

Village of Williamsburg Regular Council Meeting

October 12, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday October 12, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: **MAYOR:** Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Gary Collier, Mark Herren, Tim Wood, Randy Mercer and George Seip **SOLICITOR:** Matt Burns **POLICE:** Chief Timmers **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Liz Betemps, Charlie Maklem, Sharon Chambers, Clyde Arnold, Brian Bielfelt, Jim Weaver

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Liz Betemps stated the Garden Club had added the mums to the signage for the Village. She also mentioned in 2026, it will be the 250th anniversary of America with events to be held in many towns including hopefully Williamsburg.

Charlie Maklem explained some of the ins and outs of the proposed school levy and how it effects property values.

APPROVAL OF MINUTES

- Councilman George Seip made a motion to approve regular council minutes from September 14th 2023 meeting. Vice Mayor Steve Maham second. All Yea by roll call vote. Councilman Randy Mercer abstained. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for September 2023.

- Councilman Tim Wood made a motion to approve Mayors Court and Costs Report for August 2023. Councilman Mercer second. All yea by roll call. Motion carried.

Mayor Lefker presented a document outlining Rules for Council.

Mayor Lefker discussed the purchase of the Village Christmas Tree. Consensus was to purchase the tree.

Mayor Lefker stated that the land swap for the Pickleball courts is in the works at the present time. .

SOLICITOR:

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POLICE REPORT:

- Police Chief Maggie Timmers presented Council with a copy of the September 2023 report.
- Chief Timmers recommended hiring Robert Ellison as a new full-time Police Officer. Councilman Wood made a motion to approve. Councilman Seip second. All Yay by roll call vote. Motion carried.

FIRE REPORT:

- Chief McCarthy presented the report for September.

PUBLIC WORKS:

- Water Tower at 8th is up and running, mixers are completed. Wildcat Tower – Minor repairs are in the works while the major interior painting will be done in the spring.

ADMINISTRATOR REPORT:

- 251 Front – Administrator Gephardt met with the county and their environmental consultant to verify the demolition at 251 Front will meet standards. It was determined the demolition and materials do not pose any environmental threat. All indications are the demolition should happen in early spring as well as the garage on 133 and Main.
- Administrator Gephardt indicated the Grant Career Center students will be painting the bump out and some curbs along Main St. 10/20.
- Administrator Gephardt will be applying again for the Ohio Bill Capital Grant cycle 2024-25. The walking trails extension project will again be the focus of the grant.
- Zoning – The village has hired Eva Kirk to handle the Mayor's Court clerk position. Administrator Gephardt has been working with her on the zoning policies and procedures as well and she appears to be catching on fast.

PARKS COMMITTEE:

- Chairperson Maham gave an update on the disc golf course. Seven new tee pads were installed recently with more on the way.

PERSONNEL COMMITTEE:

- The committee met 10/12/23. Councilman Mercer recommended hiring Jeff Bachman for the Street Supervisor position at \$20/hr. Councilman Mercer made a motion to approve. Councilman Herren second. All Yay by roll call vote. Motion carried. The committee recommended taking Finance Clerk, Tanya Fleming off probation and giving raise to \$25/hr. Councilman Mercer made a motion to approve. Councilman Seip second. All Yay by roll call vote. Motion carried.

PLANNING COMMITTEE:

- The committee met 10/3/23. Chairman Herren gave an update. The committee discussed a development project possibility at Cornerstone. The committee also reviewed permits.

SAFETY COMMITTEE:

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- Did not meet. Next meeting October 30, 2023 at 1:00 pm.

UTILITIES COMMITTEE:

- The committee reviewed and approved utility adjustments.

FINANCE COMMITTEE: Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT: Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT: Did not meet. The next meeting is TBD.

TREE BOARD: Dexter Tree NTE?? Councilman Seip made a motion to approve. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

CLERK/TREASURER'S REPORT:

- Clerk/Treasurer presented the September 2023 Financial Statements (Agenda item 1).
- Councilman Wood made a motion to accept the reports as presented. Councilman Mercer second. All yea by roll call. Motion carried.
- Clerk/Treasurer presented the September 2023 Utility Funds Snapshot for general information. (Agenda item 2).
- Clerk/Treasurer presented the Period 9-1st Half 2023 Income Tax receipts report (Agenda item 3).
- Vice Mayor Maham made motion to accept the report as presented. Councilman Seip second. All yea by roll call. Motion carried. (Agenda item 3).
- Clerk Treasurer read 1st Reading – Tax Assessment for Mowing – Resolution 957-23 (Agenda item 4)
- Councilman Mercer made a motion to suspend the rules. Councilman Seip second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 957-23. Councilman Seip made a motion to approve. Councilman Collier seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading – Annexation Request Resolution 958-23 (Agenda Item 5)
- Councilman Seip made a motion to suspend the rules. Councilman Collier second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 958-23. Councilman Mercer made a motion to approve. Councilman Collier seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading Tax Assessment for Delinquent Utilities – Resolution 959-23 (Agenda Item 6)
- Councilman Mercer made a motion to suspend the rules. Councilman Seip second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 959-23. Councilman Mercer made a motion to approve. Vice Mayor Maham seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading Increase Permanent Appropriations Rev 4 – Ordinance

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1218-23 (Agenda Item 7)

- Vice Mayor Maham made a motion to suspend the rules. Councilman Collier second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Ordinance 1218-23. Councilman Collier made a motion to approve. Councilman Seip seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading Amend to Ord 1102-18 Municipal Income Tax – Ordinance 1219-23 (Agenda Item 8)
- Councilman Wood made a motion to suspend the rules. Councilman Mercer second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Ordinance 1219-23. Councilman Mercer made a motion to approve. Vice Mayor Maham seconded. All Yea by roll call vote. Motion carried.

APPROVAL OF BILLS:

Vice Mayor Maham made motion to approve the bills as presented 2023 Warrants 30128 – 3182. EFTs 546-2023 thru 617-2023 be paid. Councilman Herren second. All yea by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Vice Mayor Maham second. All yea by roll call. Motion carried. Meeting adjourned at 6:45 pm.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

November 9, 2023
Date Approved