

Held October 8, 2020

The regular meeting of the Williamsburg Village Council was held on Thursday, October 8, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Steve Maham, Anthony Percy, Randy Mercer, Electronically: Mark Herren and Gary Collier, **SOLICITOR:** Mike Minniear **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **FIRE CHIEF:** Kevin Wiedemann, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel.  
**AUDIENCE:** Christy Earley, Joe Martin, and LeeAnn Watson- Clermont County Mental Health

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Kristy Earley discussed the proposal for the #Kennystrong Fill the Bucket Fundraiser on Saturday, November 7, 2020 or November 14, 2020 from 10:00 am – 4:00 pm at the corner of Front Street and Main Street.

Councilman Percy made the motion to approve the fundraiser #Kennystrong Saturday November 7, 2020 and rain date of November 14, 2020. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Lee Ann Watson provided a presentation about the upcoming Clermont County Mental Health and Recovery Board Levy. The important levy facts are the levy is a 0.75 mil renewal levy that will not increase property taxes. The cost is \$20.91 per \$100,000 valuation. The \$3.1 million dollar levy supports families and individuals with mental health and addiction needs. Ms. Watson asked for the community to vote for the mental health and recovery levy.

APPROVAL OF MINUTES:

Councilman Mercer made a motion to approve the September 10, 2020 regular meeting minutes. Councilman Maham second. All ayes by roll call. Motion carried.

Vice Mayor Wood made a motion to approve the September 15, 2020 special meeting minutes. Councilman Percy second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for September 2020.

Councilman Mercer made a motion to approve Mayors Court and Costs Report for September 2020. Councilman Percy second. All ayes by roll call. Motion carried.

Mayor Lefker discussed hiring a new part time officer Shane Olson at a rate of \$16.00 per hour.

Councilman Mercer made a motion to hire part time officer Shane Olson at a rate to \$16.00 per hour. Councilman Percy second. All ayes by roll call. Motion carried.

Mayor Lefker reported Mr. Spoor has spoken with the school about the TIF.

Mayor Lefker asked for volunteers for Halloween night to man the corners from Front Street to Fifth Street from 6:00pm - 8:00 pm on October 31<sup>st</sup>.

Mayor Lefker noted there was a parking issue on Santa Barbara and Bryan Bachtel installed no parking here to curb signs. Vice Mayor Wood provided his parking lot for vehicle parking from the WJAA soccer field. Vice Mayor Wood also noted he gave WJAA permission to use it for Haunted Woods.

Mayor Lefker noted Councilman Percy, Mayor Lefker and Administrator Ellerhorst met with the new Economic Development Director at Clermont County. The meeting including discussion about economic development opportunities and the East Fork State park plans for a lodge. Mayor Lefker noted we met with the US Army Corp in the past to keep the lodge in their plans during the new Master Plan. Mayor Lefker stated it is time to revisit ODOT signage on SR 32 for East Fork State Park.

SOLICITOR'S REPORT:

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs for September. Chief reported there are 12 cases of COVID-19 in the Village and 20 cases of COVID-19 in the Township.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for September.

Held

October 8, 2020

Chief Gregory reported the Police Department worked with the local FBI Field Office about a video from a Village resident uploaded to Tik Tok. The video was found to not be a credible threat. The Police Department was contacted by TMZ and the Cincinnati Enquirer about the video.

PUBLIC WORKS

Public Works Superintendent Kyle Cribbet reported Fillmore Construction dropped off a track hoe on the 100 block of Gay Street.

Councilman Maham discussed his concern for the fire hydrant at the corner of North Second and Gay Street. He is concerned there are regulations and safety issues someone would back into with a vehicle. He noted it needs to have bollards or something to protect it. Mayor Lefker asked the Public Works Department if they knew about the regulations Councilman Maham was speaking about. The Public Works Department will look into it and install a bollard to protect the fire hydrant. Councilman Maham reported problems with the sidewalk. He stated someone had walked their dog on 18 squares of his sidewalk which left prints. Councilman Maham asked for help with his sidewalk. He noted he had to remove the landscaping and his stamped concrete pad because it was not right with the edge of the sidewalk. He said the only way to fix everything was to grade his yard. He noted he will be replacing his driveway at his expenses.

Councilmembers had a lengthy discussion with Mike Minniear about the sidewalk replacement. Councilman Pearcy made a motion to pay for the expense to replace the 18 squares of sidewalk as a change order to the project. Councilman Mercer second. All ayes by roll call. Councilman Maham abstained from the vote.

Councilman Maham stated that he felt the steps on Gay Street are a safety issue, and wanted to make sure they are in compliance with code. Mayor Lefker asked the Public Works Department about the regulations for steps. Mayor Lefker stated we will investigate the steps and report back to him about the concern.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst reported the OPWC South Fourth Street project has been submitted to Clermont County for review. The meeting is scheduled for October 12 for communities to discuss their project with the OPWC Committee.

Administrator Ellerhorst noted after meeting with Mayor Lefker, Kent Bryan and Kyle Cribbet, the 2021 Road Resurfacing list including Duallie Lane, Paradise Lane, S Eight Street, Rose Lane and Happy Lane was submitted to Clermont County to be included in their program next year. Clermont County Engineer Representative Eric Ely will be coming out to inspect the roads.

Administrator Ellerhorst stated CT Consultants will be reviewing the plans for the Safe Routes to School Sidewalk Project.

Administrator Ellerhorst will be collecting Income Surveys for the properties on E Main Street for the next phase of the E Main Sidewalk Project. The surveys will allow the Village to apply for CDBG Grant in January 2021.

Administrator Ellerhorst reported staff is working with CT Consultants on updating the Comprehensive Plan. A public meeting will be included for public input.

Administrator Ellerhorst noted 292 S Broadway closing took place on October 2, 2020. The \$13,839,50 was deposited into the CIC account. The CIC will need to transfer the funds back to the Village.

Administrator Ellerhorst reported several conference calls with Duke Energy about the Gay Street Project.

Administrator Ellerhorst discussed working closely with REDI Cincinnati on opportunities and resources for properties and businesses.

Administrator Ellerhorst reported speaking the U.S. Army Corporation about the Community Park's annual report and the lease.

Administrator Ellerhorst reported working the Clermont County's Economic Development Director on planning and development options.

Administrator Ellerhorst asked Councilmembers to review the proposed holidays in their packets for approval.

Held October 8, 2020

Councilman Mercer made a motion to approve the proposed holidays for 2021. Vice Mayor Wood second. All ayes by roll call. Motion carried.

PARK COMMITTEE: No Meeting

The next meeting is October 22, 2020.

PERSONNEL COMMITTEE:

Mayor Lefker discussed the employee requests for vacation payouts.

Councilman Mercer made motion to approve the vacation payouts for the four employees that submitted their requests. Councilman Maham second. All ayes by roll call. Motion carried.

Administrator Ellerhorst discussed the uninterrupted pay for Kyle Cribbet while he was out for his accident.

Councilman Mercer made a motion to approve the uninterrupted pay for Kyle Cribbet. Councilman Percy second. All ayes by roll call. Motion carried.

The next meeting is scheduled for 5:30 pm on December 1, 2020.

PLANNING COMMITTEE:

Councilman Herren reported Planning Commission reviewed plans for new construction on the corner of Todds Run Foster and Anna Boulevard. The Commission asked for additional drawings with the house and driveway coming off of Anna Boulevard. The plans will be reviewed at the next Planning Commission meeting.

The next meeting is scheduled for TBD.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE: No Meeting

The next meeting is scheduled for October 22, 2020

ECONOMIC DEVELOPMENT:

Mayor Lefker reported Economic Development Committee made a recommendation for the Clerk Treasurer to move forward with the bonds for the sewer connection under SR 32. Clerk Treasurer Mike Murray recommended hiring Todd Cooper for Bond Council.

Vice Mayor Wood noted Mr. Anderson is willing to pay \$20,000 and the capacity fee \$3,400 for the sewer project under SR 32. Mr. Anderson asked if others will be paying towards the project in the future.

Councilman Mercer made a motion to approve the Clerk Treasurer to hire Todd Cooper for Bond Council for the Bond funding for the sewer under SR 32. Councilman Percy second. All ayes by roll call. Motion carried.

Mayor Lefker stated she will speak with Chris Kritios about an easement on his property.

The next meeting is TBD.

TREE BOARD: No Meeting

The next meeting is October 13, 2020.

FACILITIES AND EQUIPMENT: No Meeting

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the September 2020 Financial Statements (agenda item 1).

Councilman Percy made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Held

October 8, 2020

Councilman Maham made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2020 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the September 2020 Income Tax receipts report (agenda item 4).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time Ordinance 1170-20 Authorize Permanent Appropriations Rev5. (agenda item 5).

Councilman Percy made a motion to suspend the rules on Ordinance 1170-20 Authorize Permanent Appropriations Rev5. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the third time Ordinance 1170-20 Authorize Permanent Appropriations Rev5.

Councilman Percy made motion to accept Ordinance 1170-20 Authorize Permanent Appropriations Rev5. (agenda item 5). Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 873-20 Approve Then and Now Certificate for Goodyear TireHub \$540.00. (agenda item 6).

Vice-Mayor Wood made a motion to suspend the rules on Resolution 873-20 Approve Then and Now Certificate for Goodyear TireHub \$540.00. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 873-20 Approve Then and Now Certificate for Goodyear TireHub \$540.00.

Councilman Percy made a motion to approve Resolution 873-20 Approve Then and Now Certificate for Goodyear TireHub \$540.00. Councilman Mercer second. All ayes by roll call. Motion carried. (agenda item 6).

OLD BUSINESS

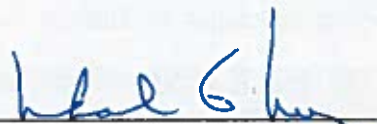
APPROVAL OF BILLS:

Councilman Percy made motion to approve the bills presented Warrants 28147- 28197 and EFT's 567-2020 thru 630-2020 be paid. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Mercer second. All ayes by roll call. Motion carried.

  
Mary Ann Leifer - Mayor

  
Michael Murray - Clerk/Treasurer

November 12, 2020  
Date Passed