

Village of Williamsburg Regular Council

December 8, 2016

The regular meeting of the Williamsburg Village Council was held on Thursday, December 8, 2016 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **Vice MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dr. James King, Charles Covert, Dan Colonel and Traci Schueler-Hurst. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **CHIEF:** Mike Gregory

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Vice-Mayor Weaver made a motion to approve the November 10, 2016 regular meeting minutes. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the October and November reports of Mayor's Court Fines and Costs.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Ryan Woodward resignation. Councilwoman Schueler-Hurst made motion to accept the resignation as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Mayor Lefker reported on the Christmas Walk Statistics.

Balance Forwarded	\$2,685.51
Income:	
12/6/2016 Christmas Walk Bake Sale-Cash returned	\$100.00
Bake sale – profit	\$129.00
Handmade Santa by Lester Scott – Profit	<u>\$157.00</u>
Total Income	\$386.00
Expenses:	
11/20/2016 New Earth Printing –Christmas Walk Programs Ck#661	\$252.10
12/01/2016 Cash-Change for Bake Sale ck#662	\$100.00
12/01/2016 Dollar General-Batteries for trains ck#663	\$ 5.87
12/02/2016 Garrett Holsinger-Quartet Ck#664	\$250.00
Total Expenses	\$(607.97)
Ending Balance	\$2,463.54

Mayor Lefker reported on the More's Property Settlement Discussion.

Mayor Lefker discussed Brad McConnell and Jesse Johnson from Auxiliary Officers to Part-Time / Seasonal at \$12.00 hour.

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Councilwoman Schueler-Hurst made motion to accept the job role change as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No report

POLICE REPORT:

Council received written report for November 2016.

FIRE REPORT:

Council received written report for November 2016.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the November Financials Statements.

Councilman Colonel made motion to accept the reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the November 2016 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilman Colonel made motion to accept the reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the November 2016 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the November 2016 Income Tax receipts report.

Councilman Colonel made motion to accept the report as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 763-16. A Resolution by the Village of Williamsburg authorizing to proceed on the certification of delinquent utility bill.

Councilman Covert made a motion to suspend the rules on Resolution 763-16. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 763-16.

Councilman Covert made a motion to pass Resolution 763-16 as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 764-16. A Resolution by the Village of Williamsburg authorizing Susan Ellerhorst into agreement for CDBG SR 133 Sewer Improvement Project.

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Councilman King made a motion to suspend the rules on Resolution No. 764-16. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 764-16.

Councilman Covert made a motion to pass Resolution 764-16 as presented. Councilwoman Schueler-Hurst. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 765-16. A Resolution by the Village of Williamsburg authorizing a Then and Now Certificate for Visiting Clerk.

Councilman King made a motion to suspend the rules on Resolution No. 765-16. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 765-16.

Councilman Covert made a motion to accept Resolution 765-16. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1083-16. A Ordinance by the Village of Williamsburg for Temporary Appropriations and Declaring an Emergency.

Councilwoman Schueler-Hurst made motion to suspend the rules on Ordinance 1083-16. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1083-16.

Vice-Mayor Weaver made a motion to accept Ordinance 1083-16. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1084-16 A Ordinance by the Village of Williamsburg to Increase of Appropriations Revision #5.

Councilwoman Schueler-Hurst made a motion to suspend the rules on Ordinance 1084-16. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1084-16.

Councilwoman Schueler-Hurst made a motion to accept Ordinance 1084-16. Councilman Covert second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst reported on the 2017 Holidays.

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Councilwoman Schueler-Hurst made a motion to accept the 2017 Holidays as reported. Councilman Covert second. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst reported on quotes for a new copier/printer for the village office.

Vice-Mayor Weaver made a motion to accept quote for the Xerox copier at \$127.68 per month for 5 years. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

PARK COMMITTEE:

The next meeting is scheduled for January 3rd at 6:30 p.m.

PLANNING COMMITTEE:

Councilman King reported on the recent approval of a fence at 296 S. Fourth Street. Councilman King discussed the change of use and sign approval at 238 Front Street upon receipt of application by owner and reviewed the denial of the proposed loading dock for safety and zoning issues.

The next meeting is scheduled for January 3rd at 7:00 p.m.

UTILITIES COMMITTEE:

Vice Mayor Weaver discussed providing a calling system for the utilities department for shutoffs and notifications. Council approved by consensus for Susan Ellerhorst purchase the Call EM All system not to exceed \$185/month.

The next meeting is scheduled for at January 23 at 6:00 p.m.

ECONOMIC DEVELOPMENT AND TREE BOARD:

The next meeting is scheduled for at January 3rd at 6:00 p.m.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for at January 10th at 5:00 p.m.

EXECUTIVE SESSION:

Councilwoman Schueler-Hurst made motion to go into Executive Session for the purpose of discussing personnel compensation at 8:05 p.m. Councilman Covert second the motion. All members voted yea.

Council came out of session at 8:20 pm.

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PERSONNEL COMMITTEE:

Councilwoman Schueler-Hurst discussed with Council the employee's salary action for 2017.

Priscilla Bush	3%
Kyle Cribbet	9.75%
Danny Hamblin	3%
Sheila Sellers	4%
Kenita Weaver	3%
Chris Wright	3% (\$1.00 off probation)
Ean Young	off probation

Police Full Time:

Jon Adamson	3%
Jason Flynn	
Chief Gregory	Moved to Salary
Randall Ruehrwein	3%

Police Part-time:

Justin Beatty	\$12.00
Adam Case	\$12.00
Stephen Halkiu	3%
New Hires Full Time	\$15.00
New Hires Part Time	\$12.00

Councilwoman Schueler-Hurst made motion to accept the salary action for 2017. Councilman Covert second. All ayes by roll. Motion carried.

The next meeting is scheduled for at January 9 at 5:30 p.m.

APPROVAL OF BILLS:

Councilman Covert moved that the bills presented (warrants 25213-25267 and EFT's 812-2016 thru 883-2016) be paid. Vice-Mayor Weaver second. All ayes by roll, with Councilwoman Schueler-Hurst abstaining from #25241. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

January 12, 2017
Meeting Date