

*Held August 12, 2021*

The regular meeting of the Williamsburg Village Council was held on Thursday, August 12, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker; **Vice-Mayor:** Tim Wood; **COUNCIL MEMBERS:** Anthony Percy, Steve Maham, Randy Mercer, and Gary Collier; **SOLICITOR:** Mike Minniear; **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Bryan Bachtel **AUDIENCE:** Sharon Chambers, Gale Burrows, Kristen Sampsel, Liz Betemps and George Seip.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

**AUDIENCE:**

Sharon Chambers asked questions about the letter she received on the water quality. Mayor Lefker explained the status of the water quality.

Gale Burrows and Kristen Sampsel presenting having a Farmers Market every Wednesday at the American Legion. Kristen Sampsel asked Council for permission to use the Community Park for the Farmers Market. Mayor Lefker recommended for them to meet with the Parks and Recreation Committee for an appropriate site for setup. Consensus of council approved the Farmers Market request.

Liz Betemps from the Garden Club presenting the Williamsburg Scarecrow Trail event for September 21, 2021.

George Seip asked about the total cost of the K9 Officer and what the Levy pays for? Clerk Treasurer Mike Murray explained the Levy pays for 2 officers and one is the K9 Officer. Councilman Herren spoke about the Finance Committee, Police Department budget and why the Levy was created for additional Officers including the K9 Officer.

APPROVAL OF MINUTES:

Councilman Mercer made a motion to approve the July 8, 2021, regular council meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried.

Councilman Collier made a motion to approve the August 5, 2021 special council meeting minutes. Second Councilman Percy. By roll call, Councilman Collier, ayes; Vice-Mayor Wood, nay; Councilman Percy, ayes; Councilman Maham, ayes; Councilman Mercer, ayes. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for July 2021.

Councilman Percy made a motion to approve Mayors Court and Costs Report for July 2021. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker gave an update on upcoming events:

- Great Outdoors has been cancelled.
- American Legion Concert August 21, 2021.
- Churches event at the Park August 14, 2021, 11:00 am to 2:00 pm. Will have activities for kids.
- WJAA Activities on August 14, 2021, located at the WJAA Park.

Mayor Lefker brought to Council, Chief Gregory's recommendation to promote Officer Margaret Timmers to Corporal with an increase in pay to \$19.75 an hour.

Councilman Percy made motion to promote Officer Margaret Timmer to Corporal with pay increase \$19.75 hour. Second Vice-Mayor Wood. All ayes by roll call. Motion carried.

Mayor Lefker brought to Council, Police Chief Gregory recommendation to hire Bradley Jones for the Part Time Officer position at \$16.00 hour.

Vice-Mayor Wood made motion to hire Bradley Jones as a Part Time Officer at \$16.00 hour. Second Councilman Maham. All ayes by roll call. Motion carried.

POLICE REPORT:

Police Chief Gregory submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief Kevin Wiedemann submitted a report.

PUBLIC WORKS:

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**ADMINISTRATOR'S REPORT:**

Administrator Ellerhorst reported that the paving scheduled has been moved to August for the 2021 Resurfacing Program. Amber Way, Coral Court, Dawn Court, Happy Lane, Paradise Lane, Rose Lane, and South Eighth Street are scheduled for resurfacing.

Administrator Ellerhorst reported the Gay Street Phase II contractor will be finishing the installation of the sewer main and sewer service lines next week.

Administrator Ellerhorst reported the SR 133 Sewer Pump Station project started construction and is scheduled to be completed in September.

Administrator Ellerhorst reported the Clermont County is preparing to bid out the South Broadway and South Fourth Street Sidewalks project.

Administrator Ellerhorst reported the Wilmar and South Sixth Sewer Lining Project bid opening is scheduled for September 2, 2021.

Administrator Ellerhorst asked for any recommendations from Councilmembers on the proposed list of streets for the 2022 Resurfacing Program with Clermont County. Administrator Ellerhorst reported the Public Works Department had recommended alleys for the program. Mayor Lefker stated if there are no recommendations the Village will use the recommended streets provided by CT Consultants.

Administrator Ellerhorst noted CT Consultants are working on cost estimates for OPWC grant applications due in September. Documents for the following projects are being created: Old SR 32 Water Main replacement and Water Tower equipment.

Administrator Ellerhorst reported Council packets include the approved Committee minutes, zoning permits, and Code Enforcement cases.

**PARK COMMITTEE: No Meeting**

The next meeting is scheduled for 7:00 p.m. August 26, 2021.

**PERSONNEL COMMITTEE: No Meeting**

The next meeting is TBD.

**PLANNING COMMITTEE:**

Vice-Mayor Wood discussed the Oversized Vehicles and Nuisance Planning Commission approved by Planning Commission.

Vice-Mayor Wood discussed the proposed development on Old SR 32 near Zachary Drive from Carl Hartman and Mr. Poehner. He noted there is a proposed cul-del-sac that he would like change to an entrance off Santa Barbara for the proposed development.

The next meeting is scheduled for 7:00 p.m. on September 7, 2021.

**SAFETY COMMITTEE: No Meeting**

The next meeting is TBD.

**UTILITIES COMMITTEE:**

Councilman Maham reported utility adjustments were reviewed and approved. Mayor Lefker discussed her conversation with Dan Sarbach from Brown County Rural Water Association. Mr. Sarbach stated that Board for Brown County Rural Water Association will be meeting on July 28th.

Councilman Percy and Councilman Maham discussed the rates. Councilmembers requested staff contact Tate Monroe Water about possible connection and rate information.

The next meeting is scheduled for 6:00 p.m. on August 26, 2021.

**ECONOMIC DEVELOPMENT: No Meeting**

The next meeting is TBD.

**TREE BOARD: No Meeting**

The next meeting is TBD.

**FACILITIES AND EQUIPMENT: No Meeting**

The next meeting is TBD.

**CLERK/TREASURER'S REPORT:**

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Clerk/Treasurer presented the July 2021 Financial Statements (agenda item 1).

Councilman Percy made a motion to accept the reports as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the July 2021 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Mercer made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the July 2021 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the Period 7-1<sup>st</sup> Half 2021 Income Tax receipts report (agenda item 4).

Councilman Percy made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Resolution 900-21 Establish a Special Revenue Fund Number 2152 ARPA Grant \$134,552.74. (agenda item 5).

Councilman Mercer ask to suspend the rules Resolution 900-21 Establish a Special Revenue Fund Number 2152 ARPA Grant \$134,552.74. Councilman Collier Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 900-21 Establish a Special Revenue Fund Number 2152 ARPA Grant \$134,552.74. (agenda item 5).

Councilman Percy made a motion to Resolution 900-21 Establish a Special Revenue Fund Number 2152 ARPA Grant \$134,552.74. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 901-21 OPWC Capital Improvement Two Water Towers. (agenda item 6).

Councilman Percy ask to suspend the rules 901-21 OPWC Capital Improvement Two Water Towers. Councilman Collier Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 901-21 OPWC Capital Improvement Two Water Towers. (agenda item 6).

Councilman Percy made a motion to Resolution 901-21 OPWC Capital Improvement Two Water Towers. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 902-21 OPWC Capital Improvement Old SR 32 Install New Water Lines. (agenda item 7).

Councilman Maham ask to suspend the rules 902-21 OPWC Capital Improvement Old SR 32 Install New Water Lines. Councilman Mercer Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 902-21 OPWC Capital Improvement Old SR 32 Install New Water Lines. (agenda item 7).

Councilman Maham made a motion to Resolution 902-21 OPWC Capital Improvement Old SR 32 Install New Water Lines. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first time Resolution 903-21 Certify Delinquent Utility Bill. (agenda item 8).

Vice-Mayor Wood ask to suspend the rules 903-21 Certify Delinquent Utility Bill. Councilman Mercer Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 903-21 Certify Delinquent Utility Bill. (agenda item 8).

Councilman Mercer made a motion to Resolution 903-21 Certify Delinquent Utility Bill. Councilman Percy second the motion. All ayes by roll call. Motion Carried.

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Clerk/Treasurer read for the third time Ordinance 1184-21 Approval and Granting Consent to ODOT to Maintain State Highways. (agenda 9).

Councilman Collier made a motion to approve Ordinance 1184-21 Approval and Granting Consent to ODOT to Maintain State Highways. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Ordinance 1186-21 Authorize Increase 2021 Permanent Appropriations Rev5. (agenda 10).

Councilman Maham ask to suspend the rules Ordinance 1186-21 Authorize Increase 2021 Permanent Appropriations Rev5. Councilman Collier second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1186-21 Authorize Increase 2021 Permanent Appropriations Rev5. (agenda 10).

Councilman Mercer made a motion to approve Ordinance 1186-21 Authorize Increase 2021 Permanent Appropriations Rev5. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Ordinance 1187-21 Adopting and Enacting Regulations for Chronic Nuisance. (agenda 11).

Councilman Maham ask to suspend the rules Ordinance 1187-21 Adopting and Enacting Regulations for Chronic Nuisance. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1187-21 Adopting and Enacting Regulations for Chronic Nuisance. (agenda 11).

Councilman Mercer made a motion to approve Ordinance 1187-21 Adopting and Enacting Regulations for Chronic Nuisance. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Ordinance 1188-21 Restricting Oversized Vehicles on Public Streets. (agenda 12).

APPROVAL OF BILLS:

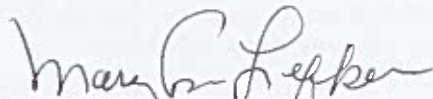
Vice-Mayor Wood made motion to approve the bills presented Warrants 28700– 28746 and EFT's 446-2021 thru 512-2021 be paid. Councilman Maham second. All ayes by roll call. Motion carried.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Collier second. All ayes by roll call. Motion carried.

  
Mary Ann Lefker - Mayor

  
Michael Murray - Clerk/Treasurer

September 9, 2021  
Date Passed