

Held November 4, 2021

The regular meeting of the Williamsburg Village Council was held on Thursday, November 4, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; **Vice-Mayor:** Tim Wood; **COUNCIL MEMBERS:** Anthony Percy, Steve Maham, Randy Mercer, Gary Collier and Mark Herren **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel

AUDIENCE: Commissioners David Painter, Traci Schueler-Hurst, Mike Weigle, Ross James Clift, Sharon Chambers, Donna Mercer, Ron Peters, Pam Smith, Doug and Cindy Durham, Joe Martin, Lisa Otten, and Joe Ager.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

- Ross Gottula of Concord Square Apartments complaint to high on water bills.

APPROVAL OF MINUTES:

Councilman Collier made a motion to approve the October 14, 2021, regular council meeting minutes. Councilman Maham second. All ayes by roll call. Motion carried. Councilman Herren abstained.

Councilman Mercer made a motion to approve the October 26, 2021, Special council meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for October 2021.

Vice-Mayor Wood made a motion to approve Mayors Court and Costs Report for October 2021. Councilman Maham second. All ayes by roll call. Motion carried.

Mayor Lefker announced an Open House Retirement for Sheila Sellers on November 29, 2021 from 2:00 pm to 4:30 pm.

Mayor Lefker explain the Clermont County Veterans' Service Commission flyer. A Field of Honor Saturday, November 6th.

POLICE REPORT:

Police Chief Gregory submitted October report on the Village calls, citations and runs.

Chief Gregory announced that Corporal Timmers will be out for 12 weeks for surgery on her neck.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

PUBLIC WORKS:

Administrators Report:

Clerk Treasurer Mike Murray discussed the Sewer Lining preconstruction meeting. We learned about a Co-op that local governments can join to receive items and services similar to a state bid. Councilman Maham made motion for the Administrator to sign the agreement to join Co-Op. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Administrator Ellerhorst reported the Gay Street Phase II contractor has completed 68% of the project. The water main, sewer main and stormwater main lines have been installed along with the service lines. The contractor has been working on the road and will begin the curbs on Tuesday, November 9th.

Administrator Ellerhorst noted the Village is waiting on the preconstruction meeting to be scheduled for the South Broadway and South 4th Street sidewalk project.

Administrator Ellerhorst discussed signing the agreement for the East Main Street and Old SR 32 Shared Path project to AECOM. Council approved by consensus.

Administrator Ellerhorst noted the OPWC applications were reviewed by the District 10 Technical Committee meeting on October 28th. Both of Williamsburg's projects are above the cutoff line for funding. The OPWC District 10 will be making the final decision on the projects on November 18th meeting.

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Administrator Ellerhorst reported the Nature Works grant applications for playground equipment and realignment of the park entrance are currently being reviewed and a decision will be made in November for projects that will be awarded grant funding.

Administrator Ellerhorst reported the grant application for the State Capital Budget fund for 2022 was submitted. The cost estimates will include upgrading the restrooms, playground equipment and the second phase of the walking trail.

Administrator Ellerhorst noted the Tree City applications are due in December.

Administrator Ellerhorst requested approval for garage sale dates for 2022. Council agreed to May 14th & 15th and September 10th & 11th in 2022.

Administrator Ellerhorst reported Council packets include the approved Committee minutes, zoning permits, and Code Enforcement cases.

PARKS COMMITTEE: No Meeting

The next meeting is TBD.

PERSONNEL COMMITTEE: No Meeting

The next meeting is December 7, 2021 for employee evaluations.

PLANNING COMMITTEE: No Meeting

The next meeting is scheduled for 7:00 p.m. on November 9, 2021.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE:

Councilman Maham reported adjustments were reviewed and approved. The Committee reviewed and discussed the Cooperative agreement like the state bid for sewer lining.

The next meeting is scheduled for December 23, 2021.

ECONOMIC DEVELOPMENT:

Mayor Lefker reported the Committee met and reviewed the information from Attorney Dick Spoons regarding the TIF. Councilman Herren made a motion to approve the TIF with the school district. Vice Mayor Wood second. All ayes. Motion approved.

The next meeting is TBD

TREE BOARD: No Meeting

Mayor Lefker discussed the tree trimming quotes she received that range between \$8,000 - \$10,000 to trim the Main Street trees. Mayor Lefker reported she spoke with Duke Energy about possibly working with their contractor on trimming the trees. Main Street is not on their list this year. Mayor Lefker will reach out to Duke Energy about working together in the future on trimming Main Street trees.

The next meeting is TBD.

FACILITIES AND EQUIPMENT:

Vice Mayor Wood reported the Village is selling materials on GovDeals. There will be a 1999 truck and a car from the Public Works Department that are no longer needed.

Vice Mayor Wood reported the Village did not receive any truck bids. The Committee agreed by consensus to go with the State Bid. Councilman Collier made motion for Public Works to get a state bid on purchasing a dump truck. Councilman Percy second the motion. All ayes by roll call. Motion carried.

Vice Mayor Wood noted Mayor Lefker received a quote for a digital sign for the office. The cost estimate is \$34,7000. This was put on hold until the next meeting.

Vice Mayor Wood talked about upgrading the signs by Mama's Grill to camouflage the new pump station.

Vice Mayor Wood discussed the need for a new generator for the Community Building.

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Vice Mayor Wood discussed getting quotes to seal and restripe the Community Building parking lot.

Vice Mayor Wood discussed need for difference heads for the streetlights or changing to LED light fixtures.

Vice Mayor Wood spoke about the cameras in the Community Building. Chief Gregory noted the camera vendor was at the Police Department last week. They are looking into getting a quote for upgrading the cameras.

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the October 2021 Financial Statements (agenda item 1).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the October 2021 Utility Funds Snapshot for general information (agenda item 2).

Clerk/Treasurer presented the Period 10-1st Half 2021 Income Tax receipts report (agenda item 3).

Councilman Mercer made a motion to accept the report as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the third time Ordinance 1190-21 Amending Ordinance No. 1052-14 Establishing Utility Service Rates. (agenda 3).

Councilman Maham made motion to approve Ordinance 1190-21 Amending Ordinance No. 1052-14 Establishing Utility Service Rates. Councilman Mercer Second the motion. By roll call Councilman Mercer, aye; Councilman Collier, aye; Councilman Herren, nay; Vice-Mayor Wood, nay; Councilman Percy, aye; Councilman Maham, aye. Motion carried.

APPROVAL OF BILLS:

Councilman Maham made motion to approve the bills presented Warrants 28867– 28913 and EFT's 666-2021 thru 698-2021 be paid. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS

Administrator Ellerhorst discussed the Safe Route to School project from ODOT. Administrator Ellerhorst stated the Village applied for the grant but due to underestimated engineering estimate the project is over the initial cost estimate. ODOT has asked if the Village would be able to pay for the \$141,000 overage. This information was discussed at the last Council meeting and a copy of the plans and cost estimate was included in Council Packets. Council discussed project and reviewed options. By consensus, Council agreed to not put any additional money into the project.


NEW BUSINESS

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second. All ayes by roll call. Motion carried.



 Mary Ann Lefker - Mayor



 Michael Murray - Clerk/Treasurer

December 9, 2021
 Date Passed