

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____ Meeting

BARRETT BROTHERS - DAYTON, OHIO Form 6101

Held September 14, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday September 14, 2023, at 7:00 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Gary Collier, Mark Herren, Tim Wood and George Seip **SOLICITOR:** Christopher Moore **POLICE:** N/A **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Gayle Burroughs, Don Morrison, Charlie Maklem, Steve Smith, Sherri Kissinger, Joe Miller, Sharon Chambers.

Mayor Lefker called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

AUDIENCE: Gayle Burroughs gave an update on the Farmers Market. She wanted to thank the Village for the use of the park. She also stated that next week is the judging for the scarecrows on Main St. They have also collected \$1,405.00 for the school lunch project. The last market of the season will be 10/18 coinciding with the trunk or treat Halloween event.

Don Morrison from the American Legion gave his update. He stated that the Car show was a big success,, the Legion Color Guard participated in the Homecoming event and the concert went well.

Sherri Kissinger gave an update on the Christmas Walk. The application to close Main St. is complete and submitted. Vice Mayor Steve Maham made a motion to approve. Councilman Mark Herren second. All Yea by roll call vote. Motion carried.

APPROVAL OF MINUTES

- Councilman Herren made a motion to approve regular council minutes from August 10th 2023 meeting. Councilman George Seip second. All Yea by roll call vote. Councilman Tim Wood abstained. Motion carried.
- Councilman Seip made a motion to approve special council minutes from August 5th , 2023 meeting. Councilman Herren second. All Yea by roll call vote. Councilman Wood abstained. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for July 2023.

- Vice Mayor Maham made a motion to approve Mayors Court and Costs Report for August 2023. Councilman Seip second. All yea by roll call. Motion carried.

Mayor Lefker attended Lefker presented the resignation of Police officer Roger Reynolds. Councilman Seip made a motion to accept the resignation. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

Mayor Lefker stated that she had recently had a meeting with Purina. Purina stated that there have been some construction issues that have delayed the original planned opening. They are now scheduled to be up and in production by late 2024 or early 2025.

Mayor Lefker announced that the Abrams foundation was donating \$163,000 to the Village to construct a pickle ball court and additional parking at the park.

Councilman Collier made a motion to approve putting the project out to bid. Councilman Herren second. All Yea by roll call vote. Motion carried.

SOLICITOR:

Solicitor stated that there are 10 OVI cases currently in Clermont County court for the Village. Mayor Lefker stated that the count will be addressed.

POLICE REPORT:

- Police Chief Maggie Timmers presented Council with a copy of the August 2023 report.

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FIRE REPORT:

- Chief McCarthy presented the report for August.

PUBLIC WORKS:

- N/A

ADMINISTRATOR REPORT:

- Clermont County Land Bank- After meeting with county officials Administrator Gephardt and the county have identified two properties to assist with demolitions of some structures. 251 Front St and 466 E Main will be added to the list for the county to pursue dollars for demolition. This would include the brick chair building at 251 Front and the burned-out garage at 466 E. Main.
- OPWC- Administrator Gephardt will ask for emergency resolution to apply for OPWC funding for Tollgate Road watermain replacement.
- County Paving- Administrator Gephardt would like to move forward with paving for 2024.
- Water Tower project- The tower at 8th street is complete and will be refilled as work progresses to the Wildcat Tower. In addition, as part of the additional grant money the project will now include SCADA automation equipment installation on both towers.

PARKS COMMITTEE:

- Did not meet. Next Meeting TBD

PERSONNEL COMMITTEE:

- Did not meet. Next Meeting TBD

PLANNING COMMITTEE:

- Did not meet. Next Meeting TBD

SAFETY COMMITTEE:

- Did not meet. Next meeting October 30, 2023 at 1:00 pm.

UTILITIES COMMITTEE:

- The committee reviewed and approved utility adjustments.

FINANCE COMMITTEE: Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT: Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT: Did not meet. The next meeting is TBD.

TREE BOARD: Did not meet. The next meeting is TBD.

CLERK/TREASURER'S REPORT:

- Clerk/Treasurer presented the August 2023 Financial Statements (Agenda item 1).
- Vice Mayor Maham made a motion to accept the reports as presented. Councilman Seip second. All yea by roll call. Motion carried.
- Clerk/Treasurer presented the August 2023 Utility Funds Snapshot for general information. (Agenda item 2).
- Clerk/Treasurer presented the Period 8-1st Half 2023 Income Tax receipts report (Agenda item 3).
- Councilman Wood made motion to accept the report as presented. Councilman Herren second. All yea by roll call. Motion carried. (Agenda item 3).
- Clerk Treasurer read 1st Reading – Transfer of Funds #5 – Resolution 953-23 (Agenda item 4)
- Councilman Collier made a motion to suspend the rules. Councilman Seip second. All Yea by roll call vote. Motion carried.

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carried.

- Clerk Treasurer read 1st Reading Clermont County Acceptance of Rates – Resolution 954-23 (Agenda Item 5)
- Councilman Wood made a motion to suspend the rules. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 954-23. Councilman Collier made a motion to approve. Councilman Herren seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading OPWC Improvements – Resolution 955-23 (Agenda Item 6)
- Councilman Herren made a motion to suspend the rules. Councilman Collier second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 955-23. Councilman Collier made a motion to approve. Councilman Herren seconded. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read 1st Reading Tax Assessment for Delinquent Utilities – Resolution 956-23 (Agenda Item 7)
- Councilman Wood made a motion to suspend the rules. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.
- Clerk Treasurer read for the second and third time Resolution 956-23. Councilman Wood made a motion to approve. Councilman Collier seconded. All Yea by roll call vote. Motion carried.

APPROVAL OF BILLS:

Councilman Collier made motion to approve the bills as presented 2023 Warrants 30073 – 30127. EFTs 484-2023 thru 545-2023 be paid. Councilman Wood second. All yea by roll call. Motion carried.

OLD BUSINESS:

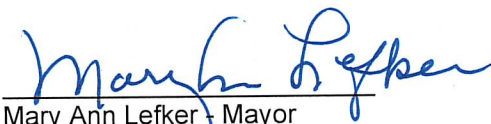
Councilman Herren inquired if there was any response from BCRW to the letter Mayor Lefker had sent. Mayor Lefker stated that there has not been any response yet.

NEW BUSINESS:

Councilman Seip made a motion to excuse Councilman Mercer. Vice Mayor Maham second. All yea by roll call vote. Motion carried.

ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Vice Mayor Maham second. All yea by roll call. Motion carried. Meeting adjourned at 8:01 pm.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

October 12, 2023
Date Approved