

Held

September 9, 2021

The regular meeting of the Williamsburg Village Council was held on Thursday, September 9, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker; Vice-Mayor: Tim Wood; COUNCIL MEMBERS: Anthony Percy, Steve Maham, Randy Mercer, Gary Collier; and Mark Herren
SOLICITOR: Mike Minniear; **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel
AUDIENCE: Ryshel Bowling, Sharon Chambers, Joseph Martin, Jane Lawrence, Charlie Maklem, Josh Warren and George Seip.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

- Ryshel Bowling Kawana's Program for the High School
- Jane Lawrence – Happy Lane
- 119 Third Street – Fence Issue with Kirks property.
- Josh Warren – Boy Scouts.

APPROVAL OF MINUTES:

Councilman Maham made a motion to approve the August 12, 2021, regular council meeting minutes. Councilman Percy second. All ayes by roll call. Motion carried. Councilman Herren Abstain.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for August 2021.

Vice-Mayor Wood made a motion to approve Mayors Court and Costs Report for August 2021. Councilman Herren second. All ayes by roll call. Motion carried.

Mayor Lefker informed Council of Harmony Hills invite to the 251 Birthday of William Lytle.

Council tabled 2022 Holidays .

POLICE REPORT:

Police Chief Gregory submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief Kevin Wiedemann submitted a report.

PUBLIC WORKS:

Public Works Superintendent Kyle Cribbet stated the Village water is out of violation and awaiting on EPA guidance for any additional notifications required by the EPA. Councilman Herren asked what we are doing. Public Works Superintendent Kyle Cribbet stated the Village is flushing 20,000 gallons during the summer. Clermont County is flushing the first day of the month and the Village is flushing the first week of the month. The tower rehab project will include mixers to aerate the water in the towers. Clermont County is putting mixers in two of their towers: Half Acre and Newtonsville. Councilman Herren requested an update on the water for each meeting.

PARK COMMITTEE:

Mayor Lefker announced that Grassy Run will not be coming back. They are moving to a piece of property with a cabin in Goshen. Mayor Lefker reported the Boy Scouts will probably continue to have their Camporee at the park.

Councilman Percy noted Kristin Sampsel discussed the success of the market and explained their plans on growing the market and establishing their Farmer's Market with the State. They will select a Committee for Farmer's Market for produce and cottage industry. Councilman Percy discussed creating a process for the Farmer's Market to protect the vendors. Councilman Percy reported the Committee is reviewing locations of additional parking at the park.

The next meeting is scheduled for 7:00 p.m. September 23, 2021.

PERSONNEL COMMITTEE: No Meeting

The next meeting is TBD.

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PLANNING COMMITTEE:

Councilman Herren discuss the zoning permit request from the proposed expansion plan for the property next to NAPA at 929 W Main Street. Planning Commission discussed paving and the driveway to be including in the project. The project was approved with an agreement on the paving as discussed in the meeting. The engineer would provide updated plan with paving included for review.

Councilman Herren reported Angelo Santoro came to the Planning Commission to discuss development of Kelly Drive North in Todds Run Estates. Councilman Herren noted there have been several issues with development including topcoat of paving is missing, code enforcement violations, maintenance, and housekeeping issues in the development. The homeowner's association has not been established and needs to be activated.

Vice-Mayor Wood discussed the need for Council to review how gravel driveways are addressed in the Village. Vice-Mayor Wood has a lengthy explanation about his concerns for residents being cited to court for gravel driveway after installing a shed.

Vice-Mayor Wood discussed the need for Council to review how lot splits are created outside of subdivisions and sidewalk requirements.

Vice Mayor Wood reported on the zoning permit for a Medical Marijuana Dispensary at 348 W Main Street which is contingent upon being granted a state license. Councilman Herren stated that because dispensaries are not listed as a principal permitted use. We would probably have to take to Council to see if we would want to add that as a principal primary use. We can address it at Council later this week from your current application.

The next meeting is scheduled for 7:00 p.m. on October 5, 2021.

SAFETY COMMITTEE: No Meeting
The next meeting is TBD.

UTILITIES COMMITTEE:

Councilman Maham reported utility adjustments were reviewed and approved. Councilman Maham and Councilman Percy discussed the rates. Councilman Maham recommended raising the water rates 15% in 2022, 10% in 2023, and 10% in 2024. He noted the rates have not been raised since 2015. Councilman Maham stated Clermont County will be increasing the water rates 10% each year over the next 5 years. Clerk Treasurer stated the 15% would generate \$75,000 the first year. Councilman Maham stated the minimum user would see \$8.03 increase over the next three years and an average water user would see an increase of \$18.64 over the three years.

Councilman Percy made a motion to prepare an ordinance for the rate increase for water. Councilman Maham second. Councilman Percy – aye, Councilman Maham – aye, Councilman Mercer – aye, Councilman Collier- aye, Councilman Herren – No, Vice-Mayor Wood No.

The next meeting is scheduled for 6:00 p.m. on September 23, 2021.

ECONOMIC DEVELOPMENT: No Meeting
The next meeting is TBD.

TREE BOARD: No Meeting
The next meeting is TBD.

Councilman Herren mentioned the Main Street trees need trimmed.

FACILITIES AND EQUIPMENT: No Meeting
The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the August 2021 Financial Statements (agenda item 1).

Councilman Mercer made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the August 2021 Utility Funds Snapshot for general information (agenda item 2).

RECORD OF PROCEEDINGS

435

Minutes of

Village of Williamsburg Regular Council Meeting

Meeting

BARRETT BROTHERS

Form 6101

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Clerk/Treasurer presented the Period 3-1st Half 2021 Income Tax receipts report (agenda item 3).

Councilman Percy made a motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Resolution 904-21 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. (agenda item 4).

Councilman Percy ask to suspend the rules Resolution 904-21 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Councilman Maham Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 904-21 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. (agenda item 4).

Councilman Percy made a motion to Resolution 904-21 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the second time Ordinance 1188-21 Restricting Oversized Vehicles on Public Streets. (agenda 5).

Clerk/Treasurer read for the first time Ordinance 1189-21 Increase 2021 Permanent Appropriations Rev6. (agenda item 6).

Councilman Mercer ask to suspend the rules Ordinance 1189-21 Increase 2021 Permanent Appropriations Rev6. Councilman Maham Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1189-21 Increase 2021 Permanent Appropriations Rev6. (agenda item 4).

Councilman Mercer made a motion to approve Ordinance 1189-21 Increase 2021 Permanent Appropriations Rev6. Councilman Percy second the motion. All ayes by roll call. Motion Carried.

APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 28747- 28806 and EFT's 513-2021 thru 575-2021 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

Vice-Mayor Wood made motion to go into Executive Session at 8:45 pm. Councilman Herren second. All ayes by roll call. Motion carried.

Council came out of executive session at 8:50 pm.

OLD BUSINESS


American Rescue Plan Act (ARPA) money will be discussed at October 14th council meeting.

NEW BUSINESS

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Collier second. All ayes by roll call. Motion carried.


Mary Ann Lefer - Mayor


Michael Murray - Clerk/Treasurer

October 14, 2021
Date Passed