

Village of Williamsburg Regular Council

March 8, 2018

The regular meeting of the Williamsburg Village Council was held on Thursday, March 8, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Gary Collier, Dr. King, Mark Herren, **CLERK/TREASURER:** Michael Murray, **SOLICITOR:** Mike Minniear, **POLICE:** Chief Mike Gregory **FIRE CHIEF:** Kevin Weidemann
ADMINISTRATOR: Susan Ellerhorst
AUDIENCE: Joseph W. Martin, Clyde Arnold and Yvonne Malott, and Chris Hicks for Auditor.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Chris Hicks is running for Clermont County Auditor.

APPROVAL OF MINUTES:

Vice-Mayor Wood made a motion to approve the February 8, 2018 regular meeting minutes. Councilman Herren second. All ayes by roll call. Motion carried.

Councilman Herren made a motion to approve the February 12, 2018 special meeting minutes. Vice-Mayor Wood second. All ayes by roll call. Motion carried. Councilman King abstain.

Vice-Mayor Wood made a motion to approve the February 19, 2018 special meeting minutes. Councilman King second. All ayes by roll call. Motion carried.

Councilman Collier made a motion to approve the February 26, 2018 special meeting minutes. Councilman Herren second. All ayes by roll call. Motion carried.

Councilman Herren made a motion to approve the March 5, 2018 special meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker announced Kristine Earley was selected as the new Councilmember.

Mayor Lefker read the February 2018 report of Mayor's Court Fines and Costs.

Councilman King made motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Mayor Lefker reported on the donation to Harmony Hill.

Councilman King made a motion to approve the \$2,500 donation to Harmony Hill. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker requested that the Police Department would like to hire 3-part time police officers at \$12.00 an hour; Michael Parker, Greg Williams and John-Curtiss Quinlan.

Council discussed hiring a 6th full time Police Officer.

Councilman Herren made a motion to approve the 3-part time police officers Michael Parker, Greg Williams and John-Curtiss Quinlan. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Council discussed hiring an additional full time Police Officer, no action at this time.

Mayor Lefker shared the "Great Outdoor Weekend" tentatively scheduled for Saturday, September 29, 2018

Mayor Lefker introduced Yvonne Malott. Yvonne handed out her business cards and shared her role as the Township Zoning Administrator.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Police Chief Mike Gregory reported on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief Kevin Weidemann reported on the Township runs. The Township to call County and see why they did not sound the alarm.

Village of Williamsburg Regular Council

March 8, 2018

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the February 2018 Financial Statements (agenda item 1).

Councilman Herren made motion to accept the reports as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Vice-Mayor Wood made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the February 2018 Income Tax receipts report (agenda item 4).

Councilman Herren made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 797-18 Certifying Delinquent Utility Bill (agenda item 5).

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst discussed the Tree City Awards Program on April 20, 2018.

Administrator Susan Ellerhorst reviewed the request for donations from Central Baptist Church for donations for Easter Egg Hunt.

Administrator Susan Ellerhorst discussed the permissive tax audit completed for 2017 for Williamsburg Township.

Administrator Susan Ellerhorst noted the Village Easter Egg Hunt will be on March 24th at the Community Park.

Administrator Susan Ellerhorst made a request for the Village to donate ½ the cost towards the June of Olde Williamsburgh Portlet \$606.25. The Township donates toward the other half.

Councilman Herren mad a motion to approve pay \$606.25 for the Portolet for the June in Olde Williamsburgh Festival. Vice Mayor Wood second. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst discussed the Clermont County CDBG Subrecipient Grant Agreement that will replace the previous Administration Agreement for the State Route 133 Sewer Extension project. The agreement is required for the Village to manage the project due to the additional funding from other agencies.

Councilman Collier made the motion to approve the Mayor to sign the Subrecipient Agreement. Councilman Herren second. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst stated that the Brush pick-up will begin April 1st.

Administrator Susan Ellerhorst reported on the complaints of Coyotes within the Village. Council discussed a Coyote Live Trap.

Administrator Susan Ellerhorst shared on dates to sign up for an Ethics Webinar.

Administrator Susan Ellerhorst provided an update on the Small Government Project for Gay Street from Front Street to Fourth Street in the amount of \$1,011,878.00. Small Government grants are limited to \$500,000. There are three options. The first option would be to reduce the project to reduce the cost. The second option would be to apply for the full project cost of \$1,011, 878.00 with the understanding that the grant funding would only be for up to \$500,000 and the additional cost would come from the budget. The third option would be to not apply for the funding.

Councilman Herren made a motion for the Administrator to apply for the Small Government

Village of Williamsburg Regular Council

March 8, 2018

Program for the Gay Street Reconstruction from Front to Fourth Street. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

PARK COMMITTEE:

Councilman King discussed park signs near the entrance that are deteriorating. Mayor Lefker stated the honor board sign and the basketball sign were part of joint projects with the Township and the Williamsburg Rotary. Council discussed the signs. Mayor Lefker will contact the Townships about the honor board sign. The rotary will be contacted about the basketball sign.

The next meeting is scheduled for April 3 at 6:30 pm.

PLANNING COMMITTEE:

Councilman Herren reported the Commission requested letters to be sent to all properties that have not installed sidewalks.

Councilman Herren noted the Commission discussed the code enforcement process and noted that information does not need to go to the solicitor for review. Letters will be sent certified mail and citations sent on the 31st day.

The next meeting is scheduled for April 3 at 7:00 pm.

SAFETY COMMITTEE: No meeting

UTILITIES COMMITTEE: No meeting

The next meeting is scheduled for March 22 at 6:00 pm.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD: No meeting

The next meeting is scheduled for March 22 at 6:30 pm.

FACILITIES AND EQUIPMENT: No meeting

The next meeting is scheduled for April 3 at 5:30 pm.

EXECUTIVE SESSION:

Councilman Collier made motion to go into Executive Session at 7:00 p.m. for the purpose to purchase property. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried. Council came out of executive session 7:25 pm.

PERSONNEL COMMITTEE: No meeting

The next meeting is scheduled for May 1 at 5:30 pm.

APPROVAL OF BILLS:

Councilman Herren moved to accept the bills presented (warrants 26204-26269 and EFT's 109-2018 thru 186-2018) be paid. Councilman King second. All ayes by roll call. Motion carried. Vice-Mayor Wood abstain check 26247.

OLD BUSINESS:

Mayor Lefker discussed the More Property signed contract and pay \$18,000.

Council discussed Police Levy information.

Council discussed forced annexation on island property to have water and sewer.

Consensus of Council to proceed to annex property. Solicitor Mike Minniear will review information.

Mike Gregory reported that Police Vehicle Unit 4, #10 has a bad transmission. Council discussed the vehicle.

Vice-Mayor Wood made a motion to excuse Councilman Mercer from the Council meeting due to medical issue. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Village of Williamsburg Regular Council

March 8, 2018

NEW BUSINESS:

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

April 12, 2018
Date Passed