

Held

June 10, 2021

The regular meeting of the Williamsburg Village Council was held on Thursday, June 10, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Mark Herren, Anthony Percy, Steve Maham, Randy Mercer, Gary Collier; **SOLICITOR:** Mike Minniear; **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **CLERK/TREASURER:** Mike Murray; **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel. **AUDIENCE:** Kristina Scheuer, Ryshel Bowling and George Seip.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE:

Town Properties Representative Kristina Scheuer introduced herself to Village Council as the new property manager for 411 W Main Street.

George Seip requested status on his police retirement identification card for Conceal Carry Permit and minutes on the website.

Councilman Herren recorded minutes, how to obtain a copy of the recording. Mayor Lefker stated anyone could send a letter requesting a copy.

APPROVAL OF MINUTES:

Councilman Mercer made a motion to approve the May 13, 2021 regular meeting minutes. Councilman Herren second. All ayes by roll call. Motion carried. Councilman Mercer, Abstain

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for May 2021.

Councilman Percy made a motion to approve Mayors Court and Costs Report for April 2021. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker update on the American Rescue Plan and to find out if eligibility for Village.

Mayor Lefker read the Thank You note from Sheila Sellers for the flowers for her father's funeral. Her father received a letter from Washington in recognition of his 100th Birthday recently.

Mayor Lefker announced the Spring Litter Clean Up will take place on June 12th at the Village office at 10:00 a.m. The Bill Brewer Honor Run will begin at 9:00 a.m. at the Williamsburg High School. Junk King will be collecting electronic recycling from 10:00 a.m. – 1:00 p.m.

SOLICITOR'S REPORT:

No report

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

PUBLIC WORKS:

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst discussed the Williamsburg Junior Athletic Associations event request included in Council Packets. The WJAA Summer Night at the Park event scheduled for August 14, 2021 will have wiffle ball games, beer garden, outdoor movie, and fireworks. Council approved the event by consensus. Josh Clifton will be asked to come to the next Council meeting to discuss his request for donation/sponsorship.

Administrator Ellerhorst reported the Electric Aggregation letters were sent out on June 9th, 2021. The Gas Aggregation vendor selection will take place in the fall and similar opt out letters will be sent out to eligible customers.

Administrator Ellerhorst reported the 2021 Resurfacing Program is scheduled to start at the end of July. The following streets in Williamsburg are including in the 2021 Resurfacing Program: Amber Way, Coral Court, Dawn Court, Happy Lane, Paradise Lane, Rose Lane, and South Eighth Street.

Administrator Ellerhorst reported the Gay Street Phase II construction is scheduled to begin mid-June and completed by November 2021. Materials for the project have been dropped off for the project on the vacant lot on Gay Street.

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Administrator Ellerhorst reported the project is still on schedule to begin in July and be completed by August.

Administrator Ellerhorst reported the Nature Works Grant applications have been submitted to ODNR for the playground equipment and the park entrance realignment. Administrator Ellerhorst reported the annual park inspection by the U.S. Army Corp. is scheduled for June 17, 2021.

Administrator Ellerhorst reported the South Broadway and South Fourth Street Sidewalks project documents have been finalized and are ready for the bid process.

Administrator Ellerhorst reported the Wilmar and South Sixth Sewer Lining Project documents are in the final stages to be prepared to bid the project in July.

Administrator Ellerhorst stated the proposed list of streets for the 2022 Resurfacing Program with Clermont County will be due in August. The proposed 2022 Resurfacing Street list was sent out to Councilmembers in May. Administrator Ellerhorst is requesting Village Council's recommendations for streets. Administrator Ellerhorst noted the Public Works Department is recommending reviewing the alleys for the program.

Administrator Ellerhorst reported the Clermont County Port Authority has scheduled dates and times available for Community representatives to meet and discuss projects for the 2022 State Capital Bill process.

Administrator Ellerhorst noted the annual public records shred will be held on June 22, 2021 at the Village Office.

Administrator Ellerhorst reported staff is working on cost estimates for OPWC grant applications due in September.

Administrator Ellerhorst noted Williamsburg Township Junk Days are scheduled for June 10 – June 12, 2021 on Eighth Street.

PARK COMMITTEE:

Councilman Percy reported Parks and Recreation Committee met with Scot Conover from Sign Graphics at the Park to determine the location for the sign. The area selected is where the current entrance is located. The sign will be installed temporarily on sight until the entrance realignment is completed.

Councilman Percy noted the Committee walked the park to look at additional parking locations, dog park location, playground.

The next meeting is scheduled for 7:00 p.m. June 24, 2021.

PERSONNEL COMMITTEE: No Meeting

Mayor Lefker reported Darren Boothby submitted his resignation and Personnel Commission met to discuss the open position. Councilman Herren made a motion to advertise the General Laborer position for \$15.00 per hour. Councilman Mercer second. All ayes by roll call. Motion carried.

The next meeting is TBD.

PLANNING COMMITTEE:

Councilman Herren reported Planning Commission met and approved the zoning permits for new construction at 156 Zachary Drive and 166 Zachary Drive.

Councilman Herren noted Ms. Lynch came to Planning Commission about her concern with a violation letter she received about chickens. Councilmembers discussed the possibility of updating zoning code in the future.

Councilman Herren announced the zoning permit for the signs for Paradise East Brewery were approved.

The next meeting is scheduled for 7:00 p.m. on July 6, 2021.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE:

Councilman Maham reported utility adjustments were reviewed and approved.

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Clerk/Treasurer discussed the garbage rates.

The next meeting is scheduled for 6:00 p.m. on June 24, 2021.

ECONOMIC DEVELOPMENT: No Meeting

TREE BOARD: No Meeting

The next meeting is TBD.

FACILITIES AND EQUIPMENT:

Vice Mayor Wood discussed the two quotes to replace the garage doors at the Wastewater Treatment Plant.

Councilman Maham made a motion to purchase the garage doors. Councilman Percy second. All ayes by roll call. Motion carried.

Vice Mayor Wood reported the Committee discussed securing the lobby with plexiglass. The Committee discussed adding a monitoring screen for the cameras.

Vice Mayor Wood reported the Committee met and discussed replacing the 2006 dump truck. Council discussed the state bid estimates.

Councilman Collier made a motion to obtain bids for the replacement dump truck. Councilman Mercer second. All ayes by roll call. Motion carried.

The next meeting is June 22, 2021.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer presented the May 2021 Financial Statements (agenda item 1).

Councilman Collier made a motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the May 2021 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Percy made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer presented the May 2021 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer presented the May 2021 Income Tax receipts report (agenda item 4).

Councilman Percy made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first time Resolution 898-21 Authorizing a Then and Now Certificate 290-2021-Magulac's Tire Service for \$1,554. (agenda item 5).

Councilman Herren ask to suspend the rules Resolution 898-21 Authorizing a Then and Now Certificate 290-2021-Magulac's Tire Service for \$1,554. Vice-Mayor Wood Second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Resolution 898-21 Authorizing a Then and Now Certificate 290-2021-Magulac's Tire Service for \$1,554. (agenda item 5).

Councilman Percy made a motion to Resolution 898-21 Authorizing a Then and Now Certificate 290-2021-Magulac's Tire Service for \$1,554. Councilman Mercer second the motion. All ayes by roll call. Motion Carried.

Clerk/Treasurer read for the first Ordinance 1183-21 Authorize Increase 2021 Permanent Appropriations Rev3. (agenda 6).

Councilman Percy ask to suspend the rules Ordinance 1183-21 Authorize Increase 2021 Permanent Appropriations Rev3. Councilman Maham second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the second and third time Ordinance 1183-21 Authorize Increase 2021 Permanent Appropriations Rev3. (agenda 6).

RECORD OF PROCEEDINGS

Minutes of _____

Village of Williamsburg Regular Council Meeting

Meeting _____

BARRETT BROTHERS

Form 6101

Held _____

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Councilman Percy made a motion to approve Ordinance 1183-21 Authorize Increase 2021 Permanent Appropriations Rev3. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer read for the first Ordinance 1184-21 Approval and Granting Consent to ODOT to Maintain State Highways. (agenda 7).

APPROVAL OF BILLS:

Councilman Mercer made motion to approve the bills presented Warrants 28605– 28650 and EFT's 310-2021 thru 378-2021 be paid. Councilman Collier second. All ayes by roll call. Motion carried.

OLD BUSINESS

Mayor Lefker noted the June in Olde Williamsburgh and Christmas Walk Committees are looking for volunteers.

NEW BUSINESS

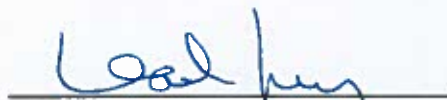
Mayor Lefker discussed annexation of property from Sally Drive into the Village.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second. All ayes by roll call. Motion carried.



Mary Ann Lefker - Mayor



Michael Murray - Clerk/Treasurer

July 8, 2021
Date Passed