

Village of Williamsburg Regular Council

May 11, 2017

The regular meeting of the Williamsburg Village Council was held on Thursday, May 11, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Charles Covert, Ron Ferree Jr. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **POLICE:** Chief Mike Gregory **FIRE:** Chief Kevin Wiedemann **VISITORS:** Ernie Ramos, and Debbi Hines.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Ernie Ramos, a Community Advocacy and Protective for Seniors (C.A.P.S.), provided a presentation for seniors.

Debbi Hines, Clermont Senior Services representative spoke about providing an outreach education about the CAPS program for organizations and agencies throughout the area.

APPROVAL OF MINUTES:

Vice-Mayor Weaver made a motion to approve the April 13, 2017 regular meeting minutes. Councilman Covert second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the April 2017 report of Mayor's Court Fines and Costs.

Councilman Colonel made motion to accept the report as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Mayor Lefker read a request from the Central Baptist Church, Batavia Road. Wanting to use the park shelter and council to waive the fees. Every Wednesday, June 7, 2017 thru August 15, 2017.

Councilman Covert made motion to accept to waive the fees. Councilman Ferree second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

POLICE REPORT:

Chief Gregory submitted his April 2017 Report.

Chief Gregory stated the new vehicle had been delivered.

FIRE REPORT:

Chief Kevin submitted his Fire & EMS Report.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the April 2017 Financials Statements.

Vice Mayor Weaver made motion to accept the reports as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the April 2017 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilman Covert made motion to accept the reports as presented. Vice Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the April 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the April 2017 Income Tax receipts report.

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Vice-Mayor Weaver made motion to accept the report as presented. Councilman Ferree Jr. second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Mayor Lefker noted that the Village received the Clean Ohio funds to purchase the property next to the Park. Administrator Susan Ellerhorst will meet with Dexter Bastin to review the process of purchasing the property and the next steps.

Administrator Susan Ellerhorst noted that the Village completed an audit of the 2015 and 2016 Permissive Taxes from the state and identified funds that were provided to Williamsburg Township instead of the Village of Williamsburg.

PARK COMMITTEE:

The next meeting is scheduled for June 6 at 6:30 p.m.

PLANNING COMMITTEE:

The next meeting is scheduled for May 17 at 7:00 p.m.

SAFETY COMMITTEE:

The next meeting is scheduled for June 7 at 6:00 p.m.

UTILITIES COMMITTEE:

The next meeting is scheduled for at May 22 at 6:00 p.m.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Mayor Lefker reported that the Tree Fair turned out great. The informative presentation was provided by the Rangers and Mr. Anderson on Friday, May 5th at 1:30 p.m. at the Williamsburg Elementary School.

The next meeting is scheduled for at June 6 at 6:00 p.m.

FACILITIES AND EQUIPMENT:

Councilman Covert reported that the Committee reviewed three options on the drainage around the Police Department pole barn. The Committee selected the option to have the Public Works Department install drainage pipe around the building and grade the area for drainage. Councilman Covert reported the Committee also discussed the extending the black top paving around the pole barn. The cost would be \$1.60 per square foot.

Councilman Colonel made a motion to accept the drainage and grading to be completed by the Public Works Department and extending the black top paving around the pole barn at \$1.60 per square foot. Councilman Covert second. All ayes by roll call. Motion carried.

Councilman Covert discussed the condition and age of the current transit the Public Works Department is using and the proposed replacement equipment for \$995. Mayor Lefker noted that the proposed equipment is similar to the transit used by Clermont County.

Councilman Covert made a motion to purchase the new transit equipment for \$995. Councilman Colonel second. All ayes by roll call. Motion carried.

The next meeting is scheduled for at June 13 at 5:00 p.m.

PERSONNEL COMMITTEE:

The Committee discussed providing tools to Matt Ernst to help him get his GED in preparation for the August meeting.

Mayor Lefker noted that the Committee reviewed the proposed health insurance plans and discussed requesting Council cover the 4% increase.

Administrator Susan Ellerhorst discussed clarification on bereavement leave for employees.

The next meeting is scheduled for at June 5 at 5:30 p.m.

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EXECUTIVE SESSION:

Councilman Covert made motion to go into Executive Session for the purpose of discussing Personnel Health Insurance at 6:35 p.m. Councilman Colonel second the motion. All ayes by roll call. Motion carried. Council came out of session at 6:40 pm.

Councilman Covert made motion to renew with Humana and Dental Care Plus with a 4% increase and keep employee share the same. Vice-Mayor Weaver second the motion. All ayes by roll call. Motion carried.

APPROVAL OF BILLS:

Councilman Colonel moved to accept the bills presented (warrants 25554-25624 and EFT's 255-2017 thru 332-2017) be paid. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

OLD BUSINESS:

Administrator Susan Ellerhorst will work with the Public Works Department to schedule repairing Main Street bricks.

NEW BUSINESS:

ADJOURNMENT:

Councilman Covert moved to adjourn the meeting. Councilman Colonel second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

June 8, 2017
Meeting Date