

# RECORD OF PROCEEDINGS

Minutes of

*Village of Williamsburg Regular Council Meeting*

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

*Held**December 8, 2022*

The regular meeting of the Williamsburg Village Council was held on Thursday, December 8, 2022, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, Steve Maham and George Seip  
**SOLICITOR:** Christopher Moore **POLICE:** Chief Michael Gregory, **FIRE MARSHALL:** Jason McCarthy **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet.

**AUDIENCE:** Don Morrison; Jay Ellis, Charles Maklem, Kristin Sampsel, Gay Burroughs, Mark Jordan, Sharon Chambers, Clyde Arnold.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Don Morrison of the American Legion Post 288 informed the council of events that the Legion participated in:

1. Honor Guard at Football game and the Veterans Day Parade.
2. Street collection raised over \$5,000 for needy children.
3. 10 kids to Walmart for clothing and toys.

Kristin Sampsel presented an update on the Williamsburg Farmer's Market events:

1. Ended October 19, 2022 with Trick or Treat
2. Looking for 4-9 Vendors
3. Food Trucks are present at the market
4. Setup at the Christmas Walk
5. Planning for 2023 is in process
6. Christmas in July
7. Stuff the Bus was a large success with the help of Croswell Bus Line.

Jay Ellis commented on council's previous decision to pass an ordinance requiring someone outside the village to sign a pre annexation agreement in order to receive our water service. He did not think this was fair given the circumstances in the 70's when the lines were run in his area. Further he explained the situation might have kept a potential buyer from closing on his property.

APPROVAL OF MINUTES:

Councilman Mercer made a motion to approve the November 10, 2022, regular council meeting minutes. Councilman Seip second. Councilman Mercer, aye; Councilman Collier, aye. Councilman Herren, aye; Vice-Mayor Wood, aye; Councilman Maham, aye; Councilman Seip, aye. Motion Carried.

Councilman Seip made a motion to approve the November 29, 2022, special council meeting minutes. Councilman Maham second. Councilman Seip, aye.; Councilman Mercer, aye; Councilman Collier, aye; Councilman Herren, aye; Vice-Mayor Wood, Abstain; Councilman Maham, aye. Motion Carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for November 2022.

Vice-Mayor Wood made a motion to approve Mayors Court and Costs Report for November 2022. Councilman Mercer second. All ayes by roll call. Motion carried.

Mayor Lekfer gave updates:

1. 2022 Christmas Walk was well attended
2. Christmas Lunch on December 23, 2022

SOLICITOR:

- Chris Moore reported on 251 Front Street – The next court date is January 10<sup>th</sup> and if progress has not been made regarding the emergency demolition, the next step would be to cite to municipal court.

POLICE REPORT:

Police Chief Michael Gregory presented Council with a copy of the November 2022 Report.

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Fire Marshall Jason McCarthy – Gave a verbal report on the local Dollar General store. It has been closed on and off recently due to customer safety issues. There have been multiple reports of customers not being able to safely walk through the aisles due to stored merchandise and these situations have been reported to fire department.

PUBLIC WORKS:

- Nothing to report.

ADMINISTRATOR REPORT:

- Administrator Gephardt reported he has received some bids for the Zachary Drive subdivision entryway. Bottom line it will likely cost over \$5000 to replace wall and blast and repaint fence. Council would like to see some more bids for the project before making final decision.
- Administrator Gephardt updated council on the Energy Aggregation program. He shared a report prepared by Energy Alliances, our aggregation company. The report shows a significant savings in recent months of over 25% versus the regular utility cost from Duke.
- Administrator Gephardt indicated the new community park entrance driveway is now complete and open. It appears to be much safer, and vehicular traffic has adjusted without any problems.
- Administrator Gephardt reported the patching of the streets up at Kelly and Anna Drives is now complete.
- Administrator Gephardt enjoyed his first Christmas Walk and thought it was a great success.

PARKS COMMITTEE:

- Did not meet.
- The next meeting scheduled is TBD

PERSONNEL COMMITTEE:

- The committee discussed raises for police department. Will be discussed in executive session.
- The next meeting is TBD.

PLANNING COMMITTEE:

- Did not meet. The next meeting is scheduled for 1/3/23 at 6PM.

SAFETY COMMITTEE:

The next meeting is TBD.

UTILITIES COMMITTEE:

- Chairman Maham reported the committee approved adjustment requests submitted for November.
- The committee recommended to award Rack and Balleuer the construction contract for the Old SR 32 water main replacement. They were the low bidder on the project.
- Councilman Maham made a motion to award the bid on the Old State Route 32 Water Line project to Rack and Balleuer, and instruct the Village Administrator to sign the contract and instruct the Village Clerk to issue a Purchase Order for said contract. Councilman Mercer second the motion. Roll call: Councilman Maham yea; Councilman Mercer, yea; Councilman Collier, yea; Councilman Herren, yea; Vice-Mayor Wood, nay; Councilman Seip, yea. Motion carried.

FACILITIES AND EQUIPMENT:

Did not meet. Next meeting is TBD.

ECONOMIC DEVELOPMENT:

Did not meet. The next meeting is TBD.

TREE BOARD:

Did not meet. The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the November 2022 Financial Statements (agenda item 1).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Seip second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the November 2022 Utility Funds Snapshot for general information (agenda item 2).

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Clerk/Treasurer presented the Period 10-1<sup>st</sup> Half 2022 Income Tax receipts report (agenda item 3).

Councilman Herren made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried. (Agenda item 3).

Clerk/Treasurer read for the third time Ordinance 1205-22 Adopting 2023 Temporary Appropriations. (Agenda item 4).

Councilman Seip made a motion to approve Ordinance 1205-22 Adopting 2023 Temporary Appropriations. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the third time Ordinance 1209-22 Decrease and Increase 2022 Permanent Appropriations for Year End. (Agenda item 5).

Councilman Mercer made a motion to approve Ordinance 1209-22 Decrease and Increase 2022 Permanent Appropriations for Year End. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the third time Resolution 931-22 Authorize the Agreement for 2023 Resurfacing of Village Roads. (Agenda item 6).

Councilman Collier made a motion to approve Resolution 931-22 and authorized the Village Clerk and/or the Village Administrator to sign all necessary agreements with the County Engineer. Councilman Seip second. By roll call: Councilman Mercer, aye; Councilman Maham, aye; Councilman Seip, aye; Councilman Collier, aye; Councilman Herren, nay; Vice-Mayor Wood, nay. Motion carried.

Clerk/Treasurer read for the first time Resolution 932-22 Certify Delinquent Utility Bills. (Agenda item 7).

Vice-Mayor Wood made a motion to suspend the rules on Resolution 932-22. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 932-22 Certify Delinquent Utility Bills. (Agenda item 7).

Vice-Mayor Wood made a motion to approve Resolution 932-22 Certify Delinquent Utility Bills. Councilman Seip second. All ayes by roll call. Motion carried.

APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 29633–29671 and EFT's 749-2022 thru 817-2022 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

NEW BUSINESS

Vice-Mayor Wood expressed concerns that Purina is considering adding wet dog processing at their location and the possibility of fowl orders.

EXECUTIVE SESSION:

Councilman Mercer made a motion to go into Executive Session for the purpose of personal matters ORC section 121.22G1. Councilman Seip second. All ayes by roll call. Motion Carried.

Council came out of Executive Session at 7:50 pm.

Councilman Herren made a motion to reduce Fund 4901 expenses by \$70,000, reducing the total amount to \$130,000.00. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Councilman Herren made a motion to increase Police Department salaries by \$4.00 hour, and increase the starting salary for full time officers to \$20 per hour. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Councilman Herren made a motion to revise all other salary at the January 12, 2023, meeting to be effective January 1, 2023 for period ending January 1 thru January 14, for payroll to be paid on January 20, 2023. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

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OLD BUSINESS:

ADJOURNMENT:

Councilman Herren moved to adjourn the meeting. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

  
Mary Ann Lefker - Mayor

  
Michael Murray - Clerk/Treasurer

January 12, 2023  
Date Approved

CERTIFICATE TO COPY

ORIGINAL ON FILE

State of Ohio, Clermont County, ss.

I, **Michael G. Murray**, Clerk of Council of the Village of Williamsburg, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the forgoing is taken and copied from the original **Village of Williamsburg Council Meeting Minutes on December 8, 2022** on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof. WITNESS my signature, this **13th** day of **January 2023**.

\_\_\_\_\_  
Michael G. Murray - Clerk/Treasurer