

Type of Rental Property

_____ Commercial

_____ Residential

_____ Group Home



107 WEST MAIN STREET • WILLIAMSBURG, OHIO 45176

WWW.WILLIAMSBURGOHIO.ORG

Parcel ID: _____

Registration No. _____

Date Received: _____

ADMINISTRATION (513) 724-6107 • FAX (513) 724-6109 • POLICE DEPARTMENT (513) 724-2261

VILLAGE OF WILLIAMSBURG RENTAL REGISTRATION FORM

Ordinance # 1179-21

Village Ordinance requires owners of units used for the rental purposes to register all rental property. Rental properties may be subject to inspection to determine compliance with Williamsburg's codes.

Instructions:

- Return the Rental Registration form to the Williamsburg Village office, 107 W. Main St. Williamsburg, Ohio 45176
- A separate registration is required for each rental property

Please check one of the following:

_____ I certify that in submitting this registration form, the property listed below complies with all the applicable property maintenance ordinances rules and regulations of the Village of Williamsburg.

_____ Information is being provided as to plans and timelines for repairs or maintenance of property being registered to address any issues that currently do not comply with property maintenance ordinances, rules, and regulations of the Village of Williamsburg.

Property address: _____

Property owner name: _____

Owner tax mailing address: _____

City: _____ State: _____ Zip code _____

Property owner phone number: _____ Cell phone number: _____

Agent name (if applicable): _____

Agent phone number: _____ Cell phone number: _____

Agent address: _____ City: _____ State: _____ Zip code: _____

Tenant Name: _____

Tenant Phone Number: _____

Total number of occupants: _____ Date of Occupancy: _____

Owners of multi-family and apartment units please complete separate form for complete listing of units and occupants required information

As owner of the property for which I am seeking to register I acknowledge the following:

_____ All information contained in this registration is true and accurate to the best of my knowledge.

_____ A separate registration is required for each rental property I own.

_____ I have received and read the Village of Williamsburg Property Maintenance Code and agree to comply with the standards and procedures set forth therein.

_____ I understand that my property is subject to an exterior inspection from the public right-of-way.

_____ I understand that failure to comply with any property maintenance or similar regulatory code may subject me, my agent and tenants to legal action(s) including, but not limited to, the issuance of corrective, property condemnation and/or nuisance abatement orders and/or the filing of criminal charges.

OPTIONAL:

I, _____, as the **OWNER** of the property listed on this Rental Application form hereby authorize the listed **AGENT** to serve in my capacity in all matters regarding this property.

I, _____, hereby agree to serve as **AGENT** for the owner of the property listed on this Rental Application Form hereby accept the duties and responsibilities thereby created.

Signed (Owner) _____ Date _____



Signed (Property owner) _____ Date _____

Any property determined to be rental property and not registered with the Village of Williamsburg is subject to a fine of \$175.00 per unit.

