

RECORD OF PROCEEDINGS
Village of Williamsburg Regular Council Meeting

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held May 11, 2023

The regular meeting of the Williamsburg Village Council was held on Thursday May 11, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Tim Wood and George Seip **SOLICITOR:** Chris Moore **POLICE:** Chief Maggie Timmers, **FIRE MARSHALL:** Absent **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Don Morrison, American Legion; Kim Fritz, Darren Dickens, Mr. & Mrs. Richards

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE: Don Morrison from the American Legion gave an update. The Memorial Day parade is scheduled for May 29th at 11AM. The lineup will begin at the Community Park. In addition, they are giving away a \$3000 scholarship. The car show is slated to take place in August. There is also a concert set for the fall.

Kim Fritz again brought up the entrance to Zachary Drive and whether a decision has been made to pay for improvements. Administrator Gephardt gave some costs he had received from contractors. Councilman Mercer and Vice Mayor Maham are opposed to the village paying for any repairs at this time as it could set a precedent in the future. Councilman Wood said his son might be able to help with a quote for repairs to the stone wall. Kim would ask the neighbors if they would be willing to help with the costs.

APPROVAL OF MINUTES

- Councilman George Seip made a motion to approve regular council minutes from April 13th meeting. Councilman Randy Mercer second, all yea roll call.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for April 2023.

- Councilman Tim Wood made a motion to approve Mayors Court and Costs Report for March 2023. Councilman Steve Maham second. All yea by roll call. Motion carried.
- The Mercantile has opened. Grand opening will be June 24th.
- George Seip will be opening a new business "General Store".
- The Guild will be adding a boutique in the store front.
- Peyton Fisher is operating a new food truck called "Chill Out".
- Medary's is scheduled to become a new restaurant .
- Recommendation was presented to accept the resignation of Officer Darren Dickens from the Williamsburg Police Department and pay out his 2 weeks of vacation that he would be entitled to on May18th. Councilman Mercer made a motion to approve, Councilman Maham second, all yea by roll call.

SOLICITOR:

- Police Levy - Ordinance will have to be passed and presented to the Board of Elections by August 9th 2023 at 4:00pm.

POLICE REPORT:

- Police Chief Maggie Timmers presented Council with a copy of the April 2023 report.
- Chief Timmers presented a request that 116 Zachary Drive have submitted a noise permit for an event June 17th involving a band from 4-8PM. Councilman Seip made a motion to approve. Councilman Wood second. Roll call vote Seip Yea, Wood Yea, Maham No, Collier No, Mercer Yea. Motion carried.

FIRE REPORT:

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PUBLIC WORKS:

- Kyle Cribbet presented the report for the sinkhole on Main St. He presented the options of 4 foot for \$6,200, 8 foot for \$7,800 and 12 foot for \$10,400 plus an additional \$3,000 to each option for the black top repair. Councilman Seip made a motion to approve. Councilman Collier second. Roll call vote Seip Yea, Collier Yea, Mercer Yea, Maham Yea, Wood No. Motion carried.
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ADMINISTRATOR REPORT:

- Administrator Gephardt received a quote of \$6800 to install an asphalt driveway at the end of Zachary Drive to the lift station. Councilman Mercer made a motion to approve. Councilman Maham second. Roll call vote Mercer Yea, Maham Yea, Collier Yea, Seip Yea, Wood No. Motion carried.
- TIRC- Administrator Gephardt has been asked to serve on the County Tax Incentive Review Committee and needs a motion of support from council. Councilman Mercer made a motion to approve. Councilman Seip second. All yea by roll call. Motion carried.
- Administrator Gephardt indicated public works is still looking for a street supervisor. James Allen who came from Express Services resigned last week.
- Administrator Gephardt is applying for additional funding for the East Main Street Sidepath project through the Appalachian Regional Commission. There have been some cost adjustments as the original quote was from 2018.

PARKS COMMITTEE: Did not meet. Next meeting TBD

PERSONNEL COMMITTEE: Did not meet. Next meeting TBD.

PLANNING COMMITTEE: Did not meet. Next meeting is 6/6/23 at 7pm.

SAFETY COMMITTEE:
Did not meet. Next meeting TBD

UTILITIES COMMITTEE:
Did not meet. Next meeting is TBD.

FINANCE COMMITTEE:
Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT:
Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT:
Did not meet. The next meeting is TBD.

TREE BOARD: Arbor Day program went well.

CLERK/TREASURER'S REPORT:

- Clerk/Treasurer presented the April 2023 Financial Statements (agenda item 1).
- Councilman Wood made a motion to accept the reports as presented. Councilman Mercer second. All yea by roll call. Motion carried.
- Clerk/Treasurer presented the April 2023 Utility Funds Snapshot for general information. (agenda item 2).
- Clerk/Treasurer presented the Period 3-1st Half 2023 Income Tax receipts report (agenda item 3).
- Councilman Seip made motion to accept the report as presented. Councilman Wood second. All yea by roll call. Motion carried. (Agenda item 3).
- 3rd Reading of Natureworks grant request - Resolution 938-23. Councilman Seip made a motion to approve. Councilman Mercer second. Roll call vote Seip Yea, Mercer Yea, Collier Yea, Maham Yea, Wood No. Motion carried.
- Second reading Ordinance 1214-23 (Revision #2) to the Village's 2023 Permanent Appropriations.

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- 1st reading Then and Now Certificate Harness Health – Resolution 939-23 (Clerk recommends suspending rules) Councilman Seip made a motion to suspend the rules. Councilman Maham second. All yea by roll call. Motion carried. Councilman Mercer made a motion to pass the Then and Now. Councilman Collier second. All yea by roll call. Motion carried.
- 1st reading Cooperation Agreement for Clermont County entitlement program – Resolution 940-23 (Administrator recommends suspending rules due to due date of July 7, 2023). Councilman Wood made a motion to suspend the rules. Councilman Collier second. All yea by roll call. Motion carried.

Clerk/Treasurer read Resolution 940-23 for the second and third time. Councilman Mercer made a motion to pass the resolution. Councilman Collier second. All yea by roll call. Motion carried.

APPROVAL OF BILLS:

Councilman Maham made motion to approve the bills as presented 2023 Warrants 29875 – 29926. EFTs 211-2023 thru 273-2023 be paid. Councilman Wood second. All yea by roll call. Motion carried.

OLD BUSINESS:

- Harmony Hill thanks the Village for the donation. They also received a grant for a shelter from the State of Ohio.
- A timeline has been set in late June for parking striping on Main Street


NEW BUSINESS

- Councilman Seip made a motion to go into executive session. Councilman Mercer second. All yea. Executive Session began at 7:10. Council came out of Executive Session at 7:15.

Councilman Wood made a motion to excuse Councilman Herrons absence from the May 11th meeting. Councilman Collier second. Roll call vote Wood yea, Collier yea, Mercer no, Mahan no, Seip no. Motion did not carry.

ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Councilman Maham second. All yea by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

June 8, 2023
Date Approved

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