

Held _____

June 11, 2020

The regular meeting of the Williamsburg Village Council was held on Thursday, June 11, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **Vice-Mayor:** Tim Wood **COUNCIL MEMBERS:** Randy Mercer, Mark Herren, Steve Maham, Anthony Percy, and Gary Collier-by Phone **SOLICITOR:** Mike Minniear **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS:** Kyle Cribbet and Bryan Bachtel. **AUDIENCE:** Brett Milam

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

APPROVAL OF MINUTES:

Councilman Herren made a motion to approve the May 14, 2020 regular meeting minutes. Councilman Maham second. All ayes by roll call. Motion carried. Councilman Collier abstain.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for May 2020.

Councilman Mercer made a motion to approve the May 2020 Mayors Court Fines and Costs Report. Councilman Maham second. All ayes by roll call. Motion carried. Councilman Collier included by Phone.

Mayor Lefker reported she met with the Health Commissioner and there have been no new admissions to the hospital for COVID-19.

Administrator Ellerhorst discussed the six quotes received to demo the building at 190 E Main Street. The bids ranged from \$21,700 to \$98,900.

Councilman Mercer discussed the need to demo the building quickly. Council members discussed the demolition of 190 E Main Street.

Councilman Herren made a motion to delay the demo for 6 months.

Councilman Mercer made a motion to go with the lowest and best bid \$21,700 Fiscus Excavation to demo the building, at 190 E Main Street. Councilman Collier second

By roll call: Councilman Mercer aye; Councilman Collier aye; Councilman Herren, nay; Vice-Mayor Wood, nay; Councilman Percy, aye; Councilman Maham, nay; Mayor Lefker, aye. Motion carried.

Harmony Hill Historic Society submitted a letter requesting support for their organization. Mayor Lefker discussed all of the programming and education the Historic Society provided to the Community.

Council Maham made a motion to approve the donation of \$2,500.00 to Harmony Hill Historic Society. Councilman Mercer second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for May.

ADMINISTRATOR'S REPORT:

Public Works Superintendent Kyle Cribbet stated the Gay Street project is continuing to move forward. Duke Energy removed the abandoned line.

Administrator Ellerhorst distributed a copy of the Rumpke flyer that will be sent out to residents next week. The flyer includes information that the new carts will be dropped off the week of June 22, 2020 for the new contract on July 1, 2020.

Held

June 11, 2020

Administrator Ellerhorst reported the Village received a check from BWC for \$13,541.74 for the refund premium to be used for COVID-19 purposes if needed. The funds will go back into the same accounts used to pay the premium.

Administrator Ellerhorst noted the Water Loss for March was 9%.

Administrator Ellerhorst reported the hydrant flushing began on June 8th.

Administrator Ellerhorst stated that after reviewing the historical documents at the office and the County recorder's office the signed agreement for the public square was not found.

Administrator Ellerhorst reported the Village will be shredding the public documents per the records retention policy on June 30, 2020.

PARK COMMITTEE: No Meeting

The next meeting is TBD.

PERSONNEL COMMITTEE:

Administrator Ellerhorst discussed the proposed Anthem health insurance plan for the Village employees. The plan would provide the same benefits and employee will be able to continue to see their current providers. The plan is 33% less than the proposed Humana Plan renewal. The Anthem Life insurance for employees is also reduced from the Humana Plan. The Village must join the Madeira Chamber of Commerce to receive the health insurance discount. Dental Care Plus and NVA offered the same services as last year at the same rates.

Councilman Maham made a motion to approve the Anthem Health and Life Insurance. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Maham made a motion to approve the Dental Care Plus and NVA Vision Insurance with no rate change. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman Maham made a motion to approve membership with the Madeira Chamber of Commerce. Councilman Mercer second. All ayes by roll call. Motion carried.

The next meeting is TBD.

PLANNING COMMITTEE:

Councilman Herren reported Doug Gerrard came to the Planning Commission meeting and provided a copy of his proposed lot split. Planning Commission approved the lot split at 3729 Old State Route 32.

Councilman Herren reported Rachel Chase from 130 Kelly Drive came to the Planning Commission meeting to request approval for a fence and shed on the conservation easement on her property. A legal recommendation from Mike Minniear was not to approve building on the conservation easement. Planning Commission denied the permit per Solicitor Mike Minniear's recommendation.

Councilman Herren discussed the guidance provided to Officer Neumeier about code enforcement.

The next meeting is scheduled for July 7, 2020.

SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE: No Meeting

Councilman Maham asked Mike Minniear to prepare something discussed sewer lateral assessments and the need to have Mike Minniear at the next Utilities Meeting.

The next meeting is TBD.

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is TBD.

TREE BOARD: No Meeting

Held

June 11, 2020

The next meeting is TBD.

FACILITIES AND EQUIPMENT: *No Meeting*

The next meeting is TBD.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer suggested to the Finance Committee to have a Finance Meeting to start the 2021 Budget. Schedule for June 17th and June 22nd at 6:00 pm.

Clerk/Treasurer Mike Murray presented the May 2020 Financial Statements (agenda item 1).

Councilman Maham made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the May 2020 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Percy made a motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the May 2020 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the May 2020 Income Tax receipts report (agenda item 4).

Vice-Mayor Wood made a motion to accept the reports as presented. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the third time Resolution 859-20 Authorize Clerk/Treasurer to Remove Certain Funds. (agenda item 5).

Vice-Mayor Wood made a motion to accept Resolution 859-20 Authorize Clerk/Treasurer to Remove Certain Funds. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 865-20 Authorize the Sale of Impound Vehicles. (agenda item 6).

Councilman Maham made a motion to suspend the rules on Resolution 865-20 Authorize the Sale of Impound Vehicles. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 865-20 Authorize Sale of Impound Vehicles.

Councilman Maham made a motion to approve Resolution 865-20 Authorize the Sale of Impound Vehicles. Councilman Mercer second. All ayes by roll call. Motion carried. (agenda item 6).

Clerk/Treasurer Mike Murray read for the first time Resolution 866-20 Authorize Adopting an Alternative Method of Apportionment of the Undivided Local Government fund. (agenda item 7).

Councilman Maham made a motion to suspend the rules on Resolution 866-20 Authorize Adopting an Alternative Method of Apportionment of the Undivided Local Government fund. Councilman Percy second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 866-20 Authorize Adopting an Alternative Method of Apportionment of the Undivided Local Government fund.

Councilman Maham made a motion to approve Resolution 866-20 Authorize Adopting an Alternative Method of Apportionment of the Undivided Local Government fund. Councilman Percy second. All ayes by roll call. Motion carried. (agenda item 7).

Clerk/Treasurer Mike Murray read for the first time Resolution 867-20 Authorize Clerk/Treasurer to Certify a Delinquent Utility Bill. (agenda item 8).

Councilman Mercer made a motion to suspend the rules on Resolution 867-20 Authorize Clerk/Treasurer to Certify a Delinquent Utility Bill. Councilman Collier second. All ayes by roll call.

Held

June 11, 2020

Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 867-20 Authorize Clerk/Treasurer to Certify a Delinquent Utility Bill.

Councilman Maham made a motion to approve Resolution 867-20 Authorize Clerk/Treasurer to Certify a Delinquent Utility Bill. Councilman Percy second. All ayes by roll call. Motion carried. (agenda item 8).

Clerk/Treasurer Mike Murray read for the first time Resolution 868-20 Authorize the Transfer of funds within the Current 2020 Budget. (agenda item 9).

Councilman Mercer made a motion to suspend the rules on Resolution 868-20 Authorize the Transfer of funds within the Current 2020 Budget. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 868-20 Authorize the Transfer of funds within the Current 2020 Budget.

Councilman Mercer made a motion to approve Resolution 868-20 Authorize the Transfer of funds within the Current 2020 Budget. Councilman Maham second. All ayes by roll call. Motion carried. (agenda item 9).

Clerk/Treasurer Mike Murray read for the first time Resolution 869-20 Authorize the Transfer of funds within the Current 2020 Budget: \$100,000 to the General Fund. (agenda item 10).

Vice-Mayor Wood made a motion to suspend the rules on Resolution 869-20 Authorize the Transfer of funds within the Current 2020 Budget: \$100,000 to the General Fund. Councilman Maham second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 869-20 Authorize the Transfer of funds within the Current 2020 Budget: \$100,000 to the General Fund.

Vice-Mayor Wood made a motion to approve Resolution 869-20 Authorize the Transfer of funds within the Current 2020 Budget: \$100,000 to the General Fund. Councilman Maham second. All ayes by roll call. Motion carried. (agenda item 10).

Clerk/Treasurer Mike Murray read for the third time Ordinance 1147-19 Gas Aggregation Program with Opt-Out Provisions Pursuant to Section 4929.26, Ohio Revised Code, Directing the Clermont County Board of Election to submit a Ballot Question to the Electors. (agenda item 11).

Councilman Maham made a motion to accept Ordinance 1147-19 Gas Aggregation Program with Opt-Out Provisions Pursuant to Section 4929.26, Ohio Revised Code, Directing the Clermont County Board of Election to submit a Ballot Question to the Electors. Vice-Mayor Wood second. All ayes by roll call. Motion carried. (agenda item 11).

Clerk/Treasurer Mike Murray read for the second time Ordinance 1164-20 Authorize increase to Waste Collection. (agenda item 12).

Councilman Maham made a motion to suspend the rules on Ordinance 1164-20 Authorize increase to Waste Collection. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the third time Ordinance 1164-20 Authorize increase to Waste Collection.

Councilman Maham made a motion to approve Ordinance 1164-20 Authorize increase to Waste Collection. Councilman Percy second. All ayes by roll call. Motion carried. (agenda item 12).

OLD BUSINESS

Council discussed the request to waive late fees from Advance Home Rentals owners.

Councilman Herren made motion to waive the \$26.01 late fee on Advance Home Rentals. Councilman Maham second the motion.

Held

June 11, 2020

Motion by roll call: Councilman Herren, aye; Councilman Maham aye; Vice-Mayor Wood, nay; Councilman Percy, aye; Councilman Mercer, nay; Councilman Collier, aye. Motion carried.


Councilman Maham asked Mike Minniear about sewer lateral repairs and other municipalities. Mike Minniear noted guidance on laterals should be in the rules and regulations. Normally, property owners are responsible for the lateral from their home to the street. Discussion ensued about provisions for individuals that may not be able to afford the repair and enforcing repairs by going to court.

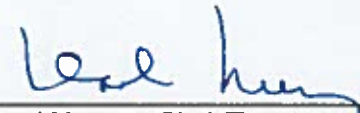
APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 27836 – 27981 and EFT's 310-2020 thru 371-2020 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Maham second. All ayes by roll call. Motion carried.


Mary Ann Leiker - Mayor


Michael Murray - Clerk/Treasurer

July 9, 2020
Date Passed

Minutes of _____

Meeting

BARRETT BROTHERS

Form 6101

Held _____