

*Village of Williamsburg Regular Council*

*November 10, 2016*

The regular meeting of the Williamsburg Village Council was held on Thursday, November 10, 2016 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **Vice MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dr. James King, Ron Ferree Jr., Charles Covert, Dan Colonel and Traci Schueler-Hurst. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **CHIEF:** Mike Gregory

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the October 13, 2016 regular meeting minutes as amended with changes. Councilman Covert second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker stated that there was no final report of Mayor's Court Fines and Costs.

Mayor Lefker reported the Feral Hog 50K run and BBQ after the event was successful.

Mayor Lefker noted that the Tree Memorial planting on October 16<sup>th</sup> honored Jody Danbury and David Knapke. The memorial was very nice with many family members in attendance.

Mayor Lefker and Susan Ellerhorst went to Columbus to present Williamsburg's sidewalk project for funding to ODOT.

SOLICITOR'S REPORT:

No report

POLICE REPORT:

Council received written report for October 2016.

FIRE REPORT:

Council received written report for October 2016.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the October Financials Statements.

Vice-Mayor Weaver made motion to accept the reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2016 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilwoman Schueler-Hurst made motion to accept the Utility Receipt reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the request to move \$300,000 from the Sewer Operating fund to the Sewer Capital fund.

Councilwoman Schueler-Hurst made motion to move \$300,000 from Sewer Operating to Sewer Capital fund as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2016 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the October 2016 Income Tax receipts report.

Vice Mayor Weaver made a motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray presented the 2017 cost for Workers Compensation and the payment options.

Councilman King made a motion to pay the Workers Compensation for 2017 premium in full by January 3, 2018, to receive the 2% discount. Councilwoman Schueler-Hurst second. All ayes roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 760-16. A Resolution by the Village of Williamsburg authorizing to proceed on the certification of delinquent utility bill.

Councilman King made a motion to suspend the rules on Resolution 760-16. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 760-16.

Councilman King made a motion to pass Resolution 760-16 as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 761-16. A Resolution by the Village of Williamsburg authorizing Susan Ellerhorst to enter into contracts as required for the Wastewater Treatment Plant Upgrade Phase III.

Councilman Covert made a motion to suspend the rules on Resolution No. 761-16. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 761-16.

Councilman King made a motion to pass Resolution 761-16 as presented. Councilwoman Schueler-Hurst. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 762-16. A Resolution by the Village of Williamsburg authorizing Susan Ellerhorst to apply for, accept and enter into a Water Pollution Control Fund Agreement on behalf of the Village of Williamsburg, Ohio, for Planning, Design and/or construction of Wastewater Facilities; and designating a dedicated repayment source for the loan.

Councilwoman Schueler-Hurst made a motion to suspend the rules on Resolution 762-16. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 762-16.

Vice Mayor Weaver made a motion to pass Resolution 762-16 as presented. Councilman Covert. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1080-16. A Ordinance by the Village of Williamsburg for adopting a statement indicating that the Village of Williamsburg, Ohio will exercise zoning buffering, as necessary, in areas of Williamsburg Township contiguous to the proposed annexation.

Councilman King made a motion to suspend the rules on Ordinance 1080-16. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1080-16.

Councilman Covert made a motion to accept Ordinance 1080-16. Councilman Ferree Jr. second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1081-16 A Ordinance by the Village of Williamsburg to Increase of Appropriations Revision #4.

Vice Mayor Weaver made a motion to suspend the rules on Ordinance 1081-16. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1081-16.

Councilman Covert made a motion to accept Ordinance 1081-16. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1082-16. A Ordinance by the Village of Williamsburg Stating Council's Intent that Annexed Area Remain within the Boundaries of the County Designated Enterprise Zone.

Councilman King made a motion to suspend the rules on Ordinance 1082-16. Vice Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk Treasurer Mike Murray read the second and third time Ordinance 1082-16.

Councilwoman Schueler-Hurst made a motion to accept Ordinance 1082-16. Councilman Colonel second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst reported on the CDBG 2017 applications that are being accepted for projects. The deadline to submit applications is February 3, 2017.

Administrator Susan Ellerhorst announced the School District and the Village are working on creating the Safe Routes To School Travel Plan. After the plan has been accepted by ODOT, the Village will be able to apply for funding for programs and infrastructure.

PARK COMMITTEE:

The next meeting is scheduled for January 3<sup>rd</sup> at 6:30 p.m.

PLANNING COMMITTEE:

The next meeting is scheduled for January 3<sup>rd</sup> at 7:00 p.m.

UTILITIES COMMITTEE:

The next meeting is scheduled for at November 21<sup>st</sup> at 6:00 p.m.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Mayor Lefker reported that Denise DeMoss will be working with Wendi Van Buren on the Tree Inventory for the Village.

The next meeting is scheduled for at January 3<sup>rd</sup> at 6:00 p.m.

FACILITIES AND EQUIPMENT:

Councilman Covert discussed proposals for the parking lot and drainage project for the Community Building and new Police Department. Councilman Ferree Jr. made a motion to accept the quote from TNT for \$27,025 for the parking lot and drainage project. Councilman Colonel second. All ayes by roll. Motion carried.

Councilman Covert discussed proposals regarding railing for the ramp at the new Police Department. Councilwoman Schueler-Hurst made a motion to accept the quote from Kena Willingham for \$5,000, for the installation of a railing, for the ramp. Councilman Colonel second. All ayes by roll. Motion carried.

Councilman Covert discussed the cell phone and mifi service proposal from Sprint and Verizon. A consensus of Council approved the move to Sprint services.

The next meeting is scheduled for at December 13<sup>th</sup> at 5:00 p.m.

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EXECUTIVE SESSION:

Councilwoman Schueler-Hurst made motion to go into Executive Session for the purpose of discussing personnel compensation at 7:00 p.m. Councilman Covert second the motion. All members voted yea.

Council came out of session at 7:15 pm.

PERSONNEL COMMITTEE:

Councilwoman Schueler-Hurst discussed with Council member providing employees with a \$100 net Christmas Bonus. Councilwoman Schueler-Hurst made a motion to give a \$100 net Christmas Bonus to all employees due December 23, 2016. Councilman Covert second. All ayes by roll. Motion carried.

The next meeting is scheduled for at December 5<sup>th</sup> at 5:30 p.m.

APPROVAL OF BILLS:

Councilman Covert moved that the bills presented (warrants 25141-25212 and EFT's 746-2016 thru 811-2016) be paid. Councilman Colonel second. All ayes by roll, with Councilwoman Schueler-Hurst abstaining from #25175. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker  
Mayor

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Michael Murray  
Clerk/Treasurer

December 8, 2016  
Meeting Date