

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Minutes of _____ Meeting
BARRETT BROTHERS - DAYTON, OHIO Form 6101

Held _____ August 10, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday August 10, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Heren, and George Seip **SOLICITOR:** Christopher Moore **POLICE:** Chief Maggie Timmers **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Liz Betemps, Don Morrison, Stan Smith, Kristin Sampsel, Mark Jordan, Jim Weaver, Susan Burgess, Dan Colonel, Rodney Messer Jr, Jacob Simpson.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE: Kristin Sampsel gave an update on the Farmers Market. She said they are up to 14 vendors and over 100 people attended the last market. The last market of the season will be 10/18 coinciding with the trunk or treat Halloween event.

Liz Betemps gave an update on events for the Garden Club. There is a mum sale currently under way until 9/11. In addition, the competition for best scarecrow in Williamsburg will take place through October. There will be a historic home tour on 10/7 from 1-4pm. There will be a celebration for Williams Lytle's birthday and a dedication of the new Harmony Hill pavilion 9/10 from 1-5pm.

Don Morrison from the American Legion gave his update. The Car Show will be 8/27 and the Legion Concert is 9/9 at 7pm.

Rodney Messer Jr. gave an update on concerns for brown water at 805 W. Main. Kyle Cribbet said they are still working on the issues.

APPROVAL OF MINUTES

- Vice Mayor Steve Maham made a motion to approve regular council minutes from July 13th 2023 meeting. Concilman Mark Herren second. All Yea by roll call vote. Motion carried.
- Councilman Randy Mercer made a motion to approve special council minutes from July 19th , 2023 meeting. Councilman George Seip second. All Yea by roll call vote. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for July 2023.

- Vice Mayor Maham made a motion to approve Mayors Court and Costs Report for July 2023. Councilman Mercer second. All yea by roll call. Motion carried.

Mayor Lefker attended the OVRDC regional commission meeting. She indicated the Village application for \$170k for the E. Main Street sidewalk project was approved at the county level.

She thanked police and fire for a great National Night Out program.

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Meeting

Held August 10, 2023

The village wetlands project will be receiving a state award at the Clermont Soil and Water Division banquet on September 14.

Mayor asked if the council meeting time could be changed to 7pm to accommodate anyone wanting to attend the awards ceremony. Councilman Seip made a motion to accept the change. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

SOLICITOR:

- County will not provide emergency sewer response for the village per Lyle Bloom. The solicitor will look into drafting a contract which would not hold the county liable for their work.

POLICE REPORT:

- Police Chief Maggie Timmers presented Council with a copy of the July 2023 report.
- Chief Timmers stated that the Police department has received their new vehicle. They are now just waiting on the upfitting of the necessary equipment.

FIRE REPORT:

- Chief McCarthy presented the report for July.

PUBLIC WORKS:

- N/A

ADMINISTRATOR REPORT:

- Water Towers- The Village did secure more money for the Water Tower refurbishment project which should now leave the village with no costs to complete the project.
- Event Permit- Administrator Gephardt presented the permit for the American Legions concert in September. Vice Mayor Maham made a motion to approve. Councilman Mercer second. All Yea by roll call vote. Motion carried.
- CT Consultants- Administrator Gephardt recommended CT Consultants to be the project engineer/manager for the Broadway/Sixth Streets water main and sidewalk replacement project. Councilman Mercer made a motion to approve. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.
- Paving- Administrator Gephardt indicated the paving project went well and completed quickly.

PARKS COMMITTEE:

- The committee was made aware of deed restrictions on land in the park acquired by a Clean Ohio Grant award prohibiting certain developments. This restriction included the construction of a pickleball court. Mayor Lefker indicated she had been in touch with Clermont County Soil and Water on the possibility of trading the restricted land for some land at the wetlands project if the value of the land is of equal or greater value. She will be presenting this idea to their committee in September for approval. Vice Mayor Maham made a motion to approve proceeding with the negotiations. Councilman Herren second. All Yea by roll call vote. Motion carried.
- Abrams foundation is willing to donate \$163,000 for Pickle ball court and a parking lot on this parcel. The location is the north end of the driveway leading to the shelters. Councilman Seip made a motion to approve putting the project out to bid. Councilman Collier second. All Yea by roll call vote. Motion carried.

PERSONNEL COMMITTEE:

- Village is still in need of a Court Clerk.

PLANNING COMMITTEE:

- The committee went over a site plan presented by Cross Development for a new Dollar General store located next to the current store with different owners. The committee had some concerns about the current store and issues in that location. They voted on approving the site plan and the vote ended in a tie. Chairman Herren indicated he would be

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Held August 10, 2023

in favor of the plan if the owner had an agreement for the current store vacating their lease when new store opens. Solicitor Moore said that has nothing to do with the site plan approval and you need to approve or not approve the site plan based on the zoning compliance alone. Councilman Collier made a motion to approve the site plan. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

SAFETY COMMITTEE: Did not meet. Next meeting October 30, 2023 at 1:00 pm.

- UTILITIES COMMITTEE:
- Letter sent to Brown County Rural Water in regards to the rates being charged to the Village. Councilman Seip made a motion to approve sending the letter. Councilman Collier second. All Yea by roll call vote. Motion carried.
 - The committee reviewed and approved utility adjustments.

FINANCE COMMITTEE: Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT: Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT: Did not meet. The next meeting is TBD.


TREE BOARD: Did not meet. The next meeting is TBD.

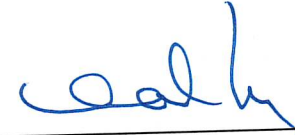
- CLERK/TREASURER'S REPORT:
- Clerk/Treasurer presented the July 2023 Financial Statements (Agenda item 1).
 - Councilman Collier made a motion to accept the reports as presented. Councilman Seip second. All yea by roll call. Motion carried.
 - Clerk/Treasurer presented the July 2023 Utility Funds Snapshot for general information. (Agenda item 2).
 - Clerk/Treasurer presented the Period 6-1st Half 2023 Income Tax receipts report (Agenda item 3).
 - Councilman Mercer made motion to accept the report as presented. Councilman Seip second. All yea by roll call. Motion carried. (Agenda item 3).
 - Clerk Treasurer read 3rd Reading ODOT-Let Agreement Consent Bridge Maintenance 2024 – Resolution 942-23 (Agenda item 4)
 - Councilman Herren made a motion to approve. Councilman Mercer second. All Yea by roll call vote. Motion carried.
 - Clerk Treasurer read 3rd Reading Increase in Garbage Collection Rates – Ordinance 1215-23 (Agenda Item 5)
 - Councilman Mercer made a motion to approve. Vice Mayor Maham second. All Yea by roll call vote. Motion carried.

APPROVAL OF BILLS:
Councilman Seip made motion to approve the bills as presented 2023 Warrants 30023 – 30072. EFTs 423-2023 thru 482-2023 be paid. Councilman Herren second. All yea by roll call. Motion carried.

Councilman Herren made a motion to excuse Councilman Tim Wood for absence from the meeting. Councilman Seip second. All Yea by roll call vote. Motion carried.

ADJOURNMENT:
Councilman Herren moved to adjourn the meeting. Councilman Mercer second. All yea by roll call. Motion carried. Meeting adjourned at 6:40 pm.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

September 14, 2023
Date Approved