

*Village of Williamsburg Regular Council*

*August 10, 2017*

The regular meeting of the Williamsburg Village Council was held on Thursday, August 10, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **VICE-MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Dr. King, & Traci Schueler-Hurst. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **POLICE:** Chief Mike Gregory  
**VISITORS:** Karen Ward and Adam Cowan

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Karen Ward complaint about neighbor harassments.

Adam Cowan of the Firehouse Brewery requesting to close downtown Main Street block between Second and Third Street on September 9, 2017 for their upcoming 3<sup>rd</sup> Anniversary. Council consensus to allow the street closure.

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the July 13, 2017 regular meeting minutes. Vice Mayor Weaver second. All ayes by roll call. Motion carried.

Mayor Lefker honored Dexter Bastin on his retirement.

MAYOR'S REPORT:

Mayor Lefker read the July 2017 report of Mayor's Court Fines and Costs.

Councilman Covert made motion to accept the report as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Mayor Lefker reported that the Williamsburg Great Outdoor event on September 23<sup>rd</sup> will have the following demonstrations: disc golf, fly fishing, tree planting and music by bluegrass band Slippery Creek. The Williamsburg District IV State Softball Champions will also visit the event. The family friendly event will be from 4 – 9 pm at the Community Park.

Mayor Lefker announced that National Night Out had a great turnout and the raffled bicycles went to kids that were there at the event.

Mayor Lefker reminded Council about the upcoming Village wide yard sale in September 9<sup>th</sup> and 10<sup>th</sup>.

Mayor Lefker reported the ground breaking for the Abrams Stadium was well attended with local officials and representatives. This is a great addition to the Community.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Chief Gregory submitted his July 2017 Report.

FIRE REPORT:

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the July 2017 Financial Statements.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Vice Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the July 2017 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilman King made motion to accept the reports as presented. Vice Mayor Weaver second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray presented the July 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the July 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 778-17 for the Mayor to sign cooperative Agreement for participation in Clermont County CDBG.

Vice Mayor Weaver made motion to suspend the rules on Resolution 778-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 778-17.

Councilman Covert made motion to pass Resolution 778-17 the Mayor to sign cooperative Agreement for participation in Clermont County CDBG. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 779-17 Authorizing to appoint Village Solicitor.

Vice Mayor Weaver made motion to suspend the rules on Resolution 779-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 779-17.

Councilwoman Schueler-Hurst made motion to pass Resolution 779-17 Authorizing to appoint Village Solicitor. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 780-17 Authorizing to appoint Village Magistrate.

Councilman Covert made motion to suspend the rules on Resolution 780-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 780-17.

Vice Mayor Weaver made motion to pass Resolution 780-17 Authorizing to appoint Village Magistrate. Councilman Ferree second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1088-17 Authorizing Increase (Revision #1) to the Village 2017 Permanent Appropriations.

Councilman King made motion to suspend the rules on Ordinance 1088-17. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1088-17.

Councilman Covert made motion to pass Ordinance 1088-17 Authorizing Increase (Revision #1) to the Village 2017 Permanent Appropriations. Councilman Colonel second. All ayes by roll call. Motion carried.

**ADMINISTRATOR'S REPORT:**

Susan Ellerhorst distributed the proposed Road Salt cost for 2017-2018. Council discussed and approved the purchase of 150 tons.

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Susan Ellerhorst reported the construction continues to moving forward for the WWTP Phase 3 upgrade.

*PARK COMMITTEE:*

Councilman Colonel reported that water fountain has been fixed and a gate has been installed to prevent vehicles accessing the field by the old shelter. Additional mulch was purchased and installed at the playground. The Public Works Department will be repairing the water spicket behind the restrooms.

The next meeting is scheduled for September 5 at 6:30 p.m.

*PLANNING COMMITTEE:*

Councilman King reported that the Committee discussed the PUD for Cornerstone Crossing that had expired.

The next meeting is scheduled for September 5 at 7:00 pm.

*SAFETY COMMITTEE:*

No meeting

*UTILITIES COMMITTEE:*

Vice Mayor Weaver reported the water loss is less than 10%.

The next meeting is scheduled for at August 28 at 6:00 p.m.

*ECONOMIC DEVELOPMENT AND TREE BOARD:*

Mayor Lefker introduced the new Tree Board member Judy Arnold.

Mayor Lefker discussed the Memorial Tree planting to take place in the fall at the Great Outdoor event at the Community Park.

The next meeting is scheduled for September 5 at 6:00 pm.

*FACILITIES AND EQUIPMENT:*

Councilman Covert discussed the new work order process in the Public Works Department and the great improvements at the Wastewater Treatment Plant.

Councilman Covert discussed

The next meeting is scheduled for October 10 at 5:00 pm.

*EXECUTIVE SESSION:*

Councilwoman Schueler-Hurst made motion to go into Executive Session for the purpose of discussing Personnel 7:35 p.m. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Council came out of session at 7:50 pm.

*PERSONNEL COMMITTEE:*

Councilwoman Schueler-Hurst discussed the resignation of Chris Wright. His last day will be August 18<sup>th</sup>. Council accepted the resignation by consensus and agreed to pay Kyle Cribbet \$1.00 per hour increase during the interim. Council also discussed and approved the pay range of \$16.00-\$18.00 per hour for the job posting of Street Department Supervisor.

The next meeting is September 11 at 5:30 p.m.

Vice Mayor Weaver requested a do not rehire note to be added to Chris Wright's personnel file.

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APPROVAL OF BILLS:

Councilman Covert moved to accept the bills presented (warrants 25764-25811 and EFT's 528-2017 thru 603-2017) be paid. Councilman Colonel second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst Abstain check 25782.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker  
Mayor

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Michael Murray  
Clerk/Treasurer

September 14, 2017  
Meeting Date