

Village of Williamsburg Regular Council

September 14, 2017

The regular meeting of the Williamsburg Village Council was held on Thursday, September 14, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: VICE-MAYOR: James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Charles Covert, Dr. King, & Traci Schueler-Hurst. **SOLICITOR:** Michael Minniear, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **POLICE:** Chief Mike Gregory
VISITORS: Kimberly Dean, USDA; Courtney Fulks, ODA

Vice-Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Kimberly Dean from the USDA gave presentation on the Asian Long Horn Beetles.

APPROVAL OF MINUTES:

Councilman King made a motion to approve the August 10, 2017 regular meeting minutes. Councilman Colonel second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Vice-Mayor Weaver welcomed the new Village Solicitor Michael Minniear.

Vice-Mayor Weaver read the August 2017 report of Mayor's Court Fines and Costs.

Vice-Mayor Weaver presented the Permit submitted from the Firehouse Brewery;
Event: Feral Hog 50K; after Party and BBQ Fest, October 7, 2017 from 12:00 pm till 8:00 pm.

- a. Would like to close Main Street between 2nd and 3rd Streets.
- b. Event will be indoors and Food trucks outside

Councilwoman Schueler-Hurst made motion to approve the permit as presented. Councilman Covert second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

No Report.

FIRE REPORT:

No Report.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the August 2017 Financial Statements.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Councilman Covert made motion to accept the reports as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the August 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the August 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray asked if the Village needs a blanket Bond for employees handling money, or are the employees covered under the insurance "Dishonesty Act"? Mike Minniear and Susan Ellerhorst will review coverage under the current insurance and need for a blanket bond.

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Clerk/Treasurer Mike Murray read for the first time Resolution 781-17 Accepting the Amounts and Rates.

Councilman Covert made motion to suspend the rules on Resolution 781-17. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 781-17.

Councilman Covert made motion to pass Resolution 781-17 Accepting the Amounts and Rates. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 782-17 Authorizing a Then and Now Purchase Order for Carney Heating and Cooling \$449.00.

Councilman Covert made motion to suspend the rules on Resolution 782-17. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 782-17.

Councilwoman Schueler-Hurst made motion to pass Resolution 782-17 Authorizing a Then and Now Purchase Order for Carney Heating and Cooling \$449.00. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 783-17 Certification Delinquent Utility Bills.

Councilman King made motion to suspend the rules on Resolution 783-17. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 783-17.

Councilman Covert made motion to pass Resolution 783-17 Certification Delinquent Utility Bills. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 784-17 Authorizing the Village Administrator to prepare and submit application to Clermont County Park District for 2017 Community Parks Improvement Grant Program.

Councilwoman Schueler-Hurst made motion to suspend the rules on Resolution 784-17. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 784-17.

Councilwoman Schueler-Hurst made motion to pass Resolution 784-17 Authorizing the Village Administrator to prepare and submit application to Clermont County Park District for 2017 Community Parks Improvement Grant Program. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 785-17 Authorizing the Village Administrator to enter into a contract as required for the Low Head Dam Removal.

Councilman Colonel made motion to suspend the rules on Resolution 785-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 785-17.

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Councilman King made motion to pass Resolution 785-17 Authorizing the Village Administrator to enter into a contract as required for the Low Head Dam Removal. Councilman Ferree Jr. second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 786-17 Establishing a Fund Number for the Low Head Dam Removal.

Councilwoman Schueler-Hurst made motion to suspend the rules on Resolution 786-17. Councilman Ferree Jr. second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 786-17.

Councilwoman Schueler-Hurst made motion to pass Resolution 786-17 Establishing a Fund Number for the Low Head Dam Removal. Councilman Ferree Jr. second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1089-17 Authorizing Increase (Revision #2) to the Village 2017 Permanent Appropriations.

Councilwoman Schueler-Hurst made motion to suspend the rules on Ordinance 1089-17. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1089-17.

Councilwoman Schueler-Hurst made motion to pass Ordinance 10898-17 Authorizing Increase (Revision #2) to the Village 2017 Permanent Appropriations. Councilman king second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Susan Ellerhorst presented the 2018 Holiday Schedule. Council approved the schedule by consensus.

Susan Ellerhorst shared the Clermont Family YMCA Annual Fall Festival "Celebrating with Our Community" flyer.

Susan Ellerhorst presented software quotes for code enforcement that will allow the public to submit and track issues/violations.

Councilwoman Schueler-Hurst made motion to approve the purchase of code enforcement software for up to \$5,500. Councilman Covert second. All ayes by roll call. Motion carried.

Susan Ellerhorst presented the menu for each council to vote on the meal for the 2017 Christmas Party.

Susan Ellerhorst requested approval by Council to attend the Ohio Economic Development Conference on October 18-20, 2017 and the Ohio Municipal League Conference on November 1-3, 2017.

Council approved by consensus for Susan Ellerhorst to attend both conferences with lodging and meals.

PARK COMMITTEE:

The next meeting is scheduled for October 3 at 6:30 p.m.

PLANNING COMMITTEE:

The next meeting is scheduled for October 3 at 7:00 pm.

SAFETY COMMITTEE:

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No meeting

UTILITIES COMMITTEE:

The next meeting is scheduled for October 23 at 6:00 pm.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Great Outdoors Celebration will take place on September 23 at the Community Park.

The next meeting is scheduled for October 3 at 6:00 pm.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for October 10 at 5:00 pm.

EXECUTIVE SESSION:

At 6:15 pm Councilwoman Schueler-Hurst made a motion to go into executive session for the purpose of hiring personnel. Councilman Covert second. All ayes by roll call. Motion carried.

Council came out of executive session at 6:30 pm.

PERSONNEL COMMITTEE:

Councilwoman Schueler-Hurst discussed the new hire Douglas Cross for the Street Supervisor position, starting rate \$17.00. Start date will be September 18, 2017. The Committee reviewed and discussed the open position.

Councilwoman Schueler-Hurst made motion to hire Douglas Cross for the Street Department Supervisor at \$17.00 per hour with six (6) months' probation. Councilman Colonel second. All ayes by roll call. Motion carried.

The next meeting is October 2 at 5:30 p.m.

APPROVAL OF BILLS:

Councilman Covert moved to accept the bills presented (warrants 25813-25881 and EFT's 604-2017 thru 679-2017) be paid. Councilman Colonel second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst Abstain check 25843.

OLD BUSINESS:

The survey for park in underway and should be completed in October. Council discussed adding concrete around the pins.

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

October 12, 2017
Meeting Date