

Held _____ *January 14, 2021*

The regular meeting of the Williamsburg Village Council was held on Thursday, January 14, 2021 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:**, Mark Herren, Anthony Percy, and Steve Maham, **Electronically:** Gary Collier **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel. **AUDIENCE:** Edward Bohl, Bobby Feimster, Dylan Arunah.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Vice-Mayor Wood made motion to excuse Councilman Mercer. Councilman Herren second. All ayes by roll call. Motion carried.

Bobby Feimster requested information about storing a trailer and signage at 278 N Third if he leases space for his custom car repair business. Council members discussed the request and referred Mr. Feimster speak with Administrator Ellerhorst about regulations for signs and zoning permits to take to Planning Commission.

APPROVAL OF MINUTES:

Councilman Percy made a motion to approve the December 10, 2020 regular meeting minutes. Councilman Maham second. All ayes by roll call. Motion carried.

Councilman Maham made a motion to approve the December 16, 2020 special meeting minutes. Councilman Percy second. All ayes by roll call. Motion carried.

Councilman Maham made a motion to approve the December 22, 2020 special meeting minutes. Councilman Percy second. All ayes by roll call. Motion carried. Vice-Mayor Wood and Councilman Herren abstain.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for December 2020.

Councilman Percy made a motion to approve Mayors Court and Costs Report for December 2020. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker opened the nomination for Vice Mayor. Councilman Herren made a motion to nominate Tim Wood. Councilman Maham second. Councilman Herren made a motion to close the nomination. Councilman Maham second. Councilman Herren made a motion to elect Tim Wood as Vice Mayor. Councilman Maham second. All ayes by roll call. Motion carried to appoint.

SOLICITOR'S REPORT:

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for December.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMS runs for December had 29 active COVID-19 cases.

PUBLIC WORKS:

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst discussed the activity by Duke Energy recently in the Village. Duke Energy's subcontractor, RLA Utilities, is working in the area to remove gas meters/equipment which have been inactive for 18 months and abandon gas services at the gas main which have been inactive for 36 months. Duke Energy will need to remove the gas meters and abandon the gas services to comply with federal regulations. A restoration crew will follow behind the service abandonment crew. This timeline is usually one week behind. If road striping is part of the street cut, the striping will be repainted as part of the restoration.

Administrator Ellerhorst asked if there were any questions about the project list in Council packets.

Administrator Ellerhorst discussed scheduling a Special meeting in the next two weeks for Council to review the Gay Street Phase II plans. A second public meeting will also be scheduled for residents to review the Gay Street Phase II plans.

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Councilman Collier made motion to approve the engineer drawings for the Gay Street Phase II and proceed with bidding process. Councilman Percy second. Councilman Collier, yea; Councilman Percy, yea; Councilman Maham, yea; Vice-Mayor Wood, yea; Councilman Herren, yea. Motion carried by roll call.

Administrator Ellerhorst discussed Village Wide Yard sale dates for 2021. Council members approved by consensus to designate May 15 & 16 and September 11 & 12 for the Village Wide Yard sale dates.

PARK COMMITTEE: No Meeting

The next meeting is scheduled for 7:00 p.m. January 21, 2021.

PERSONNEL COMMITTEE:

Mayor Lefker discussed the recommendation for COVID-19 Policy update.

Vice-Mayor Wood made motion to adopt the COVID-19 Policy. Councilman Percy second. All ayes by roll call. Motion carried

The next meeting is TBD.

PLANNING COMMITTEE: No Meeting

The next meeting is scheduled for 7:00 pm on February 2, 2021.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE: No Meeting

The next meeting is scheduled for 6:00 p.m. on January 21, 2021.

ECONOMIC DEVELOPMENT:

The next meeting is TBD.

TREE BOARD: No Meeting

The next meeting is TBD.

FACILITIES AND EQUIPMENT: No Meeting

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the December 2020 Financial Statements (agenda item 1).

Councilman Percy made a motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the December 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Percy made a motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the December 2020 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the December 2020 Income Tax receipts report (agenda item 4).

Councilman Herren made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 878-21 Authorize to establish a Capital and Debit Fund number for the North Side of 32 Sewer Project. (agenda item 5).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1175-21 approve to Dedicate All Star Drive. (agenda 6).

APPROVAL OF BILLS:

Vice Mayor Wood made motion to approve the bills presented Warrants 28320–28402 and EFT's 789-2020 thru 034-2021 be paid. Councilman Herren second. All ayes by roll call. Motion carried. Councilman Maham Abstain Check 28396.

RECORD OF PROCEEDINGS

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Minutes of Village of Williamsburg Regular Council Meeting Meeting

BARRETT BROTHERS

Form 6101

Held January 14, 2021

OLD BUSINESS:

NEW BUSINESS:

Mayor Lefker has been in communication with Nestle Purina and will be attending a meeting on January 27th.

Clerk/Treasurer Mike Murray noted he has been in contact with RITA about the construction workers at the Nestle Purina site.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Maham second. All ayes by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

February 11, 2021
Date Passed

Minutes of _____

Meeting

BARRETT BROTHERS

Form 6101

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