

RECORD OF PROCEEDINGS

Minutes of _____

Village of Williamsburg Regular Council Meeting

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

April 13, 2023

The regular meeting of the Williamsburg Village Council was held on Wednesday, April 13, 2023, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **VICE-MAYOR:** Steve Maham; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Tim Wood and George Seip **SOLICITOR:** Absent **POLICE:** Chief Maggie Timmers, **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Kim Fritz, Charlie Maklem, Rebecca Toft, Kendall Keiser, Christian Sampsel, Gail Burrows

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE: Ms. Toft asked about the possibility of installing a generator at the end of Zachary Drive for the lift station in case of future power outages which could cause sewer backups. Public Works Superintendent Kyle Cribbet indicated they have a plan to rent one if a lengthy power outage occurs. If the situation constantly repeats itself the village might investigate purchasing a generator.

Ms. Fritz asked about Zachary Drive entrance repairs. Mayor Lefker indicated prices to repair various sections of the entryway have been obtained. Next step is village council needs to decide what if any repairs should be done and paid for. Mayor Lefker will check with the solicitor on any Right of Way issues along Old US 32.

The Williamsburg Farmers Market gave updates on upcoming season. They plan to start May 3rd and continue Wednesdays until mid-October from 4-7pm. They are returning eight vendors and hope to have a coffee company as well. They are also currently looking for a soap vender and others as space permits.

APPROVAL OF MINUTES

- Councilman George Seip made a motion to approve regular council minutes from March 8th meeting. Councilman Gary Collier second, all yeas roll call.
- Councilman Steve Maham made a motion to approve special meeting minutes from March 20th meeting. Councilman Collier second, all yeas roll call.
- Councilman Seip made a motion to approve special meeting minutes from March 21st. Councilman Maham second, all yeas by roll call.
- Councilman Collier made a motion to approve special meeting minutes from March 23rd. Councilman Seip second, all yeas by roll call.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for March 2023.

Councilman George Seip made a motion to approve Mayors Court and Costs Report for March 2023. Councilman Gary Collier second. All yeas by roll call. Motion carried.

- Mayor Lefker reported it is time for the annual Harmony Hill Donation which has been \$2500 in the past. Councilman Collier motion to approve the donation, Councilman Maham second, all yeas by roll call, motion carried.
- Mayor Lefker stated that the owner's of Medarys will let us know when it sells.
- Mayor also indicated that the museum plans to be open one Saturday a month during the summer months.
- Mayor Lefker reported this year's Clean and Green event will be 4/22/23 in front of the Mercantile Mart. Hopefully the weather cooperates. Chief Timmers and Chief Gregory will assist in the hot dog prep.
- Arbor Day celebration with the elementary school will be 4/28/23 at the school.

SOLICITOR:

- Solicitor Moore was out of town.

POLICE REPORT:

- Police Chief Maggie Timmers presented Council with a copy of the March 2023 report.
- Chief Timmers recommended Officer Michael Dearing as the Village K9 receive a raise to \$24 per hour with an increase to \$25 per hour once all training with the new K9, Mick, is

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complete. Councilman Tim Wood motioned to approve the raise, Councilman Seip second, all yea by roll call. Motion carried.

FIRE REPORT:

- Fire Marshall Jason McCarthy presented report.

PUBLIC WORKS:

- Nothing to report.

ADMINISTRATOR REPORT:

- Administrator Gephardt asked about the proposed phone stipend of \$25/mo. which has been discussed at past council meetings. He indicated there would be no problem signing an agreement for any public record requests. Councilman Collier made a motion to approve, Councilman Seip second, all yea by roll call. Motion carried.
- Administrator Gephardt gave an update on two OPWC projects. The replacement of the Old US 32 waterline is about 10% complete. The contractor expects project to be finished entirely in the next few weeks. The Water Tower Improvement project will have the preconstruction meeting in the next two weeks.
- Appalachian Grant- Administrator Gephardt gave an update on the bike trail extension project to Mt. Orab. The village has secured a planner to discuss next steps at no cost to the village. This is a multi-jurisdictional project and appears to still be in line for some funding depending on what other projects are included.
- Administrator Gephardt presented the renewal for the Village employee healthcare plan through Anthem. There will be a 15% increase in cost for the next year. Councilman Seip made a motion to approve the renewal. Councilman Wood second. All yea by roll call. Motion carried.
- Administrator Gephardt recommended the cost share for employees of the healthcare plan to remain the same, with the village absorbing the 15% increase. Councilman Seip made a motion to approve. Councilman Maham second. Councilman Mercer yea, Councilman Collier yea, Councilman Wood abstained. Motion carried.
- Administrator Gephardt recommended moving the Village vision plan from NVM to Anthem. Councilman Seip made motion to approve. Councilman Maham second. All yea by roll call. Motion carried.

PARKS COMMITTEE: Did not meet. Next meeting TBD

PERSONNEL COMMITTEE: Did not meet. Next meeting TBD.

PLANNING COMMITTEE: Did not meet. Next meeting is 5/2/23 at 7pm.

SAFETY COMMITTEE:

Did not meet. Next meeting TBD

UTILITIES COMMITTEE:

Utilities did meet to talk about the restructuring of the meters at the Concord Square Apartments from nine meters to one meter which was proposed by the new owner, Noah Gibby. Given the liability savings it was the consensus of council agreed this would be a good move.

FINANCE COMMITTEE:

Did not meet. Next meeting is TBD.

FACILITIES AND EQUIPMENT:

Did not meet. Next meeting is TBD. Chairman Wood noted Kyle Cribbet has received a quote for a dump truck for \$116,891 that is within budget and would be ok with moving forward to purchase. Councilman Wood made a motion to approve, Councilman Maham second, all yea by roll call. Motion carried.

ECONOMIC DEVELOPMENT:

Did not meet. The next meeting is TBD.

TREE BOARD:

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CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the March 2023 Financial Statements (agenda item 1).

Councilman Wood made a motion to accept the reports as presented. Councilman Seip second. All yea by roll call. Motion carried.

Clerk/Treasurer presented the March 2023 Utility Funds Snapshot for general information. (agenda item 2).

Clerk/Treasurer presented the Period 2-1st Half 2023 Income Tax receipts report (agenda item 3).

Councilman Wood made motion to accept the report as presented. Councilman Maham second. All yea by roll call. Motion carried. (Agenda item 3).

APPROVAL OF BILLS:

Councilman Wood made motion to approve the bills presented 2023 Warrants 29825 – 29875. EFTs 146-2023 thru 211-2023 be paid. Councilman Collier second. All yea by roll call. Motion carried.

OLD BUSINESS:

- There was some discussion on what to do with the Veterans Banners as some of them are not looking good and need to be replaced or removed.

NEW BUSINESS

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ADJOURNMENT:

Councilman Wood moved to adjourn the meeting. Councilman Collier second. All yea by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

May 11, 2023
Date Approved

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