

Village of Williamsburg Regular Council

March 9, 2017

The regular meeting of the Williamsburg Village Council was held on Thursday, March 9, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: Vice **MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dr. James King, Dan Colonel, Charles Covert, Traci Schueler-Hurst and Ron Ferree Jr. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **CHIEF:** Mike Gregory
VISITORS:

Vice-Mayor Weaver called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Councilman Covert entered into meeting at 5:35 pm.

SOLICITOR'S REPORT:

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the February 9, 2016 regular meeting minutes. Councilman Ferree second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Vice-Mayor Weaver read the February 2017 report of Mayor's Court Fines and Costs.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No report

POLICE REPORT:

Chief Gregory introduced the new Police Officer Adam Rolph.

Chief Gregory submitted his February 2017 Report.

Chief Gregory reported that the new responsibilities of municipalities at the Clermont County Jail include a medical cost for inmates for mayor's court.

Councilwoman Schueler-Hurst made a motion to authorize the Mayor to enter into the agreement with Clermont County Jail. Councilman Colonel second. All ayes by roll call. Motion carried.

FIRE REPORT:

No report

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the February 2017 Financials Statements.

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Councilman Colonel made motion to accept the reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February 2017 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the February 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1087-2017. A Ordinance by the Village of Williamsburg Adopting the Permanent Appropriations for the Village of Williamsburg and Declaring an Emergency.

Councilman Covert made a motion to suspend the rules on Ordinance 1087-2017. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1087-2017. A Ordinance by the Village of Williamsburg Adopting the Permanent Appropriations for the Village of Williamsburg and Declaring an Emergency.

Councilman Covert made a motion to accept Ordinance 1087-2017. Councilman Colonel second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst reported the appraisal for the properties to expand the park is \$85,000. Clean Ohio grant application deadline is March 17, 2017.

Councilwoman Schueler-Hurst made motion to move forward with the Clean Ohio grant application to purchase the properties. Councilman Colonel second. All ayes by roll call. Motion carried.

PARK COMMITTEE:

Councilman Colonel announced the Cincinnati Disc Golf Association will be hosting a Disc Golf Tournament on July 15th. The Village will work with the association to bring in food trucks for the event.

The next meeting is scheduled for April 4 at 6:30 p.m.

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PLANNING COMMITTEE:

The next meeting is scheduled for April 4 at 7:00 p.m.

SAFETY COMMITTEE:

The next meeting is scheduled for May 10 at 6:00 p.m.

UTILITIES COMMITTEE:

Vice Mayor Weaver noted the Public Works Department is ready to order 200 more radio read meters for the Village.

Councilman Covert made a motion to approve the purchase of 200 more radio read meters. Councilman Colonel second. All ayes by roll call. Motion carried.

The next meeting is scheduled for at March 27 at 6:00 p.m.

ECONOMIC DEVELOPMENT AND TREE BOARD:

The Tree Fair has been scheduled for May 5th at the Williamsburg Elementary School.

The next meeting is scheduled for at April 4 at 6:00 p.m.

FACILITIES AND EQUIPMENT:

Councilman Covert reported three quotes were received for the new roof on the sludge Barn. All three contractors (Colliver Construction \$31,850; F& S Contractors \$29,050; and TNT Contractors \$18,750) quoted removal of the metal roof, replacement of 2X4 boards as needed, fixing the bad spots on the tresses and installing the new metal roof.

Councilman Covert made a motion to accept the quote from TNT Contractors for \$18,750. Councilman Colonel second. All ayes by roll call. Motion carried.

Councilman Covert reviewed the two paving quotes submitted from Houck Asphalt Maintenance for \$39,058.00 and Roberts Paving Inc. for \$25,600.00. The two quotes included to prepare the area for paving, install 2" base asphalt and compact, and install 1.5" surface asphalt, repair area around 2 catch basins and repair transition area on Front St. to Spring St. The quotes also included to install bike rack, line stripe and parking blocks.

Councilwoman Schueler-Hurst made a motion to accept the \$25,600.00 quote for Roberts Paving Inc. to complete the work. Councilman Ferree second. All ayes by roll call. Motion carried.

The next meeting is scheduled for at April 11 at 5:00 p.m.

PERSONNEL COMMITTEE:

The next meeting is scheduled for at March 13 at 5:30 p.m.

APPROVAL OF BILLS:

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Councilman Covert moved to accept the bills presented (warrants 25427-25492 and EFT's 101-2017 thru 181-2017) be paid. Councilman Colonel second. All ayes by roll, Motion carried. Councilwoman Schueler-Hurst Abstain check 25453.

OLD BUSINESS:

The Village to pay ½ the cost for Portlets for the June in Olde Williamsburgh.

Councilwoman Schueler-Hurst made motion for the Village to pay ½ the cost for the Portlets for June in Olde Williamsburgh as presented. Councilman Covert second. All ayes by roll call. Motion carried.

Councilwoman Schueler-Hurst made a request for Council's approval for June in Olde Williamsburgh Committee to use the Sunoco parking lot for yard sale and or craft sale fundraiser. Councilman Covert second. All ayes by roll call. Motion carried.

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

April 13, 2017
Meeting Date