

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held March 9, 2022

The regular meeting of the Williamsburg Village Council was held on Wednesday, March 9, 2022, at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker; **VICE-MAYOR:** Tim Wood; **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Steve Maham and George Seip **SOLICITOR:** Mike Minniear; **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Andrew Gephardt **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet

**AUDIENCE:** Savannah Grenzer, Tyler Conley, and Claudia Grenzer-Bauer

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

**AUDIENCE:**

Claudia Grenzer-Bauer asked Council to approve a permit for a patio and 148 Zachary. She stated that there was an issue with an existing gravel parking lot on the property she purchased from Anderson Homes. She stated she needed more time to resolve the issue with Anderson Homes.

Councilman Herren made motion to approve the patio permit for Claudia Grenzer-Bauer at 148 Zachary. Councilman Mercer second. All ayes by roll call. Motion carried. The Administrator will issue a permit.

APPROVAL OF MINUTES:

Councilman Maham made a motion to approve the February 10, 2002, regular council meeting minutes. Vice-Mayor Wood second. All ayes by roll call. Motion carried. Councilman Herren abstain.

Councilman Mercer made a motion to approve the February 15, 2002, special council meeting minutes. Councilman Herren second. All ayes by roll call. Motion carried.

Vice-Mayor Wood made a motion to approve the February 21, 2022 special council meeting minutes. Councilman Maham. All ayes by roll call. Motion carried.

Vice-Mayor Wood made a motion to approve the March 7, 2022 special council meeting minutes. Councilman Mercer . All ayes by roll call. Motion carried. Councilman Maham abstain.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for February 2022.

Councilman Seip made a motion to approve Mayors Court and Costs Report for February 2022. Councilman Herren second. All ayes by roll call. Motion carried.

Mayor Lefker updated Council on topics.

- Paradise Brewery is waiting to open pending a permit approval
- Holtman's is remodeling due to fire- should not take longer than 2 weeks.
- Councilman Mercer asked about storage container in front – Informed it is for the Holtman's remodeling project.
- Guild renovation in place. Should be open soon.
- Convention and Visitor Bureau - Include being in June In Old Williamsburgh event.
- Bike + Brew + BBQ looking to have event revolving around Hike/Bike Trail.
- Convention Bureau stated that looking at building a lodge at East Fork.

SOLICITOR: Mike Minniear met with Administrator Andrew Gephardt and Court Clerk Jean Hughes on Hard Surfacing Ordinance.

POLICE REPORT:

Police Chief Gregory copy of 2021 Year End Report and February 2022 Report.

FIRE REPORT:

Submitted reports for February 2022 from Chief Wiedemann.

PUBLIC WORKS:

Councilman Maham asked about the property at 129 South Third Street problem backing out of his driveway. Kyle Cribbet to review situation.

ADMINISTRATOR REPORT:

Administrator Andrew Gephardt reported on applying for Park Grant up to \$20,000 to add existing parking lot. Interviews ongoing for Assistant Wastewater/Treatment Operator. 4<sup>th</sup>/Broadway sidewalk project had final walkthrough.

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PARKS COMMITTEE:

The next meeting is scheduled for TBD

PERSONNEL COMMITTEE:

Councilman Seip made motion to hire Water/Sewer Labor employee Mike Bowling pending references. Councilman Collier second. By roll call Councilman Seip, aye; Councilman Mercer, nay; Councilman Collier, aye; Councilman Herren, aye; Vice-Mayor Wood, aye; Councilman Maham, aye. Motion carried.

PLANNING COMMITTEE:

Angelo Santoro/developer Issue for Kelly Drive extension. Still some discussions involving HOA bylaws and language of maintenance of common areas. Next meeting April 5<sup>th</sup>, 2022 6pm

SAFETY COMMITTEE:

The next meeting is TBD.

UTILITIES COMMITTEE:

Committee needs to look at policy for lawn watering. Should adjustments be allowed for lawn watering in the summer months?

The next meeting is scheduled for April 21, 2022.

ECONOMIC DEVELOPMENT:

TREE BOARD:

Will participate in Arbor Day event.

FACILITIES AND EQUIPMENT:

Recommend Police Department to lease a new Copier through Millennium Business Systems.

Recommend new streetlights with a stronger bulbs. Will also look at alternative fixtures as well.

ECONOMICS DEVELOPMENT:

Special Meeting for Work Session on Village Planning on April 12, 2022, at 5:30 pm.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the February 2022 Financial Statements (agenda item 1).

Councilman Herren made a motion to accept the reports as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February 2022 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Mercer made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the February 2022 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the Period 2-1<sup>st</sup> Half 2022 Income Tax receipts report (agenda item 4).

Councilman Maham made motion to accept the report as presented. Councilman Seip second. All ayes by roll call. Motion carried. (agenda item 4).

Clerk/Treasurer read for the first time Resolution 914-22 Authorize the Administrator to prepare and submit an application to Clermont County Park District for the 2022 Community Parks Improvement Grant Program and declaring an emergency. (agenda 5).

Councilman Mercer ask to suspend the rules Resolution 914-22 Authorize the Administrator to prepare and submit an application to Clermont County Park District for the 2022 Community Parks Improvement Grant Program and declaring an emergency. Councilman Maham second the motion. All ayes by roll call. Motion carried.



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Clerk/Treasurer read for the second and third time Resolution 914- Authorize the Administrator to prepare and submit an application to Clermont County Park District for the 2022 Community Parks Improvement Grant Program and declaring an emergency. (agenda item 5).

Councilman Maham made a motion Resolution 911-22 Authorize the Administrator to prepare and submit an application to Clermont County Park District for the 2022 Community Parks Improvement Grant Program and declaring an emergency. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the third time Ordinance 1196-22 Adopting the 2022 Permanent Appropriations. (agenda item 6).

Councilman Maham made a motion Ordinance 1196-22 Adopting the 2022 Permanent Appropriations. Councilman Collier second the motion. By roll call Councilman Maham, aye Councilman Seip, aye; Councilman Mercer, aye; Councilman Collier, aye; Councilman Herren, nay; Vice-Mayor Wood, nay. Motion carried.

APPROVAL OF BILLS:

Councilman Herren made motion to approve the bills presented Warrants 29125– 29178 and EFT's 084-2022 thru 147-2022 be paid. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS

Discussion on live Council Meetings.

NEW BUSINESS:

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Maham second. All ayes by roll call. Motion carried.

Mary Ann Lefker  
Mary Ann Lefker - Mayor

Michael Murray  
Michael Murray - Clerk/Treasurer

April 14, 2022  
Date Approved