

Held October 9, 2019

The regular meeting of the Williamsburg Village Council was held on Wednesday, October 9, 2019 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, David Fiscus, and Dr. King
CLERK/TREASURER: Michael Murray, **POLICE:** Chief Michael Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS SUPERVIORS:** Kyle Cribbet and Bryan Bachtel.
AUDIENCE: Becky McClachty, Hannah Lubbers

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Becky McClatchey provided a presentation on the history of the Low Head Dam removal project and the proposed reservoir project. The Williamsburg Low-Head Dam Removal project was funded by Ohio EPA's with a WRRSP Grant in the amount of \$670,000. The second phase is the Williamsburg Reservoir Retrofit to be funded by US Fish & Wildlife Services Grant in the amount of \$158,590 with no match required. Clermont County Soil and Water District would serve as the grant applicant. The project would convert the reservoir to a wetland system designed to absorb and filter water during peak flow events and help reduce the algal blooms at Harsha Lake. The project would also improve spawning habitat for fish, which in turn will increase the number of fish in the river. The reservoir project would demonstrate one tool for managing nutrient pollution; working together with other communities and various watershed practices, we can protect stream/lake water quality, recreation/tourism and public health. US Fish & Wildlife would not require the changes to the reservoir to be permanent.

APPROVAL OF MINUTES:

Councilman King made a motion to approve the September 12, 2019 regular meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried. Councilman Fiscus abstained.

Vice-Mayor Wood made a motion to approve the October 1, 2019 special meeting minutes. Councilman King second. All ayes by roll call. Motion carried. Councilman Herren and Councilman Collier abstained.

MAYOR'S REPORT:

Mayor Lefker provided the Mayors Court Fines and Costs Report for September 2019.

Vice-Mayor Wood made a motion to approve the September 2019 Mayors Court Fines and Costs Report. Councilman Herren second. All ayes by roll call. Motion carried.

Mayor Lefker stated the Great Outdoors Celebration was a great event on September 28, 2019.

Mayor Lefker noted the Ribbon Cutting for Design With In Reach was held on September 13th at 11:00 a.m. The company has 110 employees and they are looking to hire 15 more.

Mayor Lefker reported the next annexation hearings will be held on October 16th and October 23rd.

SOLICITOR'S REPORT:

Mike Minniear reported the hearing first annexation for the 12-acre on State Route 133 only had one person show up to oppose the annexation. Mr. Milton opposed the annexation because of the income tax and stricter zoning. Those are not reasons for the Commissioners to turn it down. Mike Minniear reported the hearing for the second annexation for the 6-acre annexation did not have any one show up to oppose it.

POLICE REPORT:

Police Chief submitted a report on the Village calls, citations and runs for September. Councilman Herren noted the report did not have the month-to-month comparison. Chief Gregory noted due to computer issues the report did not have the comparison but will include it next month.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray noted the Auditor would be at the next meeting on November 14th. Clerk/Treasurer Mike Murray stated he would provide a copy of the audit to Councilmembers before the meeting for review.

Clerk/Treasurer Mike Murray presented the September 2019 Financial Statements (agenda item 1).

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Vice-Mayor Wood made motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2019 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Collier made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2019 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the September 2019 Income Tax receipts report (agenda item 4).

Councilman Mercer made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker reported the Tree Board would review and adjust the Comprehensive Public Tree Maintenance Program. Mayor Lefker noted the Resolution 838-19 will be tabled until the Tree Board makes the adjustments and brings back to Council. (agenda item 5)

Clerk/Treasurer Mike Murray read for the first time Resolution 847-19 Certified Delinquent Utility Bill. (agenda item 6).

Councilman Mercer motion to suspend the rules on Resolution 847-19 Certified Delinquent Utility Bill. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 847-19 Certified Delinquent Utility Bill. (agenda item 6).

Vice-Mayor Wood made motion to approve Resolution 847-19 Certified Delinquent Utility Bill. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 848-19 Authorizing Restore Local Government Fund to Prerecession Levels. (agenda item 7).

Councilman Mercer motion to suspend the rules on Resolution 848-19 Authorizing Restore Local Government Fund to Prerecession Levels. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 848-19 Authorizing Restore Local Government Fund to Prerecession Levels. (agenda item 7).

Councilman King made motion to approve Resolution 848-19 Administrator Enter into Contract with ODOT Safe Route to School. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 849-19 Authorizing Administrator Enter into Contract with ODOT Safe Route to School. (agenda item 8).

Councilman Collier motion to suspend the rules on Resolution 849-19 Authorizing Administrator Enter into Contract with ODOT Safe Route to School. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 849-19 Authorizing Administrator Enter into Contract with ODOT Safe Route to School. (agenda item 8).

Vice-Mayor Wood made motion to approve Resolution 849-19 Authorizing Administrator Enter into Contract with ODOT Safe Route to School. Councilman Collier second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time Ordinance 1143-19 Setting the salary of the Mayor of the Village of Williamsburg. (agenda item 9).

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Clerk/Treasurer Mike Murray read for the second reading of Ordinance 1147-19 Gas Aggregation Program with Opt-Out Provisions Pursuant to Section 4929.26, Ohio Revised Code, Directing the Clermont County Board of Election to submit a Ballot Question to the Electors. (agenda item 10).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1148-19 Authorizing Increase 2019 Permanent Appropriations (Rev 9). (agenda item 11).

Councilman Collier motion to suspend the rules on Ordinance 1148-19 Authorizing Increase 2019 Permanent Appropriations (Rev 9). Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1148-19 Authorizing Increase 2019 Permanent Appropriations (Rev 9). (agenda item 11).

Vice-Mayor Wood made motion to approve Ordinance 1148-19 Authorizing Increase 2019 Permanent Appropriations (Rev 9). Councilman Herren second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1149-19 Accepting Owners Proposed Annexation 0.4591 Acres Durham Property. (agenda item 12).

Councilman Mercer motion to suspend the rules on Ordinance 1149-19 Accepting Owners Proposed Annexation 0.4591 Acres Durham Property. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1149-19 Accepting Owners Proposed Annexation 0.4591 Acres Durham Property. (agenda item 12).

Councilman Herren made motion to approve Ordinance 1149-19 Accepting Owners Proposed Annexation 0.4591 Acres Durham Property. Councilman Collier second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1150-19 Accepting Owners Proposed Annexation 3.7146 Acres Raby Property. (agenda item 13).

Councilman Collier motion to suspend the rules on Ordinance 1150-19 Accepting Owners Proposed Annexation 3.7146 Acres Raby Property. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1150-19 Accepting Owners Proposed Annexation 3.7146 Acres Raby Property. (agenda item 13).

Vice-Mayor Wood made motion to approve Ordinance 1150-19 Accepting Owners Proposed Annexation 3.7146 Acres Raby Property. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1151-19 Accepting Owners Proposed Annexation 3.9958 Acres Goecke Property. (agenda item 14).

Councilman Mercer motion to suspend the rules on Ordinance 1151-19 Accepting Owners Proposed Annexation 3.9958 Acres Goecke Property. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1151-19 Accepting Owners Proposed Annexation 3.9958 Acres Goecke Property. (agenda item 14).

Vice-Mayor Wood made motion to approve Ordinance 1151-19 Accepting Owners Proposed Annexation 3.9958 Acres Goecke Property. Councilman King second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1152-19 Accepting Owners Proposed Annexation 0.9411 Acres Wendell Property. (agenda item 15).

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Councilman Collier motion to suspend the rules on Ordinance 1152-19 Accepting Owners Proposed Annexation 0.9411 Acres Wendell Property. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1152-19 Accepting Owners Proposed Annexation 0.9411 Acres Wendell Property. (agenda item 15).

Councilman Herren made motion to approve Ordinance 1152-19 Accepting Owners Proposed Annexation 0.9411 Acres Wendell Property. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1153-19 Accepting Owners Proposed Annexation 1.0847 Acres S. Third Street Property. (agenda item 16).

Vice-Mayor Wood motion to suspend the rules on Ordinance 1153-19 Accepting Owners Proposed Annexation 1.0847 Acres S. Third Street Property. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1153-19 Accepting Owners Proposed Annexation 1.0847 Acres S. Third Street Property. (agenda item 16).

Councilman Herren made motion to approve Ordinance 1153-19 Accepting Owners Proposed Annexation 1.0847 Acres S. Third Street Property. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Clerk/Treasurer reported the Village received \$10,707.84 dividend from BWC as part of the \$1.5 billion dividend to Ohio's private and public employers.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst reported the Village received information from Classic Real Estate out of Hillsboro about the property located at 366 North Third Street. The company stated the redemption for the property will end on October 12, 2019. Upon confirmation that anyone is still living there the eviction process would begin. They may offer them money to go away. Once the house is empty, it will take approximately 60 days to clean up the property to get it ready for resale.

Administrator Ellerhorst noted Duke Energy has been contacted about the cost for installing a new street light at the end of North Third Street. The cost would be brought back to Council for approval.

Public Works Superintendent Kyle Cribbet reported the contractor is working on West Main Street. This week there was a water main break near where the contractor was working. There is a transite water line near Sixth Street that had to be repaired.

Administrator Ellerhorst discussed the quote of \$15,000 - \$18,000 to change the design and \$25,000 to \$28,000 for additional construction costs for the Gay Street Phase I project. Council approved by consensus for Administrator Ellerhorst to negotiate a change order for the project and sign any agreements.

Administrator Ellerhorst noted all new public construction projects will be taken to Planning Commission for approval before Council reviews in the future.

Mayor Lefker noted the Village has worked with a variety of Engineering firms in the past on different projects.

Councilmembers discussed not using Choice One Engineering for any future projects.

Administrator Ellerhorst noted the Village could hire one Engineering firm for all projects next year with request for proposals.

PARK COMMITTEE: No Meeting

The next meeting is December 3, 2019 at 6:30 pm.

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PERSONNEL COMMITTEE: No Meeting

The next meeting is scheduled for November 6, 2019 at 6:15 pm.

PLANNING COMMITTEE:

Vice-Mayor Wood noted he asked Doug Gerrard to come to the Council Meeting. Vice-Mayor Wood reported Doug Gerrard keeps coming to Planning Commission with different plans and wants to develop his property without any money. The first drawing was a spur off of Zachary which was a bad idea due to the water drainage issues on Zachary Drive. Mr. Gerrard removed trees in the woods which caused water drainage issues.

The design presented on October 1, 2019 by Mr. Gerrard included building a gas station and storage units on the front portion of the property with housing in the back of the property. Mr. Gerrard spoke about the difficulty of aligning the road with Hageman's Crossing without an easement from Mr. Wood. Vice-Mayor Wood noted Mr. Gerrard attacked him because he would not call him back. Planning Commission asked Mr. Gerrard to come to Council to discuss.

The next meeting is scheduled for November 6, 2019 at 7:00 pm.

SAFETY COMMITTEE: No Meeting

The next meeting is scheduled for TBD.

UTILITIES COMMITTEE:

Administrator Ellerhorst reported the Committee met and approved some of the adjustment requests.

The next meeting is scheduled for October 24, 2019 at 6:00 pm.

ECONOMIC DEVELOPMENT: No Meeting

The next meeting is November 6, 2019 at 5:30 pm.

TREE BOARD:

Mayor Lefker noted Tree Board will review the Compressive Tree Plan.

The next meeting is October 24, 2019.

FACILITIES AND EQUIPMENT:

Vice-Mayor Wood noted the Committee discussed paving quotes for Dualite Lane. Mayor Lefker noted Dexter Bastin reported the road is a private Village road. The Village has sewer lines under the road but no easements on the railroad property for the drive. The Committee discussed adding no through traffic signs to the drive. The recommendation is to get tar and chip quotes for the drive.

Vice-Mayor Wood discussed the John Deer Mower State Bid quote for \$17,449.99. Vice-Mayor Wood noted the money received from GovDeals would help offset the cost.

Vice-Mayor Wood made a motion to purchase the John Deer Mower for \$17,449.99. Councilman Herren second. All ayes by roll call. Motion carried.

Vice-Mayor Wood reported additional items found in the Sunoco station, such as printers, monitors, old equipment and computers, are available to be put on GovDeals. Council approved by consensus to add these items to GovDeals.

Street Supervisor Bryan Bachtel reported next year will be Danny Hamblin's last year. Street Supervisor Bachtel recommended hiring a seasonal person to train with Mr. Hamblin next year before he leaves.

Vice-Mayor Wood discussed the proposed quote for the mini excavator for the Public Works Department. The Committee reviewed the quote and asked for feedback from Councilman Fiscus because this type of equipment he uses on a daily basis.

Public Works Superintendent Kyle Cribbet provided an update on the delivery of the jet/vac trailer. There have been a few component issues and the company was bought out which caused delays. The anticipated delivery is scheduled for Tuesday, October 15, 2019.

Mayor Lefker discussed adding the stone building next to the Community Building to the National Historic Register. The Committee discussed fixing anything that needs to be repaired before applying for the designation.

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Vice-Mayor Wood reported the Committee reviewed information about a bar rack, prescreen equipment, to prevent flushable wipes clogging up and damaging the four influent pumps at the Wastewater Treatment Plant. The proposed equipment cost is \$100,000 and the cost for an electrician to install would be approximately \$30,000. Council discussed the cost to have the pumps cleaned and serviced when clogged along with the cost for electrician every two months. The cost to replace a pump would \$15,000 each. After a lengthy discussion, Council asked Public Works Supervisor Kyle Cribbet to do some more research on equipment and bring back to Council.

The next meeting is December 3, 2019 at 5:30 p.m.

APPROVAL OF BILLS:

Vice-Mayor Wood made motion to approve the bills presented Warrants 27473 – 27519 and EFT's 582-2019 – 643-2019 be paid. Councilman Fiscus second. All ayes by roll call. Motion carried. Councilman Herren abstained.

OLD BUSINESS:


Mayor Lefker reported she met with Joe Speeg and Administrator Ellerhorst. Joe Speeg with Jackson Township has an arm mower and will be able to work with the Village on trimming the areas identified that need mowed like the area near the guardrail near the park.


NEW BUSINESS:

Mayor Lefker discussed the presentation by Becky McClatchey about the proposed reservoir project. Council discussed the pros and cons. Council agree to look at the area and make a decision at the November 14th meeting.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Fiscus second the motion. All ayes by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

November 14, 2019
Date Passed