

Held

October 14, 2021

The regular meeting of the Williamsburg Village Council was held on Thursday, October 14, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; Vice-Mayor: Tim Wood; **COUNCIL MEMBERS:** Anthony Percy, Steve Maham, and Gary Collier **SOLICITOR:** Mike Minniear; **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel

AUDIENCE: Ryshel Bowling, Charlie Maklem, Jeff Graff, Buck Walter, Sharon Chambers, Joseph Martin, Jeff Cummins, Jason Lefker, Tom Lefker, Jack and Marjorie Jones, Jayne Lawrence, Gayle Burroughs and Kristin Sampsel.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

- Charlie Malkem from the Board of Education gave a presentation on the elementary options.
- Jeff Graff – Paradise East Brewery said his goal is to open the Brewery by late fall. Asked about traffic control and parking.
- Jack Jones asked about Duke Energy outages.
- Gayle Burroughs gave an update on the Farmer Market.
- Jason Lefker apologized to Councilman Percy and Mayor Lefker for the attack from people on his street. He said the behavior is unacceptable and should not have happened. It needs to be addressed. The school administrator provided incorrect information to Council.
- Rich Surace from Energy Alliance gave a presentation on the natural gas aggregation.

Councilman Maham made motion to authorize Susan Ellerhorst Village Administrator, to enter into an agreement for natural gas aggregation supply services for the Village of Williamsburg, not to exceed \$0.709 per ccf for a term not to exceed 12 months commencing in December 2021 after the agreement has been approved by Mike Minniear, Village Solicitor. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

APPROVAL OF MINUTES:

Councilman Percy made a motion to approve the September 9, 2021, regular council meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried.

Councilman Collier made a motion to approve the September 21, 2021, Special council meeting minutes. Vice-Mayor Wood second. All ayes by roll call. Motion carried

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for September 2021.

Vice-Mayor Wood made a motion to approve Mayors Court and Costs Report for September 2021. Councilman Maham second. All ayes by roll call. Motion carried.

Mayor Lefker asked to reschedule the Council Meeting on November 11, 2021 for it falls on Veterans Day. Council consensus to move it to Thursday, November 4, 2021.

Mayor Lefker gave an updated on the Lodge at East Fork Park.

Mayor Lefker reported the newsletter includes information about the renewal levy on the ballot in November for the operating levy that will generate \$67,000 for the Village.

Vice-Mayor Wood made motion to accept the 2022 Holiday schedule. Councilman Collier second. All ayes by roll call. Motion carried.

SOLICITOR:

No Report

POLICE REPORT:

Police Chief Gregory submitted September report on the Village calls, citations and runs.

FIRE REPORT:

No Report

PUBLIC WORKS:

Public Works Superintendent Kyle Cribbet provided and update on the Gay Street project. The contractor is hooking up the water main and will be shutting down to tie into the new main from Gay Street Phase I.

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Public Works Superintendent Kyle Cribbet noted Clermont County has been flushing on 276 where they set up an auto flusher. Another sample has been taken and the Village is waiting on the results.

Public Works Superintendent Kyle Cribbet reported the gravity sewer on old SR 133 and Gay Street Phase II.

Administrators Report:

Administrator Ellerhorst reported the Gay Street Phase II contractor has completed 40% of the project. The water main, sewer main and stormwater main lines have been installed.

Administrator Ellerhorst distributed the recommendation to award the S. Broadway and S. 4th Street Sidewalk project to Fillmore Construction LLC. in the amount of \$137,291.00. Councilman Collier made motion to award the contract to Fillmore Construction LLC for the sidewalk improvement project on S. Broadway and S. 4th Street. Councilman Maham second. All ayes by roll call. Motion carried.

Administrator Ellerhorst discussed the recommendation to award the East Main Street and Old SR 32 Shared Path project to AECOM. Vice-Mayor Wood made motion to award the project to AECOM for the East Main and Old SR 32 Shared Use Path Project Councilman Collier second. All ayes by roll call. Motion carried.

Clerk Treasurer Mike Murray reported the Village held the preconstruction meeting on October 6th with BLD Services who awarded the contract for the Sanitary Sewer Improvement at Wilmar and W. Main Street at the September 9th meeting. Public Works Superintendent Kyle Cribbet discussed the proposed contract for services from Insight Pipe Contracting for cleaning and inspecting the sewer mains in Johnsboro section of the Village.

Councilman Collier Made motion to approve the contract with Insight Pipe Contracting to clean and inspect the sewer mains in the Johnsboro subdivision. Councilman Percy second. All ayes by roll call. Motion carried.

Administrator Ellerhorst reported the Village did not receive any bids for the 2021 Dump Truck. Vice-Mayor Wood said that he was not able to get any vendors to submit a bid. Mayor Lefker noted a Facilities and Equipment meeting will be scheduled to discuss the Dump Truck again.

Administrator Ellerhorst noted the OPWC applications were reviewed at Clermont County and will be reviewed at the October 28th meeting. The OPWC District 10 will be making the final decision on the projects in November.

Administrator Ellerhorst reported the Nature Works grant applications are currently being reviewed and a decision will be made in November for projects that will be awarded grant funding.

Administrator Ellerhorst reported CT Consultants is preparing cost estimates for the State Capital Budget fund for 2022. The cost estimates will include upgrading the restrooms, playground equipment and the second phase of the walking trail.

Administrator Ellerhorst provided information about the brick building on Front Street owned by RDP properties. The property owner has been in Mayor's Court about this property for several months. The Clermont County Building Department came out and completed an inspection and will be sending a letter of judication to the property owner.

Administrator Ellerhorst announced there is a Board of Zoning Appeals meeting scheduled for November 2nd. The variance request is for 6 ft chain link fence in the front yard.

Administrator Ellerhorst reported Council packets include the approved Committee minutes, zoning permits, and Code Enforcement cases.

Administrator Ellerhorst discussed the proposed 2022 Holidays for the Village. Vice-Mayor Wood made a motion to approve the 2022 Holidays. Councilman Collier second. All ayes by roll call. Motion carried.

Administrator Ellerhorst discussed the OPWC projects. Administrator Ellerhorst noted the OPWC Committee has asked if Council would be interested in taking a 0% loan for the Village portion of the project. Village Council approved by consensus to take a 0% loan for the Village portion for the project.

PARKS COMMITTEE:

Councilman Percy reported the Committee discussed adding another shelter and parking spots to the Community Park. The Committee discussed a few locations for the additional parking near the

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tree line across from the current parking lot and on the north side of the drive. Parks and Recreation Committee will review and bring plans to Council.

The next meeting is scheduled for 7:00 p.m. October 28, 2021.

PERSONNEL COMMITTEE: No Meeting

Personnel recommended to hire Melanie Jean Hughes from 29 to 32 hours to be full time at \$15.00 per hour to fill the Mayors Court Clerk position with a start date on October 25, 2021.

Councilman Collier made motion to accept the recommendation to hire Melanie Jean Hughes for to fill the Mayors Court Clerk position. Councilman Percy second. All ayes by roll call. Motion carried.

Personnel recommended to hire Natalie Oberschlake full time at \$15.00 per hour to fill the Utility Clerk position with a start date on October 25, 2021.

Councilman Collier made motion to accept the recommendation to hire Natalie Oberschlake to fill the Utility Clerk position. Councilman Percy second. All ayes by roll call. Motion carried.

Personnel Committee approved the vacation payouts and carry overs for employees who applied.

The next meeting is December 7, 2021.

PLANNING COMMITTEE:

Councilman Herren reported Mr. Santoro's proposed development has not completed a few of the items discussed at the previous Planning Commission meeting. Those items include completing the Homeowners Association, property maintenance and the topcoat of pavement for the streets. The Village engineer will be reviewing the plans for compliance with Clermont County Subdivision Regulations. The PUD and his plans are 20 years old. There are concerns about drainage issues near Zachary Drive. Planning Commission wants to make sure it is done the right way. about his concerns for residents being cited to court for gravel driveway after installing a shed.

The next meeting is scheduled for 7:00 p.m. on November 2, 2021.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE:

Councilman Maham reported adjustments were reviewed and approved.

The next meeting is scheduled for 6:00 p.m. on October 28, 2021.

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is October 19 at 5:30 p.m.

TREE BOARD: No Meeting

The next meeting is TBD.

Councilman Herren mentioned the Main Street trees need trimmed.

FACILITIES AND EQUIPMENT: No Meeting

The next meeting is October 19 at 5:00 p.m.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the September 2021 Financial Statements (agenda item 1).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the September 2021 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the September 2021 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the Period 09-1st Half 2021 Income Tax receipts report (agenda item 4).

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Councilman Percy made a motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Resolution 905-21 Authorize Then and Now Certificate 496-2021 to Stitch Tech, in the amount of \$60.00. (agenda item 5).

Clerk/Treasurer read for the first time Resolution 906-21 Authorizing the Clermont County Engineer to Proceed with Street Improvements as Part of 2022 Resurfacing Program and Authorizing the Administrator to enter into an agreement for same and declaring an emergency. (agenda item 6).

Clerk/Treasurer read for the third time Ordinance 1188-21 Restricting Oversized Vehicles on Public Streets. (agenda 7).

Vice-Mayor Wood made motion to Ordinance 1188-21 Restricting Oversized Vehicles on Public Streets. Councilman Maham Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Ordinance 1190-21 Amending Ordinance No. 1052-14 Establishing Utility Service Rates. (agenda 8).

Clerk/Treasurer read for the first time Ordinance 1191-21 Adopting 2022 Temporary Appropriations. (agenda 9).

Clerk/Treasurer read for the first time Ordinance 1192-21 Authorizing Increase to 2021 Permanent Appropriations Rev7. (agenda 10).

APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 28807– 28866 and EFT's 576-2021 thru 665-2021 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

OLD BUSINESS

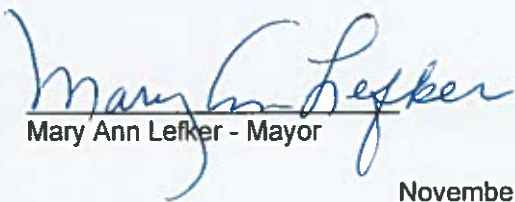
Councilman Collier discussed sealing parking lot at the Administration Building.

Councilman Maham discussed the streetlights on Main Street.

NEW BUSINESS

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Collier second. All ayes by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

November 4, 2021
Date Passed