

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____ *May 12, 2022*

The regular meeting of the Williamsburg Village Council was held on Thursday, May 12, 2022, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: **MAYOR:** Mary Ann Lefker; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, Steve Maham and George Seip **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

AUDIENCE: Don Morrison, Dan Colonel, Charley Maklem.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Don Morrison of American Legion – donation \$1,000 Band; 6-\$500 gifts to seniors; Memorial Day Parade, line up at the Park 11:00 a.m. and will start at 11:30 a.m followed by a Memorial service at the Williamsburg Cemetery. A meal will be provided at the American Legion and Council is invited.

APPROVAL OF MINUTES:

Vice-Mayor Wood made a motion to approve the April 12, 2022, special council meeting minutes Councilman Mercer. second. All ayes by roll call. Motion carried. Councilman Herren Abstain.

Councilman Mercer made a motion to approve the April 14, 2022, regular council meeting minutes Councilman Seip. second. All ayes by roll call. Motion carried. Councilman Herren Abstain.

MAYOR'S REPORT:

Mayor Lefker updated Council on topics.

- Acknowledgement from Greg Carson Widow, thanking the Village Council.

Mayor Lefker provided the Mayors Court Fines and Costs Report for April 2022.

Councilman Maham made a motion to approve Mayors Court and Costs Report for April 2022. Councilman Herren second. All ayes by roll call. Motion carried.

Mayor Lefker informed Council from the Chief Gregory to hire new Police Officers Joe Alexander and Darren Dickens \$18.00 per hour.

Councilman Herren made a motion to accept hiring Joe Alexander and Darren Dickens to fill the 2 Police Officer position starting at \$18.00 per hour. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Mayor Lefker announced to promote Officer Margaret Timmer to Segreant.

Councilman Herren made a motion to accept promote Officer Margaret Timmers to Segreant. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Councilman Seip made a motion on salary adjustments for Margaret Timmers-Segreant to \$23.30, Corey Herren-K9 Officer to \$22.30 and Charles Neumeier-Patrol/Zoning Officer to \$19.20. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Mayor Lefker topics:

- Mayor Lefker informed Council that the Paradise Brewery plan is to open in 6 to 8 weeks.
- David Burgess has 17.9 acres for sale including land next to the Dollar General Store and a parcel along State Route 32.
- Nestle acquired two parcels that they have agreed to amend the JEDD to include this purchase equates to an additional 140 acres approximately.

SOLICITOR:

POLICE REPORT:

Police Chief Gregory presented Council with a copy of the April 2022 Report.

FIRE REPORT:

No report.

PUBLIC WORKS:

- Main Street sinkhole – we will need to bid storm water repair for growing sinkhole.

ADMINISTRATOR REPORT:

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- Paving projects on village streets to start mid late June
- There was discussion about the recently completed Gay St. paving and dissatisfaction with the finished product among council members. Councilman Mercer made a motion to have the contractor mill and repave Gay Street Phase II.
- Driveway Grant for the Community Park was approved by the Clermont County Parks District for \$27,000. The park district is contributing \$11,260 for the project after committing \$9000 last year.
- The property at 227 N. Third and the Pike property at 150 N. Front have applied for Demolition grants from the county. Letters of confirmation from the village were provided to the county on current conditions of property.
- Sunshine Laws training. Administrator Gephardt will take the training this year on behalf of the council
- Insurance renewals- Administrator Gephardt recommended renewing Vision with a 3% rate increase and Dental with a 0% rate increase.
- Anderson Homes wants to change street name of Old 133 near the model home to Cambria Lane. Council would like more information before making the recommendation.

Councilman Maham made a motion to keep Vision Insurance with a 3% increase and Dental with a 0% Increase. Councilman Collier second the motion. All ayes by roll call. Motion carried.

PARKS COMMITTEE:

- Three bids were received for the new driveway entrance at the park from the following companies: Hauck Asphalt, Roberts paving, and Hackett Construction. Roberts came in lowest at \$27150. The parks committee will meet again to determine final locations and layout of the driveway.

The next meeting is scheduled for 6/26 at 4:30.

PERSONNEL COMMITTEE:

PLANNING COMMITTEE:

- Planning committee proposed through our attorney the desire to have new PUD submitted for the development.
- Mayor Lefker called for Special Council Meeting May 17th at 5:30 to discuss Santoro's issues.

SAFETY COMMITTEE:

The next meeting is TBD.

UTILITIES COMMITTEE:

- Econ Development-Mayor Lefker discussed the possibility of annexing the Redstone property along St. Route 32 and its six acres. Cost for annexation is \$7,500. Councilman Mahan made motion that the village accept one half of annexation costs which would be \$3750. After further discussion Councilman Mahan rescinded the motion.

The next meeting is scheduled for 5/26/22 at 6pm.:

ECONOMIC DEVELOPMENT:

TREE BOARD:

FACILITIES AND EQUIPMENT: There will be a committee meeting 5/31/22 to discuss new municipal office area arrangements.

ECONOMICS DEVELOPMENT:

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the April 2022 Financial Statements (agenda item 1).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the April 2022 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Mercer made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

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Clerk/Treasurer presented the April 2022 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the Period 4-1st Half 2022 Income Tax receipts report (agenda item 4).

Vice-Mayor Wood made motion to accept the report as presented. Councilman Herren second. All ayes by roll call. Motion carried. (agenda item 4).

Clerk/Treasurer read for the first time Resolution 917-22 Certify Delinquent Utility Bill. (agenda 5).

Councilman Herren asks to suspend the rules Resolution 917-22 Certify Delinquent Utility Bill. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 917-22 Certify Delinquent Utility Bill. (agenda item 5).

Councilman Mercer made a motion Resolution 917-22 Certify Delinquent Utility Bill. Councilman Maham second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Ordinance 1199-22 Amending Ordinance 1167-20 Keeping Down Weeds. (agenda item6).

Councilman Herren asks to suspend the rules Ordinance 1199-22 Amending Ordinance 1167-20 Keeping Down Weeds. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1199-22 Amending Ordinance 1167-20 Keeping Down Weeds. (agenda item 6).

Councilman Seip made a motion time Ordinance 1199-22 Amending Ordinance 1167-20 Keeping Down Weeds. Councilman Herren second the motion. All ayes by roll call. Motion Carried.

Vice-Mayor Wood made a motion no hearing on the Liquor License. Councilman Maham second the motion. All ayes by roll call. Motion Carried. (agenda item 7).

APPROVAL OF BILLS:

Councilman Maham made motion to approve the bills presented Warrants 29245– 29294 and EFT's 239-2022 thru 302-2022be paid. Councilman Seip second. All ayes by roll call. Motion carried.

OLD BUSINESS

Councilman Seip asked to have parking spots looked at in the back of the Community Park. Kyle Cribbet to get estimate on gravel.

NEW BUSINESS:

Councilman Herren made motion to go into Executive Session for the purpose personnel issues at 6:20 pm. Councilman Maham second the motion. All ayes by roll call. Motion Carried.

Out of Executive Session at 7:35 pm.

Councilman Seip made a motion to hire Chris Moore to fill Solicitor. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Councilman Mercer made motion to accept Court Clerk Jean Hughes off probation with \$1.00 increase. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Councilman Mercer made motion to post position Assistant Wastewater and Water Treatment Plant Operator at \$17.00 per hour. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Special Economic Development Meeting Monday, July 11, 2022 at 5:30 p.m.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Maham second. All ayes by roll call. Motion carried.

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Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

June 9, 2022
Date Approved