

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held August 11, 2022

The regular meeting of the Williamsburg Village Council was held on Thursday, August 11, 2022, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: **MAYOR:** Mary Ann Lefker; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, Steve Maham and George Seip **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel.

AUDIENCE: Patrick Woodside of Frost Brown Todd LLC Attorney, Don Morrison, Sharon Chambers, Kristin Sampsel, Rich and Connie Parker.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Don Morrison of the American Legion Post 288, talked about the upcoming car show on August 28, 2022. Scholarships - Legion: Trent Kellerman-Math, and Mason Thomas-Social Studies. Sons of the Legion: Kayla Jardinado-Unspecified and Jenna Simpson-Unspecified. Legion Auxiliary: Haili Miller-Nursing and Cayleigh Epler-Nursing. Buckeye Boys/Girls State: Boys: Mathew Feters, Luke Lindsey and Zachary Early; Girls: Emily Hensley, Ivy Stephan and Rachel Moore.

Rich Parker had issue with mower contractors shredding his newspaper. It was noted his address is in Williamsburg Township and he needs to address the Township Trustees not Village Council. Administrator Gephardt gave him the Township information.

Kristin Sampsel presented an update on the Williamsburg Farmer's Market vendors and the school supply program "Stuff the Croswell Bus".

Mayor Lefker paused the regular council meeting and opened the public hearing for the JEDD amendments for public comments. Patrick Woodside is the attorney representing the village for the JEDD procedures. Mr. Woodside gave a brief update on the JEDD status.

Hearing no other comments, the public hearing for was closed at 5:55 pm.

Mayor Lefker reconvened the Regular Council Meeting.

APPROVAL OF MINUTES:

Mayor Lefker made a correction to the July 14, 2022 minutes. In the Police Report, Sergeant Margaret Timmers was present at the last council meeting, not Chief Michael Gregory.

Councilman Mercer made a motion to approve the July 14, 2022, regular council meeting minutes Councilman Maham second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for July 2022.

Councilman Seip made a motion to approve Mayors Court and Costs Report for July 2022. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker topics:

- Chief Gregory would like to hire a part time police officer Casey Rigney at \$16.00 an hour.
 - Councilman Seip made a motion to hire a part time police officer Casey Rigney at \$16.00 an hour. Councilman Mercer second. All ayes by roll call. Motion carried.
- Shared a letter from a citizen, in appreciation how Officer Steve Butler handling a situation for them.
- The school board is revieing the Village request amend the TIF agreement.
- Update on National Night Out. The event was a great success due to the Police effort especially from Officer Dickens.
- Update on the Great Outdoors event. The village will not have a formal program this year. It was discussed to perhaps turn that event into an employee recognition theme.

SOLICITOR:

- Chris Moore reviewed zoning procedures.

POLICE REPORT:

Police Chief Michael Gregory presented Council with a copy of the July 2022 Report.

FIRE REPORT:

Fire Chief Wiedemann emailed to Council a copy of the July 2022 Report.

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PUBLIC WORKS:

- Will check into Duke Energy asphalt repairs.

ADMINISTRATOR REPORT:

- Park Entrance – Administrator Gephardt has talked to their contractor, Roberts Paving, and they anticipate starting the driveway project in late September 2022.
- Office Security- Administrator Gephardt is looking at more bids for the office area remodel.
- Old US 32 Water Line Extension- Administrator Gephardt and Kyle Cribbet met with the engineer, CT Consultants, regarding the Old US 32 Water Line extension project. After EPA approvals, CT Consultants expect bids to go our early November 2022 with construction commencing early next year.
- OPWC Round 37. Administrator Gephardt and Kyle Cribbet met with CT Consultants regarding possible projects for this year’s application. Transit pipe replacement appears to be a worthy project with possible additional sidewalks. This location would be near the school on Broadway and 4th. We will get some pricing in two weeks and more specifics on the project particulars.
- Administrator Gephardt will be the village designee for Council attending the Public Open Records Training Thursday, August 18, 2022.

PARKS COMMITTEE:

- Did not meet

The next meeting is scheduled TBD.

PERSONNEL COMMITTEE:

- Did not meet

The next meeting is scheduled TBD.

PLANNING COMMITTEE:

- Chairman Herren indicated the committee reviewed zoning violations and permits issued the last couple months. The next meeting is scheduled for September 7 at 7pm.

SAFETY COMMITTEE:

The next meeting is TBD.

UTILITIES COMMITTEE:

Is adjusting to the new Diversified System Utility Billing Software. There have been some issues, but the utilities department is working through them.

The next meeting is scheduled for Utilities is August 25, 2022 at 6pm.

ECONOMIC DEVELOPMENT:

TREE BOARD:

Was cancelled and to be rescheduled

FACILITIES AND EQUIPMENT:

Was cancelled and to be rescheduled.

CLERK/TREASURER’S REPORT:

Clerk/Treasurer presented the July 2022 Financial Statements (agenda item 1).

Councilman Seip made a motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the July 2022 Utility Funds Snapshot for general information (agenda item 2).

Clerk/Treasurer presented the Period 7-1st Half 2022 Income Tax receipts report (agenda item 3).

Councilman Maham made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried. (Agenda item 3).

Clerk/Treasurer read for the first Resolution 921-22 Then and Now Certificate to Morton Salt \$1,672.12. Clerk/Treasurer recommends suspending the rules. (Agenda item 4).

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Councilman Maham made a motion to suspend the rules on Resolution 921-22 Then and Now Certificate to Morton Salt Invoice for \$1,672.12. Councilman Collier second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 921-22 Then and Now Certificate to Morton Salt Invoice for \$1,672.12. (Agenda item 4).

Councilman Mercer made a motion to pass Resolution 921-22 Then and Now Certificate to Morton Salt Invoice for \$1,672.12. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 922-22 Then and Now Certificate to Hamilton County Coroner's Invoice for \$400.00. Clerk/Treasurer recommends suspending the rules. (Agenda item 5).

Councilman Mercer made a motion to suspend the rules on Resolution 922-22 Then and Now Certificate to Hamilton County Coroner's Invoice for \$400.00. Councilman Seip second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 922-22 Then and Now Certificate to Hamilton County Coroner's Invoice for \$400.00. (Agenda item 5).

Councilman Seip made a motion to pass Resolution 922-22 Then and Now Certificate to Hamilton County Coroner's Invoice for \$400.00. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 923-22 Approving Participation in Region 14 Governance Structure Under the OneOhio Memorandum of Understanding. The Village Administrator recommends suspending the rules. (Agenda item 6).

Councilman Collier made a motion to suspend the rules on Resolution 923-22 Approving Participation in Region 14 Governance Structure Under the OneOhio Memorandum of Understanding. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 923-22 Approving Participation in Region 14 Governance Structure Under the OneOhio Memorandum of Understanding. (Agenda item 6).

Councilman Mercer made a motion to pass Resolution 923-22 Approving Participation in Region 14 Governance Structure Under the OneOhio Memorandum of Understanding. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 924-22 to Certify Delinquent Utility Bill. Clerk/Treasurer recommends suspending the rules. (Agenda item 7).

Councilman Maham made a motion to suspend the rules on Resolution 924-22 to Certify Delinquent Utility Bill. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the second and third time Resolution 924-22 to Certify Delinquent Utility Bill. (Agenda item 7).

Councilman Mercer made a motion to pass Resolution 924-22 to Certify Delinquent Utility Bill. Councilman Maham second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 925-22 Then and Now Certificate to Ohio State Highway Patrol Invoice for \$74.00. Clerk/Treasurer recommends suspending the rules. (Agenda item 8).

Councilman Collier made a motion to suspend the rules on Resolution 925-22 Then and Now Certificate to Ohio State Highway Patrol Invoice for \$74.00. Councilman Seip second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the second and third time Resolution 925-22 Then and Now Certificate to Ohio State Highway Patrol Invoice for \$74.00. (Agenda item 8).

Councilman Seip made a motion to pass Resolution 925-22 Then and Now Certificate to Ohio State Highway Patrol Invoice for \$74.00. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

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APPROVAL OF BILLS:

Councilman Collier made motion to approve the bills presented Warrants 29408-29458 and EFT's 438-2022 thru 508-2022 be paid. Councilman Maham second. All ayes by roll call. Motion carried. Councilman Mercer Abstain warrant # 29433.

OLD BUSINESS:

Councilman Seip made a motion to amend the Village of Williamsburg Income Tax Ordinance that would repeal the forgiving tax, and instruct the Village Solicitor and Village Clerk/Treasurer to prepare an Ordinance to be read for the first time at the September 8, 2022 Council Meeting. Councilman Collier second the motion. Roll call: Councilman Seip, aye; Councilman Collier, aye; Councilman Mercer, aye; Councilman Herren, nay; Councilman Maham, aye. Motion Carried

Councilman Seip made a motion to go into Executive Session at 6:50 pm for the purpose of potential litigation. Councilman Maham second the motion. Roll call: Councilman Seip, aye; Councilman Maham, aye; Councilman Herren, aye; Councilman Collier, aye; Councilman Mercer, aye. Motion Carried. Council came out of Executive Session at 8:10 pm.

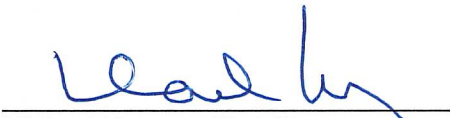
Councilman Herren made a motion to notify the taxpayers of the repeal of the forgiving tax by mail. Councilman Mercer second the motion. Roll call Councilman Herren, aye; Councilman Maham, aye; Councilman Seip, aye; Councilman Mercer, aye; Councilman Collier, aye; Motion Carried.

NEW BUSINESS:

ADJOURNMENT:

Councilman Mercer moved to adjourn the meeting. Councilman Seip second. All ayes by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

September 8, 2022
Date Approved