

Village of Williamsburg Regular Council

September 8, 2016

A regular meeting of the Williamsburg Village Council was held on Thursday, September 8, 2016 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dr. James King, Charles Covert, Dan Colonel, Traci Schueler-Hurst, Ronald Ferree Jr.

CLERK/TREASURER: Michael Murray, **Staff Present: SOLICITOR:** Dexter Bastin,

ADMINISTRATOR: Susan Ellerhorst, **POLICE:** Chief Mike Gregory, **FIRE:**

VISITORS PRESENT: Clyde and Michele Wendel

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Councilwoman Schueler-Hurst made motion to approve the minutes for the regular meeting held on August 11, 2016. Councilman Covert second the motion. All other members voted yea.

Audience Statement

Mayor Reports & Financials

Councilman Covert made motion to accept the August 2016 Mayors Fines and Cost Report. Councilman Colonel second the motion. All members voted yea.

Mayor Lefker reported on the OSU work with the Village of Williamsburg for a 10 year Visioning and Planning. The scope of work will cost \$1,500 or \$2,500 for a 10 year look for the future of Williamsburg. Mayor Lefker recommends the \$2,500.00 contract with OSU.

Councilwoman Schueler-Hurst made motion to accept the \$2,500 contract. Councilman Covert second the motion. All members voted yea.

The contract will be funded out of 4901 Capital Fund.

A Special Meeting will be held on Monday, October 10, 2016 at 7:00 pm to kick-start the 10 Year Vision and Planning for the Village of Williamsburg.

Mayor Lefker informed council on the Clermont County Park District will be running levy (5) mills for 10 years, commencing in 2016, and first due in calendar year 2017.

Mayor Lefker read for the first time, Resolution 757-16 In support Clermont County Park District Levy;

Councilwoman Schueler-Hurst recommend suspend the rules for Resolution 757-16. Councilman Covert second the motion. Councilman King voted nay. All others yea, Motion carried.

Mayor Lefker read for the second and third time Resolution 757-16. Councilwoman Schueler-Hurst made the motion to pass. Councilman Colonel second the motion. Councilman King voted nay. All others yea, Motion carried.

Mayor Lefker reported on the OPWC meeting. Williamsburg did not receive East Main Street water Line Improvement.

Mayor Lefker noted that the Christmas Walk Committee will be hosting a Quarter Auction on October 8th at 7:00 pm to help pay for the banners. The banners need repaired and the cost would be \$600.00. Councilmembers discussed the repair cost for the banners. Vice Mayor Jim Weaver made a motion to pay \$600.00 to repair the banners. Councilman Covert seconded. All ayes. Motion passed.

Solicitor

Police Report

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Fire and EMS Report

August Fire Department report was submitted.

Clerk/Treasurer Report

Clerk Mike Murray presented August 2016 Financial Statements. Councilwoman Schueler-Hurst made motion to accept, Councilman Covert second the motion. All members voted yea.

Clerk Mike Murray presented the August 2016 SSI Utilities Receipts/UAN Receipts Reconciliation. Councilman Kings made motion to accept. Vice-Mayor Weaver second the motion. All members voted yea.

Clerk Mike Murray presented the Utility Snapshot for general information.

Clerk Mike Murray presented the Income Tax Receipt Report for the month of August 2016. Councilman King made motion to accept. Councilman Colonel second the motion. All members voted yea.

Clerk Mike Murray read for the first time, Resolution 755-16. A resolution by the Village of Williamsburg authorizing to proceed on certification of a delinquent utility bill.

Councilman King made motion to suspend the rules. Councilman Colonel second the motion. All members voted yea.

Clerk Mike Murray read for the second and third time the resolution 755-16. Councilman King made the motion to pass. Councilwoman Schueler-Hurst second the motion. All members voted yea.

Clerk Mike Murray read for the first time, Resolution 756-16. A resolution by the Village of Williamsburg authorizing to Accepting the Rates Determined by the Budget Commission.

Vice-Mayor Weaver made motion to suspend the rules. Councilman King second the motion. All members voted yea.

Clerk Mike Murray read for the second and third time the resolution 756-16. Councilman Covert made the motion to pass. Councilwoman Schueler-Hurst second the motion. All members voted yea.

Clerk Mike Murray read for the first time, ordinance 1078-16; authorizing increases (Revision#3) to the Village's 2016 Permanent Appropriations Ordinance.

Councilman Covert recommend suspend the rules for Ordinance 1078-16. Councilwoman Schueler-Hurst second the motion. All members voted yea.

Clerk Mike Murray read for the second and third time ordinance 1078-16. Councilwoman Schueler-Hurst made the motion to pass. Councilman Covert second the motion. All members voted yea.

Administrator Report

Administrator Susan Ellerhorst discussed the letter received from Viola Strode of 199 Paradise Lane regarding trash and the dumpster on the apartments located on East Main next to her property. Ms. Ellerhorst noted that a letter was sent to the property owner about the dumpster. Council members discussed the situation and noted that the Village reviewed screening dumpsters in the past and there are certain areas that are too small for screening requirements.

Administrator Susan Ellerhorst discussed the Morton Salt agreement for 150 tons at \$60.75/ton. Council discussed and approved by consensus for the Administrator to sign the agreement and request additional 50 tons of salt.

Administrator Susan Ellerhorst reported the WWTP Advertisement for Bids were posted in the local newspaper, the website and hard copies are available in the lobby. The project Fact Sheet has been placed on the website for public comment.

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Administrator Susan Ellerhorst noted that there is a stormwater issue on Zachary Drive. Mayor Lefker noted that there was possibly a change in the natural flow of water from the property next to Zachary Drive due to removal of trees. Dexter Bastin noted to Council that a statement from an engineer stating the flow was changed would be needed. Mayor Lefker may be able to negotiate with Colleen Brown about an easement for drainage.

Administrator Susan Ellerhorst discussed the proposed date of December 23rd for the Christmas Lunch at the Community Building. Council approved by consensus.

Park Committee

Administrator Ellerhorst distributed the total cost of \$6,500 for the amenities needed for the new shelter. Council approved the purchase of the amenities (four trash cans, eight picnic table, 6 signs, reservation board and two grills) by consensus.

The next meeting is scheduled for October 4th at 6:30 p.m.

Planning Committee

Councilman King reported Valley View will be constructing a new restroom in the future which would require a sewer tap and inspection by the Public Works Department.

The next meeting is scheduled for October 4th at 7:00 p.m.

Utilities Committee

Vice-Mayor Weaver reported that a valve was closed on Main Street in between High Street and Eight Street. The Village will work with the County to complete another hydrant pressure test to verify the pressure with the valve open.

The next meeting is scheduled for September 26th at 6:00 p.m.

Economic Development and Tree Board

The Committee discussed the Memorial Tree plantings for James Danbury and David Knapke on October 16th at 2:00 p.m.

Mayor Lefker reported that Denise DeMoss will be working on the tree planting design for the playground area at the park. Ms. DeMoss will be on the next phase of the tree inventory in the Village.

Mayor Lefker noted there is interest in the two family home on W. Main Street next to the Sunoco Station.

The next meeting is scheduled for at October 6th at 6:00 p.m.

Facilities and Equipment

Councilman Covert reviewed the plans for the parking lot and drainage issues at 134 S. Front Street (new Police Department). Councilmembers discussed removing the trees for additional parking spaces in the back yard of 134 S. Front Street. Council approved the removal of trees and improved drainage plans for the property by consensus.

The next meeting is scheduled for at October 11th at 5:00 p.m.

Personnel Committee

The next meeting is scheduled for at September 12th at 5:30 p.m.

Approval of Bills

Councilman Covert moved that the bills presented (Warrants 25024 thru 25071 and EFT's 597-2016 thru 661-2016) be paid. Councilman King seconded the motion. Roll call Covert yea, Colonel yea, Ferree yea, Weaver yea. Councilwoman Schueler-Hurst abstain warrant 25040. All others yea, Motion carried.

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Executive Session

Councilwoman Schueler-Hurst made motion to go into Executive Session 8:05 pm for the purpose of discussing potential litigation. Councilman Covert second the motion. All members voted yea.

Council came out of session at 8:15 pm.

New Business

Adjournment

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert seconded the motion. All yeas by roll call. Motion carried.

Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

October 13, 2016
Meeting Date