



***AN ORDINANCE BY THE VILLAGE OF WILLIAMSBURG***

**ORDINANCE: 1179-21**

**AN ORDINANCE ENACTING WILLIAMSBURG ZONING CODE SECTION 4.29,  
RENTAL PROPERTY REGISTRATION**

**WHEREAS**, This Ordinance is recommended by the Mayor for the Village of Williamsburg; and

**WHEREAS**, The Council of the Village of Williamsburg recognized that the preservation of existing rental housing and commercial stock is of tremendous importance. Rental units provide needed, affordable housing and business space for many and are an asset that must be preserved and maintained. The Village has a significant interest in ensuring that rental units remain a desirable option for its citizens and small businesses; and


**WHEREAS**, Over time rental properties often deteriorate because of intentional and unintentional neglect by the property owners, managers, and tenants. This deterioration often results in substandard conditions that adversely affect the economic values of neighboring structures, and that are hazardous to the public health and safety; and

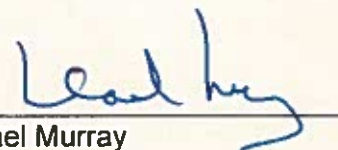
**WHEREAS**, The purpose of this is to establish responsibilities of the owners and occupants of rental units; and

**NOW, THEREFORE**, Be It Ordained by Council of the Village of Williamsburg, Williamsburg, Ohio that:

**Section 1.** The section 4.29 Rental property Registration, attached hereto as Exhibit "A", is hereby adopted by the Council for the Village of Williamsburg.

**Section 2.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and general welfare and shall be effective immediately upon its passage.

  
Mary Ann Leiker  
Mayor

  
Michael Murray  
Clerk / Treasurer

**February 11, 2021**  
Date Passed

## **Exhibit A**

### **SECTION 4.29 – RENTAL PROPERTY REGISTRATION**

Owners of rental property within the Village that let, sublet, rent, lease, or otherwise permit occupancy by someone other than the owner are required to obtain a rental permit from the Village.

For residential rental property, the applicant shall include a completed copy of Clermont County's Residential Rental Property Registration form with their rental property registration application for the Village.

- (a) Owners of residential rental properties are required to provide the name(s) of the tenant, phone number, and number of individuals that are/will be residing in the household.
- (b) Owners of commercial rental properties are required to provide the name(s) of the tenant, phone number, and business name(s) that are/will be renting building space on the property.
- (c) Permits are valid for one year from the date of issuance; however, a permit must be renewed when there is a change in occupancy.
- (d) Prior to issuing a rental permit, the Zoning Administrator or designee shall inspect the rental property from the right of way for any Zoning and Housing Code violations.
- (e) Compliance with all Village Zoning and Housing Codes are required for each rental property. Failure to bring noticed violations into compliance with this Code as provided by 4.29 (d) may result in, among other legal action(s) permit revocation.
- (f) A rental permit as provided in this section is not transferable. When an owner transfers his or her interest in or control of a rental unit, he or she shall notify the office of the Zoning Administrator in writing within five days after the transfer. The new owner shall submit a rental registration application for the rental property within 14 days.

Penalty fees for not registering rental properties will be set by Village ordinance. Any owner who violates any provision of this chapter shall be guilty of a misdemeanor of the fourth degree. Each day of such violation shall be considered a separate violation.