

*Village of Williamsburg Regular Council*

*February 9, 2017*

The regular meeting of the Williamsburg Village Council was held on Thursday, February 9, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT: MAYOR:** Mary Ann Lefker, **Vice MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dr. James King, Dan Colonel, Charles Covert, Traci Schueler-Hurst and Ron Ferree Jr. **SOLICITOR:** Dexter Bastin, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **CHIEF:** Mike Gregory  
**VISITORS:** Matt Early, Kevin Dunn and Adam Cowan

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Mayor Lefker Roasted Police Sargent Randy Ruehrwein for his 20 years of service. Started with the Village in 1994 as an Auxiliary Officer, hired full time officer January 18, 1997.

SOLICITOR'S REPORT:

A Safe Route to School update from Matt Early in support of Williamsburg School. Matt Early asked the Administrator Susan Ellerhorst for details on the Safe Route to School.

Adam Cowan from the Firehouse Brewery announced the Williamsburg Reinvented meeting scheduled for 5:00 p.m. on March 6<sup>th</sup>.

APPROVAL OF MINUTES:

Vice-Mayor Weaver made a motion to approve the January 12, 2016 regular meeting minutes. Councilman Colonel second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst and Councilman Covert Abstain.

Councilwoman Schueler-Hurst made a motion to approve the January 19, 2017 special meeting minutes. Vice-Mayor Weaver second the motion. All ayes by roll call. Motion carried. Councilman Colonel abstain.

MAYOR'S REPORT:

Mayor Lefker read the January 2017 report of Mayor's Court Fines and Costs.

Councilman Colonel made motion to accept the report as presented. Councilman Ferree second. All ayes by roll call. Motion carried.

Mayor Lefker gave an update on Clermont County Park District – up to \$20,000 for Grants will be available.

Mayor Lefker gave an update OPWC we are #1 on list for Main Street Water, Main East Main \$500,000.

Mayor Lefker gave an update on Hathorn Property Auction. The property sold as 3 separate parcels. One of the buyers, Paul Grammas is interested in developing the property along State Route 32 and State Route 133.

Councilwoman Schueler-Hurst made a motion to approve to hire Adam Rolph as a Full Time Police Officer starting at \$15.00 an hour. Councilman Covert second the motion. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No report

POLICE REPORT:

Chief Gregory submitted his 2016 End of Year Report and January 2017 Report

FIRE REPORT:

No report

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the January 2017 Financials Statements.

*Village of Williamsburg Regular Council*

*February 9, 2017*

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the January 2017 SSI Utilities Receipts/UAN Receipts Reconciliation.

Councilman King made motion to accept the reports as presented. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the January 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the January 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Councilman King made a motion to suspend the rules on Resolution 766-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 766-17. A Resolution by the Village of Williamsburg authorizing to proceed on the certification of delinquent utility bill.

Councilman King made a motion to accept Resolution 766-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Councilman King made a motion to suspend the rules on Resolution 767-17. Councilman Ferree second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 767-17. A Resolution by the Village of Williamsburg Certification of Then and Now Certificates.

Councilman Colonel made a motion to accept Resolution 767-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Vice-Mayor Weaver made a motion to suspend the rules on Resolution 769-17. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 769-17. A Resolution Authorizing the Village of Williamsburg Administrator to submit application for OPWC Clean Ohio Conservation Program for Fiscal Year 2017.

Councilman Colonel made a motion to accept Resolution 769-17. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 770-17. A Resolution by the Village of Williamsburg authorizing to proceed on the certification of delinquent utility bill.

Councilman Colonel made a motion to suspend the rules on Resolution 770-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 770-17. A Resolution by the Village of Williamsburg authorizing to proceed on the certification of delinquent utility bill.

Councilman King made a motion to accept Resolution 770-17. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1085-17. An Ordinance by the Village of Williamsburg authorizing to adopt the Ohio Basic Codes.

*Village of Williamsburg Regular Council*

*February 9, 2017*

Councilwoman Schueler-Hurst made a motion to suspend the rules on Ordinance 1085-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1085-17. An Ordinance by the Village of Williamsburg authorizing to adopt the Ohio Basic Codes.

Councilwoman Schueler-Hurst made a motion to suspend the rules on Ordinance 1085-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1086-17. An Ordinance by the Village of Williamsburg Accepting Ridener Annexation.

Councilman Covert made a motion to suspend the rules on Ordinance 1086-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1086-17. An Ordinance by the Village of Williamsburg Accepting Ridener Annexation.

Councilman Covert made a motion to suspend the rules on Ordinance 1086-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst read the correspondence from Campus Pastor Harold S. Miller at New Hope Nazarene to request three handicap parking spaces on the street in front of their building. Council discussed the request and asked for additional information before a decision was made about the parking spaces.

Administrator Susan Ellerhorst distributed the letter from Judge James A. Shriver about the Clermont County Community Advocacy & Protection for Seniors (C.A.P.S). Council discussed the invitation for a presentation and Ms. Ellerhorst will schedule the organization to provide a 15 minute presentation and handouts at a future meeting.

Administrator Susan Ellerhorst discussed a Community Shred to be held at 9:00 a.m. – noon on April 22<sup>nd</sup> at the 285 W Main Street. The event is open to the public. Ms. Ellerhorst will contact Williamsburg Township for their interest in the event and publicity for the event.

Administrator Susan Ellerhorst noted that there have been complaints about Solicitors in the Village. There is currently a solicitor's permit process in place through the Police Department. Mayor Lefker stated that other communities are changing the thoughts on solicitors canvassing Village streets.

Administrator Susan Ellerhorst reviewed the notification from Duke Energy about their application to PUCO to increase in Distribution Rates in 2018.

Administrator Susan Ellerhorst reported on the new requirement from the OEPA regarding Lead and Copper. Kyle Cribbet will be submitting the documentation for the new requirements to the OEPA.

PARK COMMITTEE:

Councilman Colonel stated that the Village Easter Egg Hunt will be held on April 8, 2017.

The Committee discussed working with the disc golf tournament representatives to provide possible food trucks.

The next meeting is scheduled for March 7 at 6:30 p.m.

PLANNING COMMITTEE:

Councilman King noted that Mr. Gerrard discussed his 19 acre property at 3678 Old State Route 32 and options for sewer and access through Edward Lane and Julian Lane.

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*February 9, 2017*

Ben Wilker and Jacob Simpson discussed the concept of Tiny Homes in the Village of Williamsburg.

The next meeting is scheduled for March 7 at 7:00 p.m.

UTILITIES COMMITTEE:

Vice Mayor Weaver announced the water loss numbers have dropped to 11%.

Vice Mayor Weaver discussed and recommended the \$1,500 SSI cloud back up for the utility software. Council approved by consensus of the purchase of the SSI backup.

The next meeting is scheduled for at February 27 at 6:00 p.m.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Mayor Lefker discussed the results of the auction for the Hathorn property.

Mayor Lefker discussed the new special events permit with Council members.

Mayor Lefker noted that the tree fair will be held again in May at the Elementary School.

The next meeting is scheduled for at March 7 at 6:00 p.m.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for at February 14 at 5:00 p.m.

PERSONNEL COMMITTEE:

The next meeting is scheduled for at March 13 at 5:30 p.m.

APPROVAL OF BILLS:

Councilman Colonel moved to accept the bills presented (warrants 25366-25426 and EFT's 27-2017 thru 100-2017) be paid. Councilman Ferree second. All ayes by roll, Motion carried. Councilwoman Schueler-Hurst Abstain check 25391.

EXECUTIVE SESSION:

Went in executive session at 7:30 pm purchase of real estate, clerk and administrator to bid on property 292 S. Broadway. Out of session 7:55 pm.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

*Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.*

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Mary Ann Lefker  
Mayor

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Michael Murray  
Clerk/Treasurer

March 9, 2017  
Meeting Date