

Held July 8, 2021

The regular meeting of the Williamsburg Village Council was held on Thursday, July 8, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT:** MAYOR: Mary Ann Lefker, COUNCIL MEMBERS: Anthony Percy, Steve Maham, Randy Mercer, and Gary Collier; SOLICITOR: Mike Minniear; POLICE: Chief Michael Gregory, ADMINISTRATOR: Susan Ellerhorst, CLERK/TREASURER: Mike Murray; PUBLIC WORKS: Kyle Cribbet AUDIENCE: Josh Clifton and Rachel Chase.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Josh Clifton – Sponsorship for the WJAA fund raiser event on August 14, 2021 was discussed. Councilmembers requested Mr. Clifton come back to the next Council meeting when all of Council is present on August 12, 2021.

Chris Rolph– Clear Mountain Community Church-Event in the Park August 14, 2021 from 11:00 am to 2:00 pm. Council approved the use of the Community Park for the event by consensus.

Richard Barndollar – Special Event request from the American Legion for permission to use the Community Park parking lot for the event on August 21st. Council approved the use of the parking lot for the event by consensus.

Mayor Lefker noted the June In Olde Williamsburgh Committee is looking for volunteers to participate in organizing the event.

Councilman Percy made a motion to approve the 2022 Tax Budget. Second Councilman Maham. All ayes by roll call. Motion carried.

APPROVAL OF MINUTES:

Councilman Percy made a motion to approve the June 10, 2021 regular council meeting minutes. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Percy made a motion to approve the July 6, 2021 special council meeting minutes. Second Councilman Mercer. All ayes by roll call. Motion carried.

MAYOR’S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for June 2021.

Councilman Mercer made a motion to approve Mayors Court and Costs Report for June 2021. Councilman Percy second. All ayes by roll call. Motion carried.

Mayor Lefker discussed the new national holiday “Juneteenth”. Council referred Juneteenth be taken to the Personal Committee and bring back to council at the next meeting August 12, 2021.

Mayor Lefker will update Council on the American Rescue Plan and eligibility for Village.

SOLICITOR’S REPORT:

Solicitor Mike Minniear gave his advice regarding George Seip wanting a picture I.D. stating that he was a retired police officer from the Village. Solicitor Mike Minniear state that George Seip did not retire from the Village, he resigned in a letter to the Village of Williamsburg dated December 21, 2000 and that his last day of work would be effective January 5, 2001. George, in his resignation letter, stated that he would be working for Brown County Human Services as Lead Investigator. Therefore, in the Solicitor’s opinion, the Village should not issue a photo I.D. stating he was a retired Police Officer from the Village of Williamsburg.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs.

FIRE REPORT:

No Report

PUBLIC WORKS:

Public Works Superintendent Kyle Cribbet reported the Village began blending Brown County water with Clermont County water on July 1st, 2021. Kyle Cribbet stated the water blending is close to a 50/50 blend. Kyle Cribbet stated water samples were pulled today to see if adjustments are needed. He stated the Village is working with our Engineer on the data collected and looking into mixers, bubblers, or other options for the water towers to help with the water age.

ADMINISTRATOR’S REPORT:

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Administrator Ellerhorst reported the Village office has been fielding calls about the Electric Aggregation letters distributed in June 2021. Staff has been able to answer most questions from residents and referred residents to contact Dynegy directly for details regarding their specific account. Clerk Treasurer Mike Murray noted he contacted Dynegy about his account and reported the process was very easy and the customer service provided was excellent. As a reminder, the Gas Aggregation vendor selection will take place in the fall and similar opt out letters will be sent out to eligible customers.

Administrator Ellerhorst reminded Councilmembers about the upcoming paving scheduled in July for the 2021 Resurfacing Program. Amber Way, Coral Court, Dawn Court, Happy Lane, Paradise Lane, Rose Lane, and South Eighth Street are scheduled for resurfacing.

Administrator Ellerhorst reported the Gay Street Phase II construction began this week and is still scheduled to be completed by November 2021.

Administrator Ellerhorst reported the SR 133 Sewer Pump Station project is has been delayed due to equipment submittals and supplies. The project is scheduled to be completed in August.

Administrator Ellerhorst discussed the SRTS project on Spring and Willow Street. The Village received approval for project and a grant to cover the full cost of the project in 2019. Construction of the project is scheduled for 2022. ODOT sent an email with additional costs for the project this week. There are a few options for Council can review before making a decision on the project.

Administrator Ellerhorst reported the South Broadway and South Fourth Street Sidewalks project bid documents were submitted to Clermont County by the engineer for the bid process.

Administrator Ellerhorst reported the Wilmar and South Sixth Sewer Lining Project bid documents have been completed and the bid advertisement will be submitted to the Clermont Sun for publication.

Administrator Ellerhorst requested recommendations on the proposed list of streets for the 2022 Resurfacing Program with Clermont County. The proposed 2022 Street Resurfacing list created by CT Consultants in 2018 has been provided for review. Administrator Ellerhorst noted the Public Works Department is recommending reviewing the alleys for the program.

Administrator Ellerhorst met with the Clermont County Port Authority representatives to discuss projects for the 2022 State Capital Bill process.

Administrator Ellerhorst reported CT Consultants are working on cost estimates for OPWC grant applications due in September. Documents for the following projects are being created: Old SR 32 Water Main replacement, South Fourth Street Reconstruction, South Third Street Reconstruction, Gay Street and Main Street transit water line replacement and Water Tower equipment.

Administrator Ellerhorst stated the Rental Registration applications received are being reviewed for compliance. The forms have been sent to RITA for their records and confirmation of receipt has been received. The code inspection process for the properties is currently underway. Solicitor Mike Minniear noted that the ordinance requires the property owner to provide the names of the tenants in the group homes and if not provided the property owner is in non-compliance of the ordinance.

Administrator Ellerhorst reported the Electric Charing Stations are currently operating. Customers will be able to utilize the chargers and pay for sessions by registering for a FLO user account. The charging fee is set at \$0.30 per kilowatt hour. The average cost per hour is roughly \$2.00 per hour. Customers at public charging stations will charge on average of 1 to 2 hours in a typical charging session. The charging session allows the customers to visit our local businesses and the Community Park.

Administrator Ellerhorst announced the Village received information about the next funding cycle for the Connect Clermont Grant up to \$10,000.

Administrator Ellerhorst reported Council packets include the updated Committee Report minutes, zoning permits, and Code Enforcement cases.

PARK COMMITTEE: No Meeting

The next meeting is scheduled for 7:00 p.m. July 22, 2021.

PERSONNEL COMMITTEE: No Meeting

The next meeting is TBD.

PLANNING COMMITTEE:

*Held*

*July 8, 2021*

Administrator reported Planning Commission met and approved the zoning permits for new construction at 168 Zachary Drive, signs for 3011 Old SR 133, and concrete driveway on Paradise on the condition that stormwater will not drain affect other properties.

The next meeting is scheduled for 7:00 p.m. on August 3, 2021.

*SAFETY COMMITTEE: No Meeting*

The next meeting is TBD.

*UTILITIES COMMITTEE:*

Councilman Maham reported utility adjustments were reviewed and approved. Public Works Superintendent Kyle Cribbet discussed the TTHMs violation the Village received for the second quarter of 2021. Ohio EPA Representative Mariano Haensel and Ohio EPA Representative Mark Boden discussed their concerns and options for the Village. Their first recommendation is to blend the water to reduce the TTHMs in the system.

A letter will be sent out to all customers about the violation and what the Village is doing to correct the problem. Public Works Superintendent Kyle Cribbet reported the Village will perform more water tank exchanges and work on a flushing program and complete additional testing to find the source of the violation.

The next meeting is scheduled for 6:00 p.m. on July 22, 2021.

*ECONOMIC DEVELOPMENT: No Meeting*

The next meeting is TBD.

*TREE BOARD: No Meeting*

The next meeting is TBD.

*FACILITIES AND EQUIPMENT: No Meeting*

The next meeting is TBD.

*CLERK/TREASURER'S REPORT:*

Clerk/Treasurer presented the June 2021 Financial Statements (agenda item 1).

Councilman Mercer made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the June 2021 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Mercer made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the June 2021 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the Period 6 1<sup>st</sup> Half 2021 Income Tax receipts report (agenda item 4).

Councilman Mercer made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Resolution 899-21 Amend Resolution 858-20 Transfer of Funds Sewer Operations to Sewer Capital. (agenda item 5).

Councilman Maham ask to suspend the rules Resolution 899-21 Amend Resolution 858-20 Transfer of Funds Sewer Operations to Sewer Capital. Councilman Mercer Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 899-21 Amend Resolution 858-20 Transfer of Funds Sewer Operations to Sewer Capital. (agenda item 5).

Councilman Maham made a motion to Resolution 899-21 Amend Resolution 858-20 Transfer of Funds Sewer Operations to Sewer Capital. Councilman Collier second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the second time Ordinance 1184-21 Approval and Granting Consent to ODOT to Maintain State Highways. (agenda 6).

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Clerk/Treasurer read for the first time Ordinance 1185-21 Authorize Increase 2021 Permanent Appropriations Rev4. (agenda 7).

Councilman Collier ask to suspend the rules Ordinance 1185-21 Authorize Increase 2021 Permanent Appropriations Rev4. Councilman Percy second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1185-21 Authorize Increase 2021 Permanent Appropriations Rev4. (agenda 7).

Councilman Mercer made a motion to approve Ordinance 1185-21 Authorize Increase 2021 Permanent Appropriations Rev4. Councilman Collier second. All ayes by roll call. Motion carried.

APPROVAL OF BILLS:


Councilman Maham made motion to approve the bills presented Warrants 28651- 28699 and EFT's 379-2021 thru 445-2021 be paid. Councilman Percy second. All ayes by roll call. Motion carried.

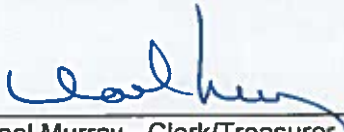
OLD BUSINESS

NEW BUSINESS

ADJOURNMENT:

Councilman Percy moved to adjourn the meeting. Councilman Maham second. All ayes by roll call. Motion carried.

  
Mary Ann Lefker - Mayor

  
Michael Murray - Clerk/Treasurer

August 12, 2021  
Date Passed