. Councilman Herren second. All Yea by roll call vote. Motion carried.

The insurance claim for the CCTV camera system came through. Administrator Gephardt will be working with Chip Stewart, a consultant on installing.

Ohio Capital Grant- Administrator Gephardt did reapply for a capital grant for the walking trail extension in the community park. Estimated cost would be about \$97,000.

Administrator Gephardt presented the costs for the Village Employee annual Christmas party. Councilman Mercer made a motion to approve the cost. Councilman Herren second. All Yea by roll call vote. Motion carried.

PARKS COMMITTEE:

PERSONNEL COMMITTEE:

- Next meeting 11/22/2023 at 5:30pm

PLANNING COMMITTEE:

SAFETY COMMITTEE:

- Meeting October 30, 2023 at 1:00 pm.

UTILITIES COMMITTEE:

- The committee met on 10/26 to review and approved utility adjustments.

FINANCE COMMITTEE: Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT: Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT: Did not meet. The next meeting is TBD.

TREE BOARD:

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the October 2023 Financial Statements (Agenda item 1).

Councilman Seip made a motion to accept the reports as presented. Councilman Mercer second. All yea by roll call. Motion carried.

Clerk/Treasurer stated the October 2023 Utility Funds Snapshot had a reconciliation issue and was not presented this month but will be back in the packet in December. (Agenda item 2).

Clerk/Treasurer presented the Period 10-1st Half 2023 Income Tax receipts report (Agenda item 3).

Councilman Wood made motion to accept the report as presented. Vice Mayor Maham second. All yea by roll call. Motion carried. (Agenda item 3).

Clerk Treasurer read 1st Reading –Increase Permanent Appropriations Rev 5 – Ordinance 1220-23

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(Agenda item 4)

Vice Mayor Maham made a motion to suspend the rules. Councilman Seip second. All Yea by roll call vote. Motion carried.

Clerk Treasurer read for the second and third time Ordinance 1220-23 Increase Permanent Appropriations Rev 5. Councilman Collier made a motion to approve. Councilman Mercer seconded. All Yea by roll call vote. Motion carried.

Clerk Treasurer read 1st Reading – Redstone Annexation Final – Ordinance 1221-23 (Agenda Item 5)

Councilman Collier made a motion to suspend the rules. Councilman Seip second. Roll call vote Mercer Yea, Collier Yea, Herren Yea, Maham Yea, Wood No, Seip Yea. Motion carried.

Clerk Treasurer read for the second and third time - Redstone Annexation Final - Ordinance 1221-23. Councilman Seip made a motion to approve. Vice Mayor Maham second. Roll call vote Mercer Yea, Collier Yea, Herren Yea, Maham Yea, Wood No, Seip Yea. Motion carried.

APPROVAL OF BILLS:

Councilman Wood made motion to approve the bills as presented 2023 Warrants 30185 – 30216. EFTs 618-2023 thru 683-2023 be paid. Councilman Mercer second. All yea by roll call. Motion carried.

OLD BUSINESS:


NEW BUSINESS:

Councilman Wood brought up the handicap sign that is located at 407 Gay St.

Councilman also stated that a representative from the Methodist Church had contacted him regarding the deterioration of the steps in front of the Church. The representative from the Church felt that the deterioration was caused by the work that the Village had done on the Gay St. renovation.

ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Vice Mayor Maham second. All Yea by roll call. Motion carried. Meeting adjourned at 6:29 pm.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

December 14, 2023
Date Approved

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