

Held *August 13, 2020*

The regular meeting of the Williamsburg Village Council was held on Thursday, August 13, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Randy Mercer, Mark Herren, Steve Maham, Anthony Percy, and Gary Collier-by Phone **SOLICITOR:** Mike Minniear **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel. **AUDIENCE:** Lucy Snell and Kent Bryan.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Harmony Hill Museum Presentation by Lucy Snell and Kent Bryan.

APPROVAL OF MINUTES:

Vice-Mayor Wood made a motion to approve the July 9, 2020 regular meeting minutes. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Mercer made a motion to approve the August 5, 2020 Emergency meeting minutes. Councilman Maham second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for June 2020.

Councilman Collier made a motion to approve the July 2020 Mayors Court Fines and Costs Report. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Herren made motion to accept the letter of resignation from Rick McAdams. Councilman Mercer second. All ayes by roll call. Motion carried. Councilman Collier included by phone.

Vice-Mayor Wood made motion to accept Arbor Day Proclamation. Councilman Herren second. All ayes by roll call. Motion carried. Councilman Collier included by phone.

Mayor Lefker read the Arbor Day Proclamation. Vice Mayor Wood made a motion to accept August 13, 2020 as Arbor Day in the Village of Williamsburg. Councilman Herren second. All ayes. Motion approved.

SOLICITOR'S REPORT:

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for July.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst reported The Village received notification in July that the Sewer Lining Phase 1 – Wilmar Ave. & Sixth Street has been approved for funding through the OPWC Small Government Capital Improvements Program. The project cost is \$200,000. The Village will receive a 59% grant in the amount of \$118,000 from Small Government Funds. The project involves lining 911 linear feet of old 8" sewer mains on Wilmar Ave., W. Main and S. Sixth Street.

Administrator Ellerhorst and Kyle Cribbet noted the paving on W Main Street from High Street to Fifth Street intersection will begin on Friday, August 14, 2020. The Third Street paving for the emergency sewer repair will begin next week.

Administrator Ellerhorst stated the OPWC applications are due on October 5, 2020. The following three projects have been identified as priorities. Gay Street Phase III project would include reconstruction of Gay Street from the railroad tracks to High Street. The project would include replacement of all utility lines, curbs, and sidewalk. The estimated cost would be \$803,756.00.

Gay Street Phase IV project would include reconstruction of Gay Street from the High Street to Eighth Street. The project would include replacement of all utility lines curbs, and sidewalk. The estimated cost would be \$610,559.00.

South Fourth and South Third Street project would include reconstruction of South Fourth Street and South Third Street from Main Street to Spring Street. The project would include replacement of utility lines and sidewalk. The cost estimate has not been finalized.

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Administrator Ellerhorst noted the shelter reservations have been filling up quickly since reopening in July. We have 12 reservations for shelter #1 and 12 reservations for shelter #2. However, over the past few weeks there has been 5 park shelter cancellations and 4 shelter reservations moved to 2021.

Administrator Ellerhorst reported the Village received 18 applications for the Six-Month Utility Payment Programs. There are normally 10 utility customers shut off. The Public Works Department only had 7 shutoffs and three utility customers have been turned back on.

Administrator Ellerhorst discussed the hail damage found on the building roofs from the storms earlier this year. We were notified that Community Building roof needs to completely replaced and the Police Department roof has hail damage and will be eligible for repair but not replacement.

Administrator Ellerhorst noted the contractor has completed the demo and restoration of the property at 190 E Main Street.

Administrator Ellerhorst announced the Compost Lot has free wood chips available to the public. If interested call the Street Department at (513) 658-6107.

Administrator Ellerhorst reported the new medical facility offers family practice services, Monday - Friday from 8 am - 5 pm. The facility is located at 500 S. 5th Street, Suite 2020 inside the Williamsburg Middle/High School. Call (513) 536-5005 to schedule an appointment. The Williamsburg Schools will continue to work in conjunction with the Clermont County Health Department on their plans for a safe reopening of school on August 24th. For families that do not feel comfortable returning to school, a virtual option is available on a quarterly basis and will be monitored by a staff member.

Administrator Ellerhorst reported the following events are scheduled in Williamsburg: The Williamsburg Garden Club will be hosting their mum sale on Fridays and Saturdays through September 12th at the corner of SR 32 and McKeever Road. The mums in 9" pots are \$5.00 and 12" pots are \$15.00.

The Williamsburg Fire and EMS Blood Drive has been scheduled for Friday, August 28, 2020 from 1:00 pm - 7pm at 915 W Main Street. Sign up at [www.hoxworth.org/groups/wfd](http://www.hoxworth.org/groups/wfd) or call (513) 451-0910.

The American Legion Car Show is scheduled for the last Sunday in August at the Community Park. The Fall Village Wide Yard sales are scheduled for September 12 & 13.

2020 Mobile Food Pantries are scheduled on August 26 and September 23 from 10 am - 12 pm at the Williamsburg Old High School 549 W Main Street. No registration or ID required.

PARK COMMITTEE: No Meeting  
The next meeting is August 20, 2020.

PERSONNEL COMMITTEE:

Mayor Lefker discussed the employee evaluation for Darren Boothby. Administrator Ellerhorst and Street Supervisor Bryan Bachtel recommend removing Darren Boothby from probation.

Councilman Maham made motion to approve the recommendation that Darren Boothby to be removed from probation. Councilman Mercer second. All ayes by roll call. Motion carried.

The next meeting is scheduled for 5:30 pm on October 6, 2020.

PLANNING COMMITTEE: No Meeting  
The next meeting is scheduled for TBD.

Mayor Lefker discussed extending sewer under SR 32 and using a TIF for the sewer project. Mayor Lefker discussed bringing Mr. Spors back to speak about the TIF. Mayor Lefker will call Mr. Spors for a meeting in September.

SAFETY COMMITTEE: No Meeting  
The next meeting is TBD.

UTILITIES COMMITTEE: No Meeting

The next meeting is scheduled for August 20, 2020  
Councilman Maham discussed his concerns with the Gay Street project in regards to the lowering of the street and the grading of everyone's property. Councilman Maham reported he met with the

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contractor and stated that changes to raise the road would not be possible without major changes and costs. Councilman Maham noted there was nothing that can be done.

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is TBD.

Mayor Lefker noted she will be pumping up the committee with new members. Mayor Lefker asked for Council to send her names of anyone interested in participating. The group needs to be a work group not a bragging group.

TREE BOARD: No Meeting

Mayor Lefker noted Duke Energy representatives came to the meeting. Mayor Lefker noted that the Village will try to negotiate with who ever they are working with to trim tree. The goal is to keep the trees looking nice and to keep the cost low.

The next meeting is TBD.

FACILITIES AND EQUIPMENT:

Vice Mayor Wood reported the Committee discussed the \$40,286.91 in COVID-19 funds from the CARES Act for the Village. Vice Mayor Wood discussed the touchless items and computer items on the list from Facilities & Equipment meeting. Vice Mayor Wood asked for additional information about what other communities are spending the money on for the Council meeting. Vice Mayor Wood noted other communities are setting up small business assistance programs and financial assistance programs for customers. Vice Mayor Wood would like to see additional information and schedule another meeting to discuss the funds.

There will be a Special Council meeting scheduled for August 25, 2020 @ 5:30 pm to discuss COVID-19 Funds and TIF.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the July 2020 Financial Statements (agenda item 1).

Councilman Mercer made a motion to accept the reports as presented. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the July 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the July 2020 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the July 2020 Income Tax receipts report (agenda item 4).

Councilman Mercer made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 870-20 Affirming That All Coronavirus Relief Funding Received by the Village of Williamsburg Shall Be Expended Only For Such Costs Permitted Under Section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act." (agenda item 5).

Councilman Maham made a motion to suspend the rules on Resolution 870-20 Affirming That All Coronavirus Relief Funding Received by the Village of Williamsburg Shall Be Expended Only For Such Costs Permitted Under Section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act." Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 870-20 Affirming That All Coronavirus Relief Funding Received by the Village of Williamsburg Shall Be Expended Only For Such Costs Permitted Under Section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act."

Vice-Mayor Wood made a motion to approve Resolution 870-20 Affirming That All Coronavirus Relief Funding Received by the Village of Williamsburg Shall Be Expended Only For Such Costs Permitted Under Section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act. Councilman Maham second. All ayes by roll call. Motion carried. (agenda item 5).

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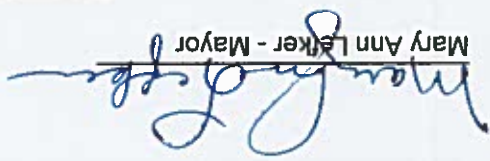
OLD BUSINESS

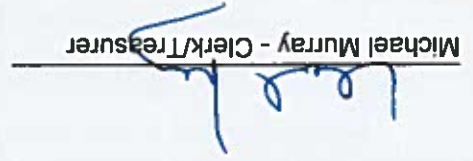
APPROVAL OF BILLS:

Councilman Maham made motion to approve the bills presented Warrants 28031-28087 and EFT's 442-2020 thru 505-2020 be paid. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Mercer second. All ayes by roll call. Motion carried.

  
Mary Ann Leiker - Mayor

  
Michael Murray - Clerk/Treasurer

September 10, 2020  
Date Passed