

Held _____ *July 9, 2020*

The regular meeting of the Williamsburg Village Council was held on Thursday, July 9, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Randy Mercer, Mark Herren, Steve Maham, Anthony Percy, and Gary Collier-by Phone **SOLICITOR:** Mike Minniear **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

2021 BUDGET HEARING:

Vice-Mayor Wood made a motion to adopt the 2021 Budget. Councilman Herren second the motion. All ayes by roll call. Motion carried. Councilman Collier included by phone.

AUDIENCE STATEMENTS:

APPROVAL OF MINUTES:

Vice-Mayor Wood made a motion to approve the June 11, 2020 regular meeting minutes. Councilman Mercer second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for June 2020.

Vice-Mayor Wood made a motion to approve the June 2020 Mayors Court Fines and Costs Report. Councilman Mercer second. All ayes by roll call. Motion carried. Councilman Collier included by phone.

Mayor Lefker reported Clermont County COVID-19 is high level 3 and is mandated to wear mask out in public starting July 10, 2020 at 6:00 pm.

Mayor Lefker reported on the JEDD Meeting, the Village 13% distribution is \$3,627.35.

SOLICITOR'S REPORT:

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for June.

ADMINISTRATOR'S REPORT:

PARK COMMITTEE: *No Meeting*

The next meeting is TBD.

PERSONNEL COMMITTEE: *No Meeting*

The next meeting is TBD.

PLANNING COMMITTEE: *No Meeting*

The next meeting is scheduled for July 14, 2020.

SAFETY COMMITTEE: *No Meeting*

The next meeting is TBD.

UTILITIES COMMITTEE:

Administrator Ellerhorst distributed the draft letter to be sent to residents about private property inflow and infiltration issues. The Utilities Committee members discussed the average 250,000 – 300,000 gpd average daily capacity of the Wastewater Treatment Plant compared to the 700,000 – 1,000,000 gpd capacity from rain events.

Councilman Mercer made motion to approve the letter RE I & I. Councilman Maham second. All ayes by roll call. Motion carried. Councilman Collier included by phone.

Administrator Ellerhorst reported the Ohio EPA Director terminated the non-disconnections Order on July 10th. Due to the change, the Utilities Committee discussed establishing a Payment Plan Agreement to prevent disconnections in August if customers are still having financial trouble.

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Councilman Maham made motion to approve the 6 months payment plan. Councilman Mercer second. All ayes by roll call. Motion carried. Councilman Collier included by phone

Administrator Ellerhorst and Public Works Department Superintendent Kyle Cribbet discussed the two quotes for the water towers dry inspections.

Vice-Mayor Wood approved the Administrator Susan Ellerhorst to sign contract with Dixon Engineering for dry inspections for the Eighth Street and Wildcat Water Towers. Councilman Mercer second the motion. All ayes by roll call. Motion carried. Councilman Collier included by phone.

Administrator Ellerhorst discussed the annual agreement for water line leak detection services by Aqua Line. Public Works Department Superintendent Kyle Cribbet noted the company is able to find and pinpoint leaks that do not come to the surface.

Councilman Mercer made motion AQUA Line Detection. Vice-Mayor Wood Second. All ayes by roll call. Motion carried. Councilman Collier included by phone.

The next meeting is July 23, 2020.

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is TBD.

TREE BOARD: No Meeting

The next meeting is TBD.

FACILITIES AND EQUIPMENT: No Meeting

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the June 2020 Financial Statements (agenda item 2).

Councilman Herren made a motion to accept the reports as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the June 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 3).

Councilman Herren made a motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the June 2020 Utility Funds Snapshot for general information (agenda item 4).

Clerk/Treasurer Mike Murray presented the June 2020 Income Tax receipts report (agenda item 5).

Councilman Herren made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1166-20 Authorize Revision 4 to the 2020 Permanent Appropriations. (agenda item 6).

Councilman Mercer made a motion to suspend the rules on Ordinance 1166-20 Authorize Revision 4 to the 2020 Permanent Appropriations. Councilman Collier, by phone, second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1166-20 Authorize Revision 4 to the 2020 Permanent Appropriations.

Councilman Herren made a motion to approve Ordinance 1166-20 Authorize Revision 4 to the 2020 Permanent Appropriations. Councilman Mercer second. All ayes by roll call. Motion carried. Councilman Collier, by phone (agenda item 6).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1167-20 Amend Ordinance 1040-13 Keeping Down Weeds. (agenda item 7).

Administrator Ellerhorst stated the Ordinance 1167-20 has been created to require property owners in the Village to mow the tall grass and weeds up to the road. Solicitor Mike Minniear noted he reviewed the Ordinance and approved Ordinance 1167-20. Clerk Treasurer Mike Murray asked

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about the notification process. Solicitor Mike Minniear noted that the Village would notify the property owner by mail about the tall grass and weeds. If the property owner does not comply by mowing the tall grass and weeds the Village may mow the tall grass and weeds and assess the expense to their taxes or the Village may send a citation for Mayor's Court.

Public Works Superintendent Kyle Cribbet asked if the Village would need to continue mowing on E Main Street from Johnsboro out to the Wildcat tower. Councilman Herren stated the Village should only mow the township properties.

Councilman Collier discussed his concern about the \$100.00 a day fee for non-compliance.

Solicitor Minniear noted this ordinance is similar to Milford's Ordinance. Solicitor Minniear noted that taking property owners to Mayor's Court is the last resort. He stated that this ordinance gives the Village two options. The Village can cut the tall grass and weeds and assess it to their taxes or take the property owner to Mayor's Court. Solicitor Minniear stated the Village will only have problems with a few people. Usually, when people come to Mayor's Court in Milford and they have not cut their grass in 10 days they would owe \$1,000.00 but if they cut their grass, they only have to pay court cost. That is how I get people to do things.

Councilman Maham made a motion to suspend the rules on Ordinance 1167-20 20 Amend Ordinance 1040-13 Keeping Down Weeds. Councilman Herren second. All ayes except Councilman Collier, No, by phone. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1167-20 Amend Ordinance 1040-13 Keeping Down Weeds. (agenda item 7).

Councilman Percy made a motion to suspend the rules on Ordinance 1167-20 20 Amend Ordinance 1040-13 Keeping Down Weeds. Councilman Herren second. All ayes except Councilman Collier, No, by phone. Motion carried.

OLD BUSINESS

Councilman Herren asked about the status 292 Broadway Street property. Administrator Ellerhorst reported the CIC will need to have an organizational meeting and accept the property before it can be sold by the CIC.

Vice Mayor Wood discussed his concern about the small businesses in the Village. He discussed combining two business in one building to reduce costs. He discussed the Subway closure and asked what the Village is doing for businesses. Mayor Lefker noted the Village has worked with several businesses in the past to combine into one location. Mayor Lefker also noted the Village has monthly each year to bring customers and visitors to the Village. Mayor Lefker stated the community has to participate and come to the businesses.

Economic Development and marketing the Village was discussed by Council. Mayor Lefker noted there needs to be a budget for marketing.


Councilman Maham asked if the Village could have a Business Week. Mayor Lefker noted a Business Week could be created.

APPROVAL OF BILLS:

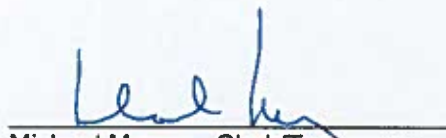
Councilman Herren made motion to approve the bills presented Warrants 27982 – 28030 and EFT's 372-2020 thru 441-2020 be paid. Councilman Percy second. All ayes by roll call. Motion carried. Check 27991 and 27992, Vice-Mayor Wood abstain.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second. All ayes by roll call. Motion carried.



 Mary Ann Lefker - Mayor



 Michael Murray - Clerk/Treasurer

August 13, 2020
 Date Passed

Minutes of _____ Meeting

DARRETT BRIDGERS

Form 6101

Held _____