

Minutes of

Village of Williamsburg Regular Council Meeting

Meeting

BARRETT BROTHERS

Form 6101

Held

January 9, 2020

The regular meeting of the Williamsburg Village Council was held on Thursday, January 9, 2020 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.  
**MEMBERS PRESENT:** **MAYOR:** Mary Ann Lefker, **Vice Mayor:** Tim Wood **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, and Steve Maham **SOLICITOR:** Mike Minniear  
**CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS SUPERVIORS:** Kyle Cribbet and Bryan Bachtel.  
**AUDIENCE:** Dan Deters of Energy Alliance, Jeannie Zurmehly, Joseph Martin, and Anthony Percy.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Mayor Lefker requested a moment of silence for Councilman Dr. James King who passed earlier this week. Mayor Lefker reported the visitation will be held at the United Methodist Church on Saturday, January 11<sup>th</sup> at 12:00 p.m. – 2:00 p.m.

AUDIENCE STATEMENTS:

Ms. Jeannie Zurmehly announced she will be running for reelection for Clermont County Treasurer in 2020. Ms. Zurmehly was able to reduce her budget by 10%. Ms. Zurmehly noted the tax bills will be sent out on January 17, 2020.

Mr. Dan Deters of Energy Alliance discussed the election process for the electric aggregation. He stated two fliers were sent out to the addresses listed on the Clermont County Board of Election Walking List. Council Members had a lengthy discussion about the election and how the public did not know what the electric aggregation was and they voted no. Mr. Deters apologized and stated he will make sure the information is sent out early, signs will be included with a website link for the Village website. Council agreed to put both the electric and gas aggregation on the ballot in November.

Vice-Mayor Wood made motion to accept the electric and gas aggregation on the ballot in November 2020. Councilman Maham second. All ayes by roll call. Motion carried.

APPROVAL OF MINUTES:

Councilman Mercer made a motion to approve the December 12, 2019 regular meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried. Councilman Maham abstain.

Mayor Lefker opened the nomination for Vice Mayor. Councilman Herren made a motion to nominate Tim Wood. Councilman Maham second. Councilman Mercer made a motion to close the nomination. Councilman Herren second. Councilman Maham made a motion to elect Tim Wood as Vice Mayor. Councilman Herren second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for December 2019.

Vice-Mayor Wood made a motion to approve the December 2019 Mayors Court Fines and Costs Report. Councilman Collier second. All ayes by roll call. Motion carried. Councilman Maham abstain.

Mayor Lefker read Mary Ellen Blevins resignation as Mayors Court Clerk/Zoning effective January 10, 2020.

Councilman Maham made motion to accept the resignation from Mary Ellen Blevins. Councilman Mercer second. All ayes by roll call. Motion carried.

Mayor Lefker announced an open council seat and discussed the process to fill the seat. The Ohio Revised Code allows Council members 30 days for replacement by appointment. Council members discussed the recent election results. Councilman Collier discussed asking Ryshel Bowling if she was interested in the open seat. Mayor Wood discussed the need to appoint Anthony Percy as a council member, because he received the most votes for a Council seat after Councilman Dr. Jim King.

Vice-Mayor Wood made motion to appoint Anthony Percy as a council member. Councilman Herren second. All ayes by roll call. Motion carried. Councilman Collier Nay.

SOLICITOR'S REPORT: No Report

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for December.



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FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the December 2019 Financial Statements (agenda item 1).

Councilman Herren made motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the December 2019 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Maham made motion to accept the report as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the December 2019 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the December 2019 Income Tax receipts report (agenda item 4).

Councilman Herren made motion to accept the report as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1156-20 Authorize Increase to 2020 Temporary Appropriations (Rev2). (agenda item 5).

Councilman Mercer motion to suspend the rules on Ordinance 1156-20 Authorize Increase to 2020 Temporary Appropriations (Rev2). (agenda item 5). Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third Ordinance 1156-20 Authorize Increase to 2019 Temporary Appropriations (Rev2). (agenda item 5).

Councilman Maham made motion to approve Ordinance 1156-20 Authorize Increase to 2019 Temporary Appropriations (Rev2). (agenda item 5). Councilman Mercer second the motion. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst reported the Administration Server crashed on December 10<sup>th</sup>. The Village's IT consultant was not able to repair. The recommendation for the Village was to move to a virtual server. The virtual server would replace the three windows servers that currently serve the Police Department, Administration Department and Mayor's Court computers. There was a mutual agreement from All About Computers and the Village to discontinue their IT services agreement which included a monthly fee as of December 31, 2019. The Village is working with Propel vendor to install the Virtual server. Once the server is installed the IT vendors will begin charging for materials and costs only.

PARK COMMITTEE: No Meeting

The next meeting is January 7, 2020 at 6:30 pm.

PERSONNEL COMMITTEE: No meeting

The next meeting is TBD.

PLANNING COMMITTEE:

Vice-Mayor Wood reported Planning Commission reviewed the Zoning permits and approvals since the last meeting. Planning Commission reviewed the Family Dollar sign plans and agreed by consensus they are in favor of the monument sign with similar brick material on the skirt of the sign and will review at the February meeting.

Vice-Mayor Wood discussed reviewing the list of changes to the zoning code at the next meeting.

The next meeting is scheduled for February 4, 2020 at 7:00 pm.

# RECORD OF PROCEEDINGS

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SAFETY COMMITTEE: No Meeting

The next meeting is TBD.

UTILITIES COMMITTEE: No meeting

The next meeting is scheduled for January 23, 2020 at 6:00 p.m.

ECONOMIC DEVELOPMENT: No meeting

The next meeting is January 14, 2020 at 6:00 p.m.

TREE BOARD: No meeting

The next meeting is TBD.

FACILITIES AND EQUIPMENT:

The next meeting is TBD at 5:30 p.m.

EXECUTIVE SESSION:

6:05 pm Vice-Mayor Wood made motion to go into executive session to discuss purchase of property. Councilman Herren second the motion. All ayes by roll call.

Council came out of executive session 6:55 p.m.

APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 27636 – 27708. EFT's 791-2019 – 824-2019 and 1-2020 thru 29-2020 be paid. Councilman Herren second. All ayes by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

Vice-Mayor Wood discussed creating a rental registration for property owners to reduce the number of rental properties permitted if there are 3 or more drug calls, 3 or more violations etc. Vice-Mayor Wood noted there are other communities that have things in place to restrict rental property.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second the motion. All ayes by roll call. Motion carried.

  
Mary Ann Lefker - Mayor

  
Michael Murray - Clerk/Treasurer

February 13, 2020  
Date Passed