

Held

September 10, 2020

The regular meeting of the Williamsburg Village Council was held on Thursday, September 10, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Steve Maham, Anthony Percy, Randy Mercer, Mark Herren, **SOLICITOR:** Mike Minniear **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Councilman Maham made a motion to approve the August 13, 2020 regular meeting minutes. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for August 2020.

Vice-Mayor Wood made a motion to approve Mayors Court and Costs Report for August 2020. Councilman Maham second. All ayes by roll call. Motion carried.

Mayor Lefker discussed the engagement letter from Richard Spoor about creating a TIF are in the Village for \$7,500.

Councilman Maham made a motion to approve the creation of a TIF area. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs for August.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for August.

PUBLIC WORKS

Councilman Maham made motion to accept additional bids for the Gay Street sewer lateral emergency project and if within time frame and 10% of costs. Councilman Herren second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst discussed the information technology items identified for purchase from the COVID-19 funds.

Councilman Percy made a motion to approve the list of items on the condition that the equipment must be able to record and post to stream meetings and meet public records requirements. Councilman Herren second. All ayes by roll. Motion carried. Administrator Ellerhorst will speak with the Village's IT consultant and Mike Minniear to make sure the Village is in compliance with public records.

Administrator Ellerhorst distributed a copy of the recommended OPWC South Fourth Street project for Council to review. The project includes replacing the water and sewer lines and resurfacing the roadway. The construction cost estimate is \$311,696 plus engineering cost. The application is due October 5, 2020.

Councilman Herren made motion to sell 292 Broadway Street property for \$15,000. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Mercer made motion to participate in the Clermont County Road Resurfacing Program in 2021 with a budget up to \$100,000. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Councilman Mercer made motion to accept to have the 2020 Christmas Party. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Administrator Ellerhorst noted the Fall Village Wide Yard Sales are scheduled for September 12 & September 13.

Held

September 10, 2020

Administrator Ellerhorst reported the 2020 Mobile Food Pantries drive thru is scheduled for September 23 from 10am-noon at the Williamsburg Old High School, 549 W Main Street. The event is open to all and no registration or ID is required.

PARK COMMITTEE:

Vice-Mayor Wood made motion to send a letter to request an extension for the park grant funds for the realignment paving to October 31, 2021. Councilman Mercer second. All ayes by roll call. Motion carried.

The next meeting is September 17, 2020.

PERSONNEL COMMITTEE:

Mayor Lefker discussed the employee evaluation for Officer Charles Neumeier. Chief Gregory recommend removing Officer Neumeier from probation.

Councilman Mercer made motion to approve the recommendation that Officer Charles Neumeier to be removed from probation. Councilman Maham second. All ayes by roll call. Motion carried.

The next meeting is scheduled for 5:30 pm on October 6, 2020.

PLANNING COMMITTEE: No Meeting

The next meeting is scheduled for TBD.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE:

Councilman Maham discussed raising water and sewer rates. Council discussed the rates and requested additional information. Councilman Maham noted there was nothing that can be done.

Vice Mayor Wood discussed looking into the selling the water system to Clermont or Brown County.

Councilman Herren asked for the average bill for residents, businesses and others and how the increases effect each one.

Mayor Lefker stated she would get a copy of the Batavia Contract for water services with Clermont County.

Administrator Ellerhorst discussed the bar rack needed for the Wastewater Treatment Plant. Councilman Mercer made a motion to purchase the pre-screen/bar rack equipment for the Wastewater Treatment Plant. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Councilmembers discussed and approved staff to use the COVID-19 funds for the bar rack if eligible.

Councilman Mercer reported a property owner on Main Street requested assistance with replacing a pipe in their ditch. Council discussed and agreed not to install any pipe in the ditch.

Councilman Percy made a motion to approve the grant application and agreement for the Electric Charging Stations at the Community Park and the Community Building. Councilman Herren second. All ayes by roll call. Motion carried.

The next meeting is scheduled for September 17, 2020

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is TBD.

TREE BOARD: No Meeting

The next meeting is TBD.

FACILITIES AND EQUIPMENT: No Meeting

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the August 2020 Financial Statements (agenda item 1).

Councilman Mercer made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.



Held September 10, 2020

Clerk/Treasurer Mike Murray presented the August 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Maham made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the August 2020 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the August 2020 Income Tax receipts report (agenda item 4).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 871-20 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certify them to the County Auditor. (agenda item 5).

Clerk/Treasurer Mike Murray recommends suspending rules.

Councilman Maham made a motion to suspend the rules on Resolution 871-20 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certify them to the County Auditor. Councilman Mercer second. Roll call Councilman Maham, aye; Councilman Mercer, aye; Councilman Herren, no; Vice-Mayor Wood, no.

Clerk/Treasurer Mike Murray stops roll call at this point because motion fails.

Clerk/Treasurer Mike Murray read for the first time Resolution 872-20 Authorize the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or LOAL Transportation Improvement Program(s) and to Execute Contracts as required. (agenda item 6).

Councilman Herren made a motion to suspend the rules on Resolution 872-20 Authorize the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or LOAL Transportation Improvement Program(s) and to Execute Contracts as required. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 872-20 Authorize the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or LOAL Transportation Improvement Program(s) and to Execute Contracts as required.

Councilman Mercer made a motion to approve Resolution 872-20 Authorize the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or LOAL Transportation Improvement Program(s) and to Execute Contracts as required. Councilman Percy second. All ayes by roll call. Motion carried. (agenda item 6).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1170-20 Authorize Permanent Appropriations Rev5, adding Fund 2151 Coronavirus Relief Fund \$60,430.36. (agenda item 7).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1171-20 Stating Services to be provided to Annexed Territory. (agenda item 8).

Councilman Maham made a motion to suspend the rules on Ordinance 1171-20 Stating Services to be provided to Annexed Territory. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1171-20 Stating Services to be provided to Annexed Territory.

Vice-Mayor Wood made motion to accept Ordinance 1171-20 Stating Services to be provided to Annexed Territory. Councilman Maham second. All ayes by roll call. Motion carried. (agenda item 8).

OLD BUSINESS

Councilman Steve Maham addressed Gay Street traffic issues at intersections. Council directed Administrator Ellerhorst to schedule a meeting with the contractor and engineer and stop the

Held

September 10, 2020

project and contact legal about the issues.

Clerk/Treasurer Mike Murray explained to council the need to pass resolution 871-20 at this meeting because the deadline to submit to the county is in October. Since motion had been read one time, early in the meeting. Tim Wood made motion to suspend rules on resolution 871-20. Councilman Maham second. All ayes by roll call. Motion carried. (agenda item 5).

Clerk/Treasurer Mike Murray read for the second and third time Resolution 871-20 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certify them to the County Auditor.

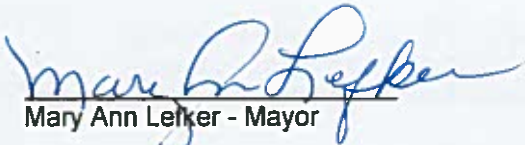
Councilman Maham made a motion to approve Resolution 871-20 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certify them to the County Auditor. Vice-Mayor Wood second. All ayes by roll call. Motion carried. (agenda item 5).

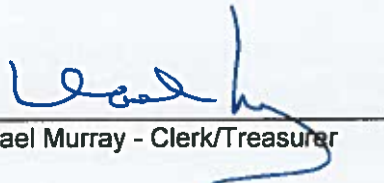
APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 28087- 28146 and EFT's 506-2020 thru 566-2020 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Mercer second. All ayes by roll call. Motion carried.

  
Mary Ann Lelker - Mayor

  
Michael Murray - Clerk/Treasurer

October 8, 2020  
Date Passed