

*Village of Williamsburg Regular Council*

*November 9, 2017*

The regular meeting of the Williamsburg Village Council was held on Thursday, November 9, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT:** **MAYOR:** Mary Ann Lefker, **VICE-MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Charles Covert, Dr. King, Ron Ferree Jr. and Traci Schueler-Hurst. **SOLICITOR:** Michael Minniear, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **POLICE:** Chief Mike Gregory, **FIRE CHIEF:** Kevin Wiedemann,

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the October 12, 2017 regular meeting minutes. Councilman Colonel second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the November 2017 report of Mayor's Court Fines and Costs.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman King second. All ayes by roll call. Motion carried.

Mayor Lefker reported on the response letter to Brown County Rural Water Association about the Ridener property water service. Mayor Lefker noted more information should be available next month.

Mayor Lefker discussed the upcoming OPWC meeting stating that the E Main Street Water Project was at the top of the list from last year. Mayor Lefker asked if Council would be interested in seeing if Gay Street would be able to be exchanged for the E Main Street Project if possible. Council agreed by consensus if the exchange is possible.

Mayor Lefker thanked Kevin Wiedemann for providing volunteers on Trick or Treat night.

Mayor Lefker discussed the Cincinnati East Bypass insert in the newspaper this week.

SOLICITOR'S REPORT:

Solicitor Mike Minniear discussed the documents about Dollar General Income Tax Appeal and the letter from Brown County Rural Water Associations attorney.

POLICE REPORT:

Police Chief Gregory presented his October 2017 Police report.

Mayor Lefker reported speaking to the Attorney General's Office about the homeless situation and Clermont County Mental Health and Recovery Department about the Path Program.

FIRE REPORT:

Fire Chief Wiedemann presented his October Fire and EMS Stats 2017 Report.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the October 2017 Financial Statements.

Councilman King made motion to accept the reports as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2017 the SSI Utilities Receipts and UAN Receipts Reconciliation.

Councilman King made motion to accept the report as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray presented the October 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the October 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 789-17 Authorizing the Mayor to Apply for WSLRA Loan for Asset Management Plan and agreements.

Councilwoman Schueler-Hurst made motion to suspend the rules on Resolution 789-17. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 789-17.

Councilman King made motion to pass Resolution 789-17 Accepting Authorizing the Mayor to Apply for WSLRA Loan for Asset Management Plan and agreements. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 790-17 Authorizing Certification of Delinquent Utility Bill.

Vice-Mayor Weaver made motion to suspend the rules on Resolution 790-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 790-17.

Councilman Colonel made motion to pass Resolution 790-17 Authorizing Certification of Delinquent Utility Bill. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1091-17 Authorizing to Amend Ordinance 1060-15 Revised Income Tax Ordinance HB49.

Vice-Mayor Weaver made motion to suspend the rules on Ordinance 1091-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1091-17.

Councilwoman Schueler-Hurst made motion to pass Ordinance 1091-17 Authorizing to Amend Ordinance 1060-15 Revised Income Tax Ordinance HB49. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray discussed the 2018 Annual BWC payment.

Clerk/Treasurer Mike Murray discussed the lawsuit by other municipalities regarding HB49.

**ADMINISTRATOR'S REPORT:**

Administrator Susan Ellerhorst reported the Village Tree City Application will be submitted next week. The application is due by the first week of December.

Administrator Susan Ellerhorst distributed the Christmas Lunch sign-up sheet. Council agreed by consensus to open the lunch up to spouse or significant others.

Administrator Susan Ellerhorst discussed the 2018 Village wide yard sales dates for May and September. Council reviewed the proposed dates and approved by consensus to schedule the spring and fall yard sales for May 18<sup>th</sup> & 19<sup>th</sup> and September 7<sup>th</sup> and 8<sup>th</sup>.

Administrator Susan Ellerhorst reported Rotary will be selling Raffle Tickets for Yeti cooler & cups and cash prizes during the Christmas Walk. The winning ticket will be drawn on December 19<sup>th</sup>.

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PARK COMMITTEE:

Councilman Colonel discussed the progress on the park property survey.

The next meeting is scheduled for December 5 at 6:30 p.m.

PLANNING COMMITTEE:

Councilman King noted Mr. Arnold and Mr. Milton attended the Planning meeting. Mr. Arnold responded to the Zoning violation. Mr. Milton discussed changing the Zoning on his property to Commercial. The Committee requested a plan from Mr. Milton for the zone change.

The next meeting is scheduled for December 5 at 7:00 pm.

SAFETY COMMITTEE:

No meeting

UTILITIES COMMITTEE:

Vice Mayor Weaver proposed increasing the fees from \$50 up to \$250 for the first time and \$500 for the second time and \$750 the third time with install sewer shut-off valve.

Council recommended Susan Ellerhorst and Mike Minniear prepare the ordinance and rules and regulations with appeals process for the December meeting.

The next meeting is scheduled for November 27 at 6:00 pm.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Mayor Lefker reported there is a potential buyer interested in the 10 acre property near All Star Drive.

Mayor Lefker reported the JEDD has been tabled until November 29<sup>th</sup> CIC meeting at 2:00 pm.

The next meeting is scheduled for December 5 at 6:00 pm.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for December 12 at 5:00 pm.

EXECUTIVE SESSION:

Councilwoman Schueler-Hurst made motion to go into Executive Session for the purpose of discussing Personnel 6:45 p.m. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Village Council came out of Executive Session at 7:00 pm.

Councilwoman Schueler-Hurst proposed providing employees with a net Christmas check. Council discussed the net amount.

Councilwoman Schueler-Hurst made motion to approve \$75 net Christmas check for all employees. Councilman Covert second the motion. Vice Mayor Weaver abstained All others ayes by roll call. Motion carried.

Councilwoman Schueler-Hurst discussed hiring Matt Ernst through an agreement with the understanding that GED would be required as a contingency of employment within 12 months or termination of employment. Council discussed and requested Susan Ellerhorst work with Mike Minniear to prepare the agreement.

PERSONNEL COMMITTEE:

The next meeting is December 4 at 5:30 p.m.

APPROVAL OF BILLS:

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Councilman Colonel moved to accept the bills presented (warrants 25958-26004 and EFT's 758-2017 thru 826-2017) be paid. Councilman Ferree second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst Abstain check 25972.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker  
Mayor

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Michael Murray  
Clerk/Treasurer

December 12, 2017  
Meeting Date